

## PRICE SCHEDULE

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## 1. Economic and Financial Standing

- 1.1 Please provide a credit report that has been completed within the last two (2) months. The credit report should be supplied by Dun & Bradstreet or approved equivalent.
- 1.2 Please supply your company's Dun's number.

## 2. Prices

Completion of these tables constitutes a compliant response and is mandatory for the bid to be considered further. Please note **all** prices should be inclusive of **both** driver and vehicle and **are to be exclusive of VAT**.

### 2.1 Schedule of Firm Price for Services – Single Journeys

Tendered firm prices<sup>1</sup> for all the work to be carried out under this contract TRSS0023, for the initial two (2) year duration of the contract, are as follows:

Description:	Price:	Weighting (out of 100)
Standard hourly rate - journeys within the M25:	£ p/h	15
Standard hourly rate - journeys outside the M25	£ p/h	10
Incl. mileage - journeys <100 miles:	£ p/mile	3
Incl. mileage – 100-150 mile journeys	£ p/mile	3
Incl. mileage – journeys >150 miles	£ p/mile	3
Standard daily rate (8 hours, incl. first 50 miles <sup>2</sup> ):	£ p/day	5
Waiting time (*calculated from pick-up time) applied in 15 minute increments:	£ p/h*	10
Minimum charge	£	5

When applied, hourly rate charges are to commence primarily from London SW1 or the Contractor's base (whichever is the closest to the pick-up point) beginning or ending within the boundary of the M25 orbital motorway (hourly rate only) or outside the boundary of the M25 orbital motorway (hourly rate plus applicable mileage rate shown separately).

<sup>1</sup> All prices/rates quoted are to be inclusive of any service charge.

<sup>2</sup> Nb. Additional hourly & mileage rates quoted for journeys outside M25 will apply after first 8 hours/50 miles.

## 2.2 Set Journey Price Schedule

Firm prices for specific journeys, to/from London SW1 pick-up points.

Description:		Price:	Weighting (out of 100)
Firm prices for specific journeys calculated from/to London SW1 postcode to:	another London SW1 postcode location:	£	20
	Euston, St. Pancras or Kings Cross stations:	£	5
	Liverpool St. station	£	2
	Paddington station	£	2
	Heathrow or RAF Northolt airports	£	5
	Gatwick airport	£	5
	Stanstead airport	£	2
	London City airport	£	5

## 3. Future Price Calculation

3.1 The prices detailed above shall be fixed from Award date for the initial two (2) year duration of the Contract i.e. not subject to change. Thereafter, subject to the Department opting to extend the Contract (clause 5.1 of the Contract Specification), prices for this Contract shall be subject to annual price review at one month's notice by either party giving such notice of such a review to the other.

3.2 In such a review the Contract Price shall change by not more than the percentage change (at the time of notice) ["All Items Index of the General Index of Retail Prices as published in Table 18.1 of the Central Statistical Office publication "Monthly Digest of Statistics"] from the same index 12 months earlier. The Contractor will be expected to maintain any increase in charges at a level below the target indices.

3.3 Subsequent variations shall also be subject to one month's notice, provided that each change is at least 12 months from the previous one.

3.4 No price change shall be retrospective.

3.5 The Contractor may propose price reductions at any time.

## 4. Transport for London Congestion Charge and Ultra Low Emission Zone Charge (ULEZ)

Tenderers are asked to state what effect (if any) the Transport for London (TfL) central London Congestion Charge and the ULEZ charge (introduced on 8<sup>th</sup> April 2019) has on their prices and rates detailed in 1.2 above.

The above prices should include the Contractor's calculation of the appropriate element per single journey of the TfL Congestion and ULEZ charges.

## 5. Price Evaluation

The total price (as calculated in 2.1 above) shall form 40% of the overall evaluation score.

The lowest priced tender will be given a score of 100. The score of other competing suppliers will be calculated by deducting from 100 one point for each full percentage point by which their price is above the lowest price. The overall quality score and the finance score will be combined in the ratio 60:40 applied to the Quality and Financial scores respectively.

Signature:

In the capacity of:

(state official position)

Name (in Black  
Capitals):

Duly authorised to sign tenders for and on behalf of:

Tenderer's Name:

Dated: