
**DEFENCE AS A PLATFORM
TSP FINAL SCHEDULE 1
WORK PACKAGES**

SCHEDULE 1

WORK PACKAGES

SUMMARY

Capitalised terms used but not defined in this Schedule are defined in Clause 1.1 (*Definitions and Interpretation*).

The Contractor will deliver the Services described in the following Work Packages in accordance with the Minimum Service Requirements and Deliverable Dates set out therein.

Work Package Number	Work Package Title	Work Package Effective Date	Service Commencement Date (SCD)	Work Package Term
1	TESTING CORE CAPABILITY	23 April 2019	23 April 2019	23 Months

Work Package 1

Work Package Reference	TSP WPI
Work Package Title	TESTING CORE CAPABILITY
Work Package Objective	To enable the effective delivery and maintenance of the Test Capability.
Work Package Effective Date	23 April 2019
Service Commencement Date (SCD)	23 April 2019
Work Package Value	[redacted]
Work Package Term	23 Months
Nominated Contractor Lead	[redacted]
Nominated Authority Lead	[redacted]

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Ref	Authority's desired outcome	Minimum Service Requirements	Deliverable Date(s)	Charges
SECTION A – SERVICE MANAGEMENT				
D.0 – Work Plan	A comprehensive Work Plan is produced and maintained which sets out the structure and plan to support the delivery of the Services.	D.0.1 The Contractor shall deliver the initial Work Plan in accordance with Clause 3 (Services) and Schedule 3 (Work Plan).	SCD + thirty (30) Working Days.	[redacted]
		D.0.2 The Contractor shall review and update the Work Plan on a monthly basis to ensure it is comprehensive, accurate and up-to-date.	Quarterly.	[redacted]
		D.0.3 The Contractor shall implement the Work Plan and provide all Services in accordance with its terms. The Contractor shall deliver a monthly Report which identifies progress against all aspects of the Work Plan, including as a minimum: <ul style="list-style-type: none"> i. a progress summary including the overall status of the Work Plan and any key successes or failures for the period; ii. the stages, tasks and Deliverables completed in the period or the percentage thereof; iii. the action plan for any stages, tasks or Deliverables that are behind schedule and the action taken to remediate; iv. the stages, tasks and Deliverables scheduled for completion in the next period; v. a summary of any open issues and the action taken to remediate; vi. a summary of any open risks and the action taken to mitigate; vii. any key decisions required or escalations raised; and viii. any Change requests raised. 	Ongoing throughout the Term with monthly progress reporting.	[redacted]
D.1 – TSP leadership, management	The Authority can manage new and ongoing support	D.1.1 The Contractor shall, on a monthly basis, review and update:	SCD + sixty (60) Working Days and	[redacted]
				[redacted]
				Acceptance of each updated Work Plan, except where, at the Authority's reasonable discretion, the Contractor makes no material updates to the updated Work Plan from the previous quarter, in which case no Charges shall be payable by the Authority for that updated Work Plan.
				Acceptance of work produced under the Work Plan, as documented in a monthly Report which identifies progress against all aspects of the Work Plan.
				Acceptance of each updated Service Validation and Test Process and Test Strategy.

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and improvement	requirements across ISS delivery.	<p>i. the service validation and test process set out in the ISS Ways of Working (the "Service Validation and Test Process"); and</p> <p>ii. the ISS test strategies specified by the Authority ("Test Strategies").</p> <p>in each case to ensure they are comprehensive, accurate and up-to-date.</p>	Quarterly thereafter.			
	Stakeholders are fully and effectively engaged to promote the effectiveness of the Test Capability.	<p>D.1.2 The Contractor shall deliver a Report setting out an effective strategy and plan to engage ISS stakeholders in relation to the test team and to promote the effectiveness of the Test Capability (the "TCT Stakeholder Management Plan"), which takes account of ISS Projects based upon analysis of needs, interest and impact.</p> <p>D.1.3 The Contractor shall review and update the TCT Stakeholder Management Plan on a monthly basis to ensure it is comprehensive, accurate and up-to-date.</p>	SCD + thirty (30) Working Days.	[redacted]	Acceptance of the initial TCT Stakeholder Management Plan.	
			Monthly from Acceptance of the initial TCT Stakeholder Management Plan.	[redacted] [redacted]		Acceptance of each updated TCT Stakeholder Management Plan.
			D.1.4 The Contractor shall implement the TCT Stakeholder Management Plan and fulfil its obligations set out therein,	As set out in the TCT Stakeholder Management Plan.	[redacted] [redacted]	Acceptance of completion of the activities set out in the TCT Stakeholder Management Plan.
			D.1.5 The Contractor shall deliver a Report which identifies and recommends potential improvements to the operation and performance of the Test Capability, including through the better alignment of TCT Services to the Authority's changing needs from time to time (the "TCT Service Improvement Report").	SCD + hundred and twenty (120) Working Days.	[redacted]	Acceptance of the initial TCT Service Improvement Report.
		Improvements to the Test Capability are continually identified and implemented.	D.1.6 The Contractor shall review and update the TCT Service Improvement Report on a quarterly basis so it is comprehensive, accurate and up-to-date.	Quarterly from Acceptance of the initial TCT Service Improvement Report.	[redacted] [redacted]	Acceptance of each updated TCT Service Improvement Report.
				[redacted]		

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		D.1.7 The Contractor shall implement all agreed improvements in the TCT Service Improvement Report, fulfilling its obligations set out therein.	As set out in the TCT Service Improvement Report.	[redacted]	Acceptance of completion of the activities of the Contractor set out in the TCT Service Improvement Report.
D.2 - Resource management and provision	The Authority understands the resourcing required for the optimal performance of the Test Capability.	D.2.1 The Contractor shall deliver a Report, based on an analysis of the ISS work book and FST, which identifies and recommends the optimal resourcing levels required to ensure effective and efficient operation and performance of the Test Capability provided by the TCT and TSP (the "TCT Resourcing Plan").	SCD + twenty (20) Working Days.	[redacted]	Acceptance of the initial TCT Resourcing Plan.
		D.2.2 The Contractor shall review and update the TCT Resourcing Plan on a monthly basis so it is comprehensive, accurate and up-to-date.	Monthly from Acceptance of the initial TCT Resourcing Plan.	[redacted] [redacted]	Acceptance of each updated TCT Resourcing Plan.
		D.2.3 The Contractor shall deliver a monthly Report (each a "TCT Resourcing Exceptions Report") which identifies and describes issues relating to the resourcing of the Test Capability and delivery of TCT Services to all ISS Projects (each a "TCT Resourcing Issue"). Each TCT Resourcing Exceptions Report shall include a corresponding RAID Log and governance framework.	SCD + twenty (20) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each TCT Resourcing Exceptions Report
		D.2.4 The Contractor shall deliver a monthly Report which sets out viable options and recommendations in order to remediate each TCT Resourcing Issue identified in the most recent TCT Resourcing Exceptions Report, together with a proposed plan to implement each such recommendations (each a "TCT Resourcing Recommendations Report").	SCD +twenty (20) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly TCT Resourcing Recommendations Report.
		D.2.5 The Contractor shall support the Authority to decide how to remediate each TCT Resourcing Issue, and will record the Authority's decisions in a monthly Report which includes a plan for the successful implementation of such remediation decisions (each an "TCT Resourcing Remediation Plan").	SCD + thirty (30) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly TCT Resourcing Remediation Plan.
		D.2.6 The Contractor shall support the Authority to achieve the complete and successful implementation of each TCT Resourcing Remediation Plan (and fulfil its obligations set out therein) in accordance with its terms	As set out in each TCT Resourcing	[redacted] [redacted]	Acceptance of completion of the activities of the Contractor

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		in order to remediate the relevant TCT Resourcing Issues in a timely manner.	Remediation Plan.		set out in the TCT Resourcing Remediation Plan.
		D.2.7 The Contractor shall deliver a Report at least once per month which provides an update on the status of each TCT Resourcing Issue which is subject to a TCT Resourcing Remediation Plan, together with details of the progress made towards remediating such TCT Resourcing Issues and the actions or steps remaining (each a "TCT Resourcing Remediation Progress Report").	Monthly as a minimum from Acceptance of the first TCT Resourcing Exceptions Report.	[redacted] [redacted]	Acceptance of each monthly TCT Resourcing Remediation Progress Report
D.3 - Knowledge management and performance monitoring	The TCT Team and its stakeholders are able to understand and navigate the TCT Services. Effective options for monitoring the performance of the Test Capability are identified and implemented.	D.3.1 The Contractor shall review and update the policies, processes, reports, templates and information used for the operation and delivery of the Test Capability and which are contained in the knowledge repository designated by the TCT Team from time to time (the "Knowledge Library") which is comprehensive, accurate and up-to-date. D.3.2 The Contractor shall deliver a Report (the "Test Capability Performance Monitoring Report") setting out viable options and recommendations for mechanisms and metrics to measure, monitor and optimise the ongoing performance and operation of the Test Capability in line with Good Industry Practice (each a "Test Capability Performance Monitoring Option"). D.3.3 The Contractor shall support the Authority to decide which Test Capability Performance Monitoring Option(s) to implement, and shall deliver a Report which records the Authority's decisions together with a plan for the successful implementation of the Test Capability Performance Monitoring Option(s) chosen by the Authority (a "Test Capability Performance Monitoring Plan").	Monthly commencing on SCD + forty (40) Working Days. SCD + sixty (60) Working Days and updated annually thereafter during the Term. SCD + eighty (80) Working Days and updated annually thereafter during the Term.	[redacted] [redacted] [redacted] [redacted] [redacted] [redacted]	Acceptance of each updated Knowledge Library. Acceptance of each Test Capability Performance Monitoring Report. Acceptance of each Test Capability Performance Monitoring Plan.
				[redacted]	

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Ref	Authority's Desired Outcome	Minimum Service Requirements	Deliverable Date(s)	Charges	Invoice(s)/cycle
		<p>D.3.4 The Contractor shall facilitate the complete and successful implementation of the Test Capability Performance Monitoring Plan (and fulfill its obligations set out therein) in accordance with its terms in order to facilitate the optimal measurement and monitoring of the performance of the Test Capability.</p>	As set out in each Test Capability Monitoring Plan.	[redacted]	Acceptance of completion of the activities of the Contractor set out in the Test Capability Performance Monitoring Plan.
SECTION B - INTEGRATION TEST					
D.4 - Test management planning	The Authority's Enterprise IT test requirements are captured, planned and managed across all ISS Projects.	<p>D.4.1 The Contractor shall deliver a Report setting out a 'Forward Schedule of Test' comprising a logical schedule that tracks and informs on the volume and type of work within ISS Projects and changes being undertaken within ISS that requires intervention by and support from the Test Capability (the "FST").</p>	SCD + twenty (20) Working Days.	[redacted]	Acceptance of the initial FST.
		<p>D.4.2 The Contractor shall review and update the FST on a monthly basis to ensure it is comprehensive, accurate and up-to-date.</p>	Monthly from Acceptance of the initial FST.	[redacted] [redacted]	Acceptance of each updated FST.
		<p>D.4.3 The Contractor shall deliver a monthly Report (each a "FST Exceptions Report") which identifies and describes issues relating to the FST and the scheduling of test activities across all ISS Projects (each an "FST Issue"). Each FST Exceptions Report shall include a corresponding RAID Log and governance framework.</p>	SCD + twenty (20) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly FST Exceptions Report.
		<p>D.4.4 The Contractor shall deliver a monthly Report which sets out viable options and recommendations in order to remediate each FST Issue identified in the most recent FST Exceptions Report, together with a proposed plan to implement each such recommendations (each a "FST Recommendations Report").</p>	SCD + twenty (20) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly FST Recommendations Report.
		<p>D.4.5 The Contractor shall support the Authority to decide how to remediate each FST Issue, and will record the Authority's decisions in a monthly Report which includes a plan for the successful implementation of such remediation decisions (each an "FST Remediation Plan").</p>	SCD + thirty (30) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly FST Remediation Plan.
		<p>D.4.6 The Contractor shall support the Authority in achieving the complete and successful implementation of each FST Remediation Plan (and fulfil its obligations set out therein) in accordance with its terms in order to remediate the relevant FST Issues in a timely manner.</p>	As set out in each FST Remediation Plan.	[redacted] [redacted]	Acceptance of completion of the activities of the Contractor set out in each FST Remediation Plan.

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Ref	Authority's desired outcome	Minimum Service Requirements	Deliverable Date(s)	Charges	Invoice trigger/cycle
		D.4.7 The Contractor shall deliver a Report at least once per month which provides an update on the status of each FST Issue which is subject to an FST Remediation Plan, together with details of the progress made towards remediating such FST Issues and the actions or steps remaining (each a "FST Remediation Progress Report").	Monthly as a minimum from Acceptance of each FST Recommendations Report.	[redacted] [redacted]	Acceptance of each monthly FST Remediation Progress Report.
D.5 - Test Assurance	Test Assurance and governance is present across all appropriate ISS Projects and changes.	D.5.1 The Contractor shall deliver sufficient support and resource to enable the Test Capability to ensure that: <ul style="list-style-type: none"> i. ISS projects and programmes are provided with advice and guidance informing them of integration testing requirements, including reference environments; to enable projects to produce test estimates and request appropriate funding (including input in the service design pack, where applicable); ii. all testing taking place aligns to organisational testing processes, strategies and policy and is in support of project requirements and risks; iii. Test Artefacts are developed for all relevant ISS Projects which are robust and fit for purpose; and iv. the execution and/or implementation of all testing occurs in accordance with the relevant Test Artefacts. <p>in each case to promote the optimal performance and operation of ISS and the Enterprise IT (together, "Test Assurance"). The Contractor shall deliver a weekly Report identifying and summarising issues relating to Test Assurance together with options, recommendations and commentary in relation to such issues where relevant (a "Test Assurance Hotspot Report").</p>	SCD + ten (10) Working Days, and thereafter Weekly.	[redacted] [redacted]	Acceptance of Test Assurance Hotspot Reports.
D.6 - Test environment planning and management	All available appropriate reference test environments ("RTEs") are federated and managed for ISS	D.6.1 The Contractor shall deliver a Report setting out relevant RTE information in relation to identified Authority and MSP environments to be connected to the Test VPN, including the process to connect such environments to the VPN and to manage connections (the "FTE Plan"). D.6.2 The Contractor shall implement the FTE Plan, fulfil its obligations set out therein, and provide all Services in accordance with the terms of the FTE Plan. The Contractor shall review and update the FTE Plan on a monthly basis to ensure it is comprehensive, accurate and up-to-date.	SCD + twenty (20) Working Days. Monthly from Acceptance of initial FTE Plan.	[redacted] [redacted]	Acceptance of initial FTE Plan. Acceptance of each updated FTE Plan.

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Req	Authority's Desired Outcome	Minimum Service Requirements	Deliverable Date(s)	Changes	Invoice Trigger/Cycle
	Project consumption.	<p>D.6.3 The Contractor shall deliver a monthly Report (each an "FTE Exceptions Report") which identifies and describes Issues relating to the FTE Plan and RTEs across all ISS Projects (each an "FTE Issue"). Each FTE Exceptions Report shall include a corresponding RAID Log and governance framework.</p>	SCD + twenty (20) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly FTE Exceptions Report.
		<p>D.6.4 The Contractor shall deliver a monthly Report which sets out viable options and recommendations in order to remediate each FTE Issue identified in the most recent FTE Exceptions Report, together with a proposed plan to implement each such recommendations (each a "FTE Recommendations Report").</p>	SCD + twenty (20) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly FTE Recommendations Report.
		<p>D.6.5 The Contractor shall support the Authority to decide how to remediate each FTE Issue, and will record the Authority's decisions in a monthly Report which includes a plan for the successful implementation of such remediation decisions (each an "FTE Remediation Plan").</p>	SCD + thirty (30) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly FTE Remediation Plan.
		<p>D.6.6 The Contractor shall support the Authority in achieving the complete and successful implementation of each FTE Remediation Plan (and fulfil its obligations set out therein) in accordance with its terms in order to remediate the relevant FTE Issues in a timely manner.</p>	As set out in each FTE Remediation Plan.	[redacted] [redacted]	Acceptance of completion of the activities of the Contractor set out in each FTE Remediation Plan.
		<p>D.6.7 The Contractor shall deliver a Report at least once per month which provides an update on the status of each FTE Issue which is subject to an FTE Remediation Plan, together with details of the progress made towards remediating such FTE Issues and the actions or steps remaining (each a "FTE Remediation Progress Report").</p>	Monthly as a minimum from Acceptance of first FTE Exceptions Report.	[redacted] [redacted]	Acceptance of each monthly FTE Remediation Progress Report.
		<p>D.6.8 The Contractor shall deliver the support and resources necessary to enable the Test Capability to ensure that the Configuration Management data of the Test VPN (including all RTE and MSP connections) is comprehensive, accurate and up to date. The Contractor shall deliver a Report at least once per month which provides an update on the status of the TEST VPN Configurations ("Test VPN Configuration Status Report").</p>	SCD + twenty (20) Working Days and Monthly thereafter as a minimum.	[redacted] [redacted]	Acceptance of each monthly Test VPN Configuration Status Report.
				[redacted]	
		D.7 – Tools			[redacted]

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D.8 - Transition planning and support	All test data and Test Artefacts are managed within the Test Capability Management Tool.	<p>D.7.1 The Contractor shall support the Authority to ensure that all Test Artefacts:</p> <ul style="list-style-type: none"> i. are capable of being imported into the Test Capability Management Tool; and ii. are promptly imported into the Test Capability Management Tool once available. 	Monthly from SCD.	[redacted]	Acceptance of the Test Artefacts within the Test Capability Management Tool.
		<p>D.7.2 The Contractor shall review and update the Test Capability's index of non-functional testing requirements ("Non-Functional Testing Index") on a monthly basis to ensure it is comprehensive, accurate and up-to-date.</p>	Monthly from SCD.	[redacted] [redacted]	Acceptance of each updated Non-Functional Testing Index.
		<p>D.7.3 The Contractor shall deliver all support and resources necessary to support the administration of the Test Capability Management Tool by the TCT Team.</p>	N/A - continuous throughout the Term.	[redacted] [redacted]	Acceptance of the availability and functionality of the Test Capability Management Tool *
D.8.1 The Contractor shall deliver all support and resources necessary to enable the Test Capability to deliver transition planning and support services (" TPS ") to all relevant stakeholders, including coordinating the orderly migration of a new or changed ISS Service that has been developed and tested into live service ensuring that the appropriate support model is in place for the go-live and for ongoing live operation with minimum disruption to end users.	Projects are provided with assurance and support of their technical transition during readiness for and transition to live.	<p>The Contractor shall deliver a monthly Report (each a "TPS Exceptions Report") which identifies and describes issues relating to the TPS across all ISS Projects (each a "TPS Issue"). Each TPS Exceptions Report shall include a corresponding RAID Log and governance framework.</p>	SCD + twenty (20) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly TPS Exceptions Report.
		<p>D.8.2 The Contractor shall deliver a monthly Report which sets out viable options and recommendations in order to remediate each TPS Issue identified in the most recent TPS Exceptions Report, together with a proposed plan to implement each such recommendations (each a "TPS Recommendations Report").</p>	SCD + twenty (20) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly TPS Recommendations Report.
		<p>D.8.3 The Contractor shall support the Authority to decide how to remediate each TPS Issue, and will record the Authority's decisions in a monthly Report which includes a plan for the successful implementation of such remediation decisions (each a "TPS Remediation Plan").</p>	SCD + thirty (30) Working Days, and thereafter monthly.	[redacted] [redacted]	Acceptance of each monthly TPS Remediation Plan.

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BS	Authority's desired outcome	Minimum Service Requirements	Deliverable Date(s)	Charges	Invoice trigger/cycle
		<p>D.8.4 The Contractor shall facilitate the complete and successful implementation of each TPS Remediation Plan (and fulfil its obligations set out therein) in accordance with its terms in order to remediate the relevant TPS issues in a timely manner.</p> <p>D.8.5 The Contractor shall deliver a Report at least once per month which provides an update on the status of each TPS issue which is subject to a TPS Remediation Plan, together with details of the progress made towards remediating such FTE issues and the actions or steps remaining (each a "TPS Remediation Progress Report").</p>	<p>As set out in each TPS Remediation Plan.</p> <p>Monthly as a minimum from Acceptance of the first TPS Exceptions Report.</p>	<p>[redacted]</p> <p>[redacted]</p>	<p>Acceptance of completion of the Deliverables set out in each TPS Remediation Plan.</p>
		<p>D.9.1 The Contractor shall deliver all support and resources necessary to enable the Test Capability to ensure that the architectural technical integration of the Enterprise IT is fit for purpose in line with Good Industry Practice and developed into a coherent set of integration activities that are planned and delivered by the Test Capability across all ISS Projects, leading to a coherent integration test approach (together, "Technical Integration Assurance").</p> <p>The Contractor shall deliver a monthly Report (each a "Technical Integration Exceptions Report") which identifies and describes issues relating to the TPS across all ISS Projects (each a "Technical Integration Issue"). Each Technical Integration Exceptions Report shall include a corresponding RAID Log and governance framework.</p> <p>D.9.2 The Contractor shall deliver a monthly Report which sets out viable options and recommendations in order to remediate each TPS issue identified in the most recent Technical Integration Exceptions Report, together with a proposed plan to implement each such recommendations (each a "Technical Integration Recommendations Report").</p> <p>D.9.3 The Contractor shall support the Authority to decide how to remediate each Technical Integration Issue, and will record the Authority's decisions in a monthly Report which includes a plan for the successful implementation of such remediation decisions (each a "Technical Integration Remediation Plan").</p>	<p>SCD + twenty (20) Working Days, and thereafter monthly.</p> <p>SCD + thirty (30) Working Days, and thereafter monthly.</p>	<p>[redacted]</p> <p>[redacted]</p>	<p>Acceptance of each monthly Technical Integration Exceptions Report.</p> <p>Acceptance of each monthly Technical Integration Recommendations Report.</p> <p>Acceptance of each monthly Technical Integration Remediation Plan.</p>
D.9 Technical Integration Assurance	ISS Projects are provided with assurance and support for technical integration throughout the lifecycle to enable optimised technical integration testing.			[redacted]	

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		<p>D.9.4 The Contractor shall facilitate the complete and successful implementation of each Technical Integration Remediation Plan (and fulfil its obligations set out therein) in accordance with its terms in order to remediate the relevant Technical Integration issues in a timely manner.</p> <p>D.9.5 The Contractor shall deliver a Report at least once per month which provides an update on the status of each Technical Integration issue which is subject to a Technical Integration Remediation Plan, together with details of the progress made towards remediating such Technical Integration Issues and the actions or steps remaining (each a "Technical Integration Remediation Progress Report").</p>	<p>As set out in each TPS Remediation Plan.</p> <p>Monthly as a minimum from Acceptance of the first Technical Integration Exceptions Report.</p>	<p>[redacted]</p> <p>[redacted]</p>	<p>Acceptance of completion of the activities of the Contractor set out in each Technical Integration Remediation Plan.</p> <p>Acceptance of each monthly Technical Integration Remediation Progress Report.</p>

