**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: **BMC Discovery Support and Maintenance Contract 2021 - 2022**

THE BUYER: **Home Office, Hendon Data Centre**

BUYER ADDRESS **Hendon Data Centre, Peel Estate, Aerodrome Roads, London NW9 5JE**

THE SUPPLIER: Bytes Software Services Ltd

SUPPLIER ADDRESS: **REDACTED**

REGISTRATION NUMBER: **REDACTED**

DUNS NUMBER: **REDACTED**

SID4GOV ID: **Unknown**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 10/06/2021.

It’s issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

CALL-OFF LOT:

* Lot 3 Software & Associated Services

CALL-OFF INCORPORATED TERMS

The following documents are **i**ncorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068
3. The following Schedules in equal order of precedence:
* Joint Schedules for RM6068
	+ Joint Schedule 2 (Variation Form)
	+ Joint Schedule 3 (Insurance Requirements)
	+ Joint Schedule 4 (Commercially Sensitive Information)
* Call-Off Schedules for **BMC Discovery Support and Maintenance Contract 2021 - 2022**
	+ Call-Off Schedule 6 (ICT Services)
	+ Call-Off Schedule 14 (Service Levels)
	+ Call-Off Schedule 20 (Call-Off Specification)
1. CCS Core Terms (version 3.0.6)
2. Joint Schedule 5 (Corporate Social Responsibility) RM6068
3. Annexes A to E Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

NONE

CALL-OFF START DATE: 1st July 2021

CALL-OFF EXPIRY DATE: 30th June 2022

CALL-OFF INITIAL PERIOD: 1 (one) Year

CALL-OFF OPTIONAL EXTENSION 1 (one) Year

PERIOD

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

LOCATION FOR DELIVERY

### Hendon Data CentrePeel EstateAerodrome RoadLondon NW9 5JE

DATES FOR DELIVERY OF THE DELIVERABLES

1st July 2021

TESTING OF DELIVERABLES

None

WARRANTY PERIOD

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be 90 days

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is£13,554.53Estimated Charges in the first 12 months of the Contract.

CALL-OFF CHARGES

£13,554.53the Charges for the Deliverables

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Method of payment: BACS

Invoices will be submitted on an upfront annual basis.

BUYER’S INVOICE ADDRESS:

Home Office Shared Service Centre

HO Box 5015

Newport

Gwent NP20 9BB

BUYER’S AUTHORISED REPRESENTATIVE

Steve Butler

Assistant Commercial Manager

Stephencharles.butler1@homeoffice.gov.uk

Home Office Commercial Directorate
Southern House

Wellesley Grove

Croydon CR0 1XG

SUPPLIER’S AUTHORISED REPRESENTATIVE

**REDACTED**

SUPPLIER’S CONTRACT MANAGER

**REDACTED**

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

KEY STAFF

**REDACTED**

KEY SUBCONTRACTOR(S)

KTSL

COMMERCIALLY SENSITIVE INFORMATION

Not Applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

|  |  |
| --- | --- |
| **For and on behalf of the Supplier:** | **For and on behalf of the Buyer:** |
| Signature: | **REDACTED** | Signature: |  |
| Name: | **REDACTED** | Name: | Steve Butler |
| Role: | **REDACTED** | Role: | Commercial Manager |
| Date: | 11th June 2021 | Date: | 11th June 2021 |