

STUDY OF EARLY EDUCATION AND DEVELOPMENT (SEED)

PROJECT REFERENCE NUMBER: EOR/SBU/2011036

Variation to contract with: National Centre for Social Research

Dated: 27th June 2016

Contract number: 2011/036

Variation number: 6

Amendments have been made to the contract for the Study of Early Education and Development. The changes cover:

- i. The inclusion of an age five follow up survey with families and children in the longitudinal survey;
- ii. An updated timetable; and,
- iii. Revised costs to Component One to cover the inclusion of a further wave of interviews.

Revised costs and invoicing schedules are provided in Schedule 2 below.

Schedule One Amendments

Clause two

The timetable on page 15 of the contract variation number one shall be deleted in its entirety and replaced with the following:

"TIMETABLE

A high level overview of the timetable for the evaluation is provided below. The Contractor shall develop more detailed timetables in consultation with the Department as the evaluation progresses.

Overview timetable of key tasks					
Timing	C1: Longitudinal Study of Children	C2: Study of Early Years Settings	C3: Intensive case studies of good practice	C4: Value for Money study	C5: Qualitative studies of a. children with SEN/Disabilities b. Childminders
Year 1: 2013					

January – March 2013	<ul style="list-style-type: none"> • Research aims finessed and agreed with Department. • Contract agreed and signed. • Advisory Group established and first meeting held. • Introductory meetings between NatCen Consortium and DfE early years policy leads. 				
January – April 2013	Sample design and feasibility testing – explore access to Eligibility Checking Service data and HMRC Child Benefit records and DWP benefits records.				
April 2013- June 2013	Sample frame development in conjunction with DWP and sample checking				
July- August 2013	Sampling commences				
September 2013 – December 2013	Undertake baseline interviews with cohorts one, two and three				
Year 2: 2014					
January 2014 - March 2014	Undertake baseline interviews with cohort four. Undertake age three interview with Cohort one.				
February 2014 – March 2014					Finalise sample and recruit child minders
April 2014					Fieldwork with childminders
April 2014 - August 2014	Undertake baseline interviews with cohort five. Undertake age three interview with Cohort two.	Finalise sample and recruit childminders			

April 2014 – April 2016		Group/centre based settings fieldwork – visits to sampled settings			
September 2014 - December 2014	Undertake baseline interviews with cohort six. Undertake age three interview with cohort three.				
August 2014- March 2015		Childminder fieldwork – visits undertaken			
October 2014	Longitudinal Study of Children - interim descriptive baseline report for (cohorts C1-C3)				
Year 3: 2015					
January 2015 -March 2015	Undertake age three interview with cohort four.				
March 2015 – April 2015				Draw sample for first stage of visits and make initial contact with settings	

April 2015 – December 2015				Detailed cost data from settings visits collected	
April 2015 - May 2015	Longitudinal Study of Children - baseline report (all cohorts)	Report on childminder fieldwork	Draw sample from settings quantitative field work and finalise design		
April 2015 – August 2015	Undertake age three interview with cohort five. Undertake age four interview with cohorts one, two and three.				
May 2015 – June 2015		Study of early years settings quality (interim quant report)	Recruit case studies		
May 2015 - June 2015					Finalise sampling strategy and recruit respondents for SEN/D qualitative study
July 2015- November 2015		EYPP telephone screen and sampling	Fieldwork with settings and parents		

July 2015 – February 2016	Undertake age three interview with cohort six.				Fieldwork among case study families with children with SEN/Disabilities & settings
Year 4: 2016					
January 2016 – March 2016					
February 2016					
March 2016		EYPP qualitative fieldwork			
April 2016			Report on good practice case studies		Report on qualitative study of children with SEN/D
May 2016	Develop age five survey CAPI interview			Report on costs and funding.	
April – August 2016	Undertake age four interview with cohorts four, five and six.			VFM (interim report)	
July 2016	Report on longitudinal Study of Children (analysis all cohorts at age 3)	EYPP qualitative study report			
October 2016		Study of early years settings quality – final report			
September – December 2016	Undertake age five interviews with cohorts one to three				
Year 5: 2017					
January – April 2017	NPD EYFS data available for cohorts one, two and three.				

January – February 2017	Processing/cleaning schools' contact details and prepare mail-out of CSBQ questionnaires to schools for Cohorts 1-3				
March – April 2017	CSBQ teacher exercise for Cohorts 1-3 in the field				
May 2017	Report on Longitudinal study of Children (analysis of all cohorts prior to entry to reception)				
May 2017	Processing teacher CSBQ data for Cohorts 1-3.				
September – December 2017	Undertake age five interviews with cohorts four to six				
Year 6: 2018					
January – March 2018	NPD phonics data available for cohorts one, two and three.				
January – February 2018	Processing/cleaning schools' contact details and prepare mail-out of CSBQ questionnaires to schools for Cohorts 4-6				
March- April 2018	CSBQ teacher exercise in the field for Cohorts 4-6				
May - June 2018	Processing teacher CSBQ data for Cohorts 4-6 and complete data from teachers available for analysis.				

October 2018	(9) Longitudinal study of children (overview/analysis of all components to date (including age five survey and teachers assessments) + EYFS profiles where available)				
Year 7: 2019					
January – March 2019	NPD Phonics data available for entire sample, including cohorts four, five and six. NPD KS1 data available for cohorts one, two and three.				
Year 8: 2020					
January – March 2020	NPD KS1 available for entire sample, including cohorts four, five and six.				
October 2020	Final report (synthesis of all components + Phonics/KS1 analysis, and final CBA)			Value for money analysis	

Clause Three

A more detailed timetable of the main tasks for 2016 is provided below. The Contractor shall work up detailed timetables for future years of the evaluation in consultation with the Department as the evaluation progresses.

2016 Timetable	
Date	Task
January 2016	<ul style="list-style-type: none"> Dispatch SDQ questionnaires for cohorts 4-6 (C1)
February 2016	<ul style="list-style-type: none"> Sign off good practice case studies report outline (C3) Sign off SEN study report outline (C5) Sign off EYPP study design and materials (C2)

March 2016	<ul style="list-style-type: none"> • EYPP fieldwork and early findings (C2) • Costs report submitted (C4) • Data processing for SDQ questionnaires for cohorts 4-6 (C1) • Early findings from SEN study submitted (C5)
April 2016	<ul style="list-style-type: none"> • Good practice case studies report submitted (C3) • VfM interim report submitted (C4) • SEN study report submitted (C5) • Fieldwork for quality assessments ends (C2)
May 2016	<ul style="list-style-type: none"> • Advisory group meeting • Fieldwork for wave 3 cohorts 4-6 begins (C1) • Sign off interim impact report outline (C1)
June 2016	<ul style="list-style-type: none"> • Begin coding wave 3 data (C1) • EYPP report submitted (C2)
July 2016	<ul style="list-style-type: none"> • Interim impact report submitted (C1) • Sign off setting quality report outline (C2)
August 2016	<ul style="list-style-type: none"> • Fieldwork for wave 3 cohorts 4-6 ends (C1)
September 2016	<ul style="list-style-type: none"> • Coding of wave 3 data is completed; data checking and cleaning begins (C1) • Fieldwork for wave four cohorts 1-3 begins (C1)
October 2016	<ul style="list-style-type: none"> • Setting quality final report submitted (C2)
November 2016	<ul style="list-style-type: none"> • Data checking and cleaning continues (C1)
December 2016	<ul style="list-style-type: none"> • Complete survey data (three waves) is available for impact analysis at age 4 (C1) • Fieldwork for wave four cohorts 1-3 ends (C1)

Clause four

The Contractor shall report findings, even if preliminary, to the Department as soon after data collection as possible to ensure the Department receives on-going analysis and information to inform policy and spending decisions. The Contractor shall aim to provide findings within three month of delivery of cleaned data.

The table below shows timetables points at which the Contract shall provider interim or full findings to the Department.

Reporting timetable	
1. Longitudinal Study of Children	
May 2015	Baseline report: on all cohorts at age 2, focuses on childcare usage and take-up of the two year old offer.
July 2016	Interim report (1): analysis at ages 2 and 3 – early impacts and cohort

	analysis at age three.
May 2017	Interim report (2): analysis at ages 2, 3 and 4 prior to entry to reception. Early impacts and cohort analysis at age four.
October 2018	Interim report (3): Analysis of impacts at age five.
October 2020	Final report (synthesis of all components).
2. Study of early years settings examining quality	
August 2015	Study of early years settings quality: Interim descriptive report.
September 2015	Report on the quality of childminder provision.
June 2016	Report on the qualitative study of EYPP.
October 2016	Study of Early years settings quality: final report.
3. Case studies of good practice in early years settings	
April 2016	Report on Good Practice Case Studies
4. Value for money study	
May 2016	Report on costs.
July 2016	Report on the value for money study: interim report
5. Qualitative Studies of Childminders & Children with SEN/D	
December 2014	Report on childminder's views and experiences of early education and development. This report was published in December 2014 and is
April 2016	Report on children with SEN/D.

SCHEDULE 2 AMENDMENTS

Revised costs and invoicing schedules are provided below.

Table

Key to Components of the Evaluation:

- Component 1 – Longitudinal Study of Children
- Component 2 – Study of Early Years Settings
- Component 3 – Intensive Case Studies of Good Practice in Early Years Settings

- Component 4 – Value for Money Study
- Component 5 – Qualitative Studies of Children with SEN/D and Childminders.

Project Milestone	Payment Amount	Payment Date
2012/13 Financial Years		
<ul style="list-style-type: none"> • Sample design and questionnaire design underway for Component 1. 		31 st March 2013
TOTAL	180,213	
2013/14 Financial Year		
<ul style="list-style-type: none"> • Sample drawn for Component 1. • Pilot questionnaire completed for Component 1. • Pilot fieldwork completed for Component 1. 		31 st July 2013
<ul style="list-style-type: none"> • Component 1: Baseline interviews underway (Cohorts C1, C2, C3). • Component 5: Scope and sample design agreed. 		31 st December 2013
<ul style="list-style-type: none"> • Component 1: W2 pilot completed. • Component 1: baseline C4 interviews completed, and W2 C1 interviews completed. • Component 5: Sample drawn and childminders recruited. • Component 2: scope agreed. 		31 st March 2014
<ul style="list-style-type: none"> • Additional project management time to resolve sampling issues 		31 st March 2014
TOTAL	1,078,216	
2014/15 Financial Year		
<ul style="list-style-type: none"> • Component 5: Childminder interviews completed. • Component 1: baseline C4 interviews completed, and W2 C2 interviews completed. • Component 2: Visits underway. • Component 5: Draft report on study of childminders for 		30 th June 2014
<ul style="list-style-type: none"> • Component 1: short draft report on baseline data for 2 year old cohorts C1-C3. 		29 th August 2014
<ul style="list-style-type: none"> • Component 1: baseline C6 interviews completed, and W2 C3 interviews completed. 		31 st December 2014

<ul style="list-style-type: none"> • Component 1: W2 C4 interviews completed. • Component 1: W3 pilot completed. • Component 4: VfM sample drawn and contact with settings underway 		31 st March 2015
<ul style="list-style-type: none"> • Component 2: Childminder quality observations completed • Component 4: VfM fieldworker training complete 		31 st March 2015
TOTAL	1,459,598	
2015/16 Financial Year		
<ul style="list-style-type: none"> • Component 4 - continuation of cost data collection. 		30 th May 2015
<ul style="list-style-type: none"> • Component 3: Sample of settings drawn and design agreed. • Component 1: Draft report on baseline data for all cohorts (C1-C6) submitted. 		29 th May 2015
<ul style="list-style-type: none"> • Component 1 – W2 C5 interviews completed, and W3 C1-C3 completed. • Component 2 - Interim setting quality report (based on 2 year old settings). 		30 th July 2015
<ul style="list-style-type: none"> • Component 4 - continuation of cost data collection. 		31 st August 2015
<ul style="list-style-type: none"> • Component 4 – continuation of cost data collection. • Component 3 - case studies recruited. • Component 5 - Sample design finalised and recruitment underway for SEN/D study. 		30 th September 2015
<ul style="list-style-type: none"> • Component 2: EYPP telephone screening complete. 		30 th October 2015
<ul style="list-style-type: none"> • Component 1 – W2 C6 interviews completed. • Component 3 - fieldwork with settings and parents underway. • Component 5 - case study fieldwork underway. 		31 st December 2015
<ul style="list-style-type: none"> • Component 4 - cost data collection complete. 		31 st December 2015
<ul style="list-style-type: none"> • Component 2: EYPP qualitative study: set up project; design of topic guides completed; and fieldwork underway 		29 th February 2016
<ul style="list-style-type: none"> • Component 5: SEN/D fieldwork with families and settings completed. • Component 3: fieldwork with settings and parents completed. 		31 st March 2016
<ul style="list-style-type: none"> • Component 2: EYPP fieldwork completed and early headline findings submitted to DfE. 		31 st March 2016

<ul style="list-style-type: none"> Component 4: Report on costs and funding submitted 		
TOTAL	£1,515,459	
2016/17 Financial Year		
<ul style="list-style-type: none"> Component 2: setting quality visits completed Component 2: Analysis of findings from setting quality visits underway Component 3: report on Good practice case study. Component 1: W3 C4-C6 interviews underway. Component 5: Report on Study of Children with SEN/D. Component 1: interim report on analysis of aged 3 survey data (W2 survey). Component 4: Interim report on VfM submitted 		31 st July 2016
<ul style="list-style-type: none"> Component 1: W4 pilot questionnaire designed and pilot completed. 		15 th August 2016
<ul style="list-style-type: none"> Component 1: W4 fieldwork with Cohorts 1-3 completed 		31 st January 2017
<ul style="list-style-type: none"> Component 1: CSBQ exercise with teachers for Cohorts 1-3 underway 		31 st March 2017
TOTAL	837,070	
2017/18 Financial Years		
<ul style="list-style-type: none"> Components 1 and 4: On-going analysis. Component 1: interim report on cohorts C1-C6 prior to entry to reception. 		31 st July 2017
<ul style="list-style-type: none"> Component 1: W4 fieldwork with Cohorts 4-6 completed 		31 st January 2018
<ul style="list-style-type: none"> Components 1 and 4: On-going analysis. 		31 st March 2018
<ul style="list-style-type: none"> Component 1: W4 data available for analysis 		31 st March 2018
<ul style="list-style-type: none"> Component 1: CSBQ exercise with teachers for Cohorts 4-6 underway 		31 st March 2018
TOTAL	432,333	
2018/19 Financial Years		
<ul style="list-style-type: none"> Component 1: CSBQ data from teachers for all cohorts available for analysis 		31 st July 2018
<ul style="list-style-type: none"> Component 1: interim report on C1-C6 with analysis of EYFS data and synthesis of all components to date Component 4: on-going analysis. 		30 th October 2018
<ul style="list-style-type: none"> Components 1 and 4: On-going analysis. 		31 st March 2019

TOTAL	224,314	
2019/2020 Financial Years		
• On-going analysis and reporting.		30 th September 2019
• On-going analysis and reporting.		31 st March 2020
TOTAL	216,886	
2020/21 Financial Years		
Final report drafted.		30 th September 2020
TOTAL	57,788	
EVALUATION TOTAL excluding VAT	£6,001,877	

The original contract dates from before August 2013 when HMRC ceased to classify research by eligible bodies as exempt from VAT. VAT at the standard rate will apply to all charges under this contract variation at the prevailing rate of VAT at the relevant tax point. All costs are quoted net of VAT.

Expenditure for the financial year 2012-2013 shall not exceed **£180,213** exclusive of VAT.
Expenditure for the financial year 2013-2014 shall not exceed **£1,078,216** exclusive of VAT.
Expenditure for the financial year 2014-2015 shall not exceed **£1,459,598** exclusive of VAT.
Expenditure for the financial year 2015-2016 shall not exceed **£1,515,459** exclusive of VAT.
Expenditure for the financial year 2016-2017 shall not exceed **£837,070** exclusive of VAT.
Expenditure for the financial year 2017-2018 shall not exceed **£432,333** exclusive of VAT.
Expenditure for the financial year 2018-2019 shall not exceed **£224,314** exclusive of VAT.
Expenditure for the financial year 2019-2020 shall not exceed **£216,886** exclusive of VAT.
Expenditure for the financial year 2020-2021 shall not exceed **£57,788** exclusive of VAT.

Total Project Expenditure excluding VAT shall not exceed £6,001,877.

This Variation 6 is hereby agreed

Authorised to sign for an on behalf of the Secretary of State for Education

Signature

Name in CAPITALS

Position and Address

Date

Authorised to sign for and on behalf of the Contractor

Signature

Name in CAPITALS

Position and Address

Date
