

Clarification Question		
	Question	Response
1	<ul style="list-style-type: none"> <li>• Could you please clarify the budget allocation to each lot, as the current information only states a total of £27,000 available, and it's unclear what this refers to?</li> <li>• Is this Lot 1 AND Lot 2 or just for one Lot?</li> </ul>	<ul style="list-style-type: none"> <li>- To confirm that the £27k is for Lot 1.</li> <li>- Lot 2 we do not have a set budget allocation for this, as we will assess it based upon the cost for the scripting/editing for the films for films and social media cuts.</li> </ul>
2	<ul style="list-style-type: none"> <li>• It would be helpful to have a clearer understanding of either the approximate budget for Lot 2 or the specific creative vision for the project.</li> <li>• If the goal is to produce content on par with the quality of a TV or Netflix documentary, we would likely need a budget in excess of £500k to meet those production standards.</li> <li>• However, if the aim is to create more modest museum pieces, these could be produced at a much lower cost, with a budget in the region of £20k.</li> </ul>	<ul style="list-style-type: none"> <li>- To confirm that the £27k is for Lot 1.</li> <li>- Lot 2 we do not have a set budget allocation for this, as we will assess it based upon the cost for the scripting/editing for the films for films and social media cuts.</li> <li>- Themes for the short films would be directed by the needs of NMRN. We do not have plans for a TV documentary style output, it would be museum pieces for a variety of audiences. However, it might be at some stage that we decide in 2-3 years in to do a longer overview film rather than exploring specific topics within the project. This could be more like 10-15 minutes. We therefore wish to understand costs, but do not have this as a set outcome and remain as an add-on option rather than a target output.</li> </ul>
3	<ul style="list-style-type: none"> <li>• What is the budget? On the <a href="http://gov.uk">gov.uk</a> page, it says 'value of contract £24k-£27k'.</li> <li>• Is this price the total over 3 years or per year?</li> <li>• Is this price per lot per year? Or per lot over 3 years?</li> </ul>	<ul style="list-style-type: none"> <li>- This is the indicative budget range with £27k being the maximum for Lot 1.</li> <li>- This is the total contract value for the duration of the 3 years.</li> </ul>
4	<ul style="list-style-type: none"> <li>• Are we able to bid for both lots? And should costs be separated into two lots or combined?</li> </ul>	<ul style="list-style-type: none"> <li>- Yes, you're able to bid for both lots, NMRN reserves the right to appoint these together or separately if required.</li> <li>- Please indicate in your price breakdown the costs for Lot 1 and Lot 2 separately- they can be on the same document but the total costs must be clearly distinct.</li> </ul>
5	<ul style="list-style-type: none"> <li>- Regarding 'Pricing Information' on 3.2 of the documents under 'Day Rates' one column in the table is Hourly Rate - we don't normally offer hourly rates as it is not normally economical for us</li> <li>- We are happy to offer our day rates; do you still require hourly rates for a like-for-like comparison to other</li> </ul>	<ul style="list-style-type: none"> <li>- Please amend the day rates box as you require such as changing this to day rates only if this is what you're able to provide for ad-hoc work outside of the scheduled work this tender proposes.</li> </ul>

	<p>suppliers? And if so, how best do you think we should show this?</p>	
6	<ul style="list-style-type: none"> <li>- To double check, all filming is done at the same Portsmouth location?</li> </ul>	<ul style="list-style-type: none"> <li>- This is correct, however depending on the HMSV Project there may be an opportunity to film elsewhere.</li> </ul>
7	<ul style="list-style-type: none"> <li>- Technical Specification in Annex A - 'Cloud and server storage prior to transfer must be secure with access restrictions in place as appropriate' - our company only offers offline storage currently. Is cloud and server storage a requirement for us?</li> <li>- Or will you/the client provide the cloud and server storage?</li> </ul>	<ul style="list-style-type: none"> <li>- We need to understand how film footage is stored securely when held or used offsite by the supplier.</li> <li>- Uploading raw footage can happen while onsite ie transferring footage onto our harddrive, which we then back-up onto our central server. If footage is taken away or held offsite, what systems are in place to secure this?</li> </ul>
8	<ul style="list-style-type: none"> <li>- Are you open to one production company managing both Lots?</li> <li>- That would be more cost effective from our point of view and give us control over footage.</li> </ul>	<ul style="list-style-type: none"> <li>- Yes, we are open to one production company managing both lots. However, this would be subject to a company being awarded both lots, and not a guarantee as they will be scored separately.</li> </ul>
9	<ul style="list-style-type: none"> <li>- We have not had formal training working in confined space and working at height.</li> <li>- Would we need to have this already in place to bid for this tender, or would you provide on-site training when filming in these locations?</li> </ul>	<ul style="list-style-type: none"> <li>- -Induction training to support filming on the working platforms would be provided. PPE would also be supplied. There would not be an expectation to work at height or within confined spaces.</li> </ul>
10	<p>Quick check: do you have a particular format you would like us to use? Or shall we just create our own? Easily done.</p>	<ul style="list-style-type: none"> <li>- Please see the below section which contains all the relevant forms which you would need to complete.</li> <li>• Annex D-E-F require to be completed in full to ensure the tender is compliant. <b>These are pages 29-52.</b></li> <li>• These include the relevant lots you're bidding for.</li> </ul>
<p><b>Final date for Clarification Questions/Requests for Additional Information</b>  <b>Monday 4th November 2024</b></p>		