

## CONTRACT NOTICE

### SERVICES

#### **SECTION I: CONTRACTING AUTHORITY**

##### **I.1) NAME, ADDRESSES AND CONTACT POINTS(S):**

Official Name: Department for International Development

Address: Abercrombie House, Eaglesham Road,

Town: East Kilbride

Country: UK

##### **Internet address(es):**

General Address of the contracting authority:

[https://www.gov.uk/government/organisations/department-for-international-](https://www.gov.uk/government/organisations/department-for-international-development)

[development](https://www.gov.uk/government/organisations/department-for-international-development)Address of the Buyer Profile: <https://supplierportal.dfid.gov.uk/selfservice/>

**Further information can be obtained at:**

**Specifications and additional documents (including documents for competitive dialogue and a dynamic and a dynamic purchasing system) can be obtained at:**

**Tenders or requests to participate must be sent to:**

##### **I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:**

REGIONAL AUTHORITY

GENERAL PUBLIC SERVICES

#### **SECTION II: OBJECT OF THE CONTRACT**

##### **II.1) DESCRIPTION**

##### **II.1.1) Title attributed to the contract by the contracting authority:**

Service Provider for Research on Violence against Women and Girls in South Asia

##### **II.1.2) Type of contract and location of works, place of delivery or of performance:**

SERVICES

Main site or location of works: South Lanarkshire

NUTS code: UKM38

##### **II.1.3) This notice involves**

##### **II.1.4) Information on framework agreement:**

Duration of the framework agreement: Duration in year(s):

Justification for a framework agreement, the duration of which exceeds four years:

Estimated total value of purchases for the entire duration of the framework agreement:

##### **II.1.5) Short description of the contract or purchases(s):**

Addressing Violence against Women and Girls (VAWG) is a top priority for the UK Government and DFID's Ministerial team. While DFID is supporting targeted interventions to address VAWG in 29 country programmes, rigorous evidence on VAWG in South Asia is lacking. In response, DFID is looking to fund research on key evidence gaps on VAWG in South Asia. Up to two multi-country studies will be commissioned and the topics for these studies will be identified by the researchers and could include applied and operational research. The studies will be selected on the basis of their ability to demonstrate that they will fill an important evidence gap, generate new knowledge, are closely aligned to DFID's priorities in the region, and will contribute to effective policy making in the region. This research will complement and make operational links with the centrally-funded £25million/5 year global What Works to Prevent Violence research and innovation programme which funds studies in Afghanistan, Bangladesh, India Nepal, Pakistan as well as projects in sub-Saharan Africa and the Middle East and North Africa. The purpose of the studies is to generate high-quality contextualised evidence which will inform the design and implementation of key policies and programmes to address VAWG in South Asia more effectively. The research is expected to benefit all development stakeholders and the key recipient of the research findings will be country governments, DFID and international organisations, such as the UN, and academics and NGOs concerned with issues related to VAWG. Research results and their wider policy and operational implications will be synthesised and effectively communicated to policy actors and practitioners working locally, nationally and internationally within the timeline of the project.

##### **II.1.6) Common procurement vocabulary:**

75211200

##### **II.1.7) Contract covered by the Government Procurement Agreement (GPA):**

YES

**II.1.8) Division into lots:**

NO

**II.1.9) Variants will be accepted:**

YES

**II.2) QUANTITY OR SCOPE OF THE CONTRACT**

**II.2.1) Total quantity or scope:**

As per ToR

Estimated value excl. VAT: 1100000.0

Currency: GBP

**II.2.2) Options:**

No

**II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Duration in months: 18 (From the award of contract).

**SECTION III: LEGAL, ECONOMIC, FINANTIAL AND TECHNICAL INFORMATION**

**III.1) CONDITIONS RELATING TO THE CONTRACT**

**III.1.1) Deposits and guarantees required:**

**III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

The contract will be governed by English Law. Prices are not required at the PQQ stage, however, when required, prices must be quoted in GBP. All payments for the contract will be made in GBP Sterling. DFID reserves the right to annul the process and not award the contract. The maximum funding available for each study is £650,000, thus totalling to £1.3 million (inclusive of all taxes and security costs, where applicable). Proposals will not be considered for evaluation by DFID if the budget for each study exceeds £650,000. DFID will expect bidders to link the payment schedule to the deliverables listed in Section 9 of the ToR.

**III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

Joint and several liabilities.

**III.1.4) Other particular conditions to which the performance of the contract is subject:**

No

**III.2) CONDITIONS FOR PARTICIPATION**

**III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met:

**III.2.2) Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: Refer PQQ document.

Minimum level(s) of standards possibly required:

**III.2.3) Technical capacity:**

Information and formalities necessary for evaluating if requirements are met: Refer PQQ document.

Minimum level(s) of standards possibly required:

**III.2.4) Reserved contracts:**

**III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

**III.3.1) Execution of the service is reserved to a particular profession:**

No

**III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

NO

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

**IV.1.1) Type of procedure:**

Restricted

**IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:**

Envisaged number of operators:

Objective criteria for choosing the limited number of candidates:

**IV.1.3) Reduction of the number of operators during the negotiation or dialogue:**

NO

**IV.2) AWARD CRITERIA**

**IV.2.1) Award criteria:**

The most economically advantageous tender in terms of criteria stated below:

**1 :**

Criteria: Quality of Personnel

Weighting: 25

**2 :**

Criteria: Methodology

Weighting: 45

**3 :**

Criteria: Commercial

Weighting: 20

**4 :**

Criteria: Value for Money

Weighting: 10

**IV.2.2) An electronic auction will be used:**

No

**IV.3) ADMINISTRATIVE INFORMATION**

**IV.3.1) File reference number attributed by the contracting authority:**

7185

**IV.3.2) Previous publication(s) concerning the same contract:**

No

**IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document**

Time limit for receipt of requests for documents or for accessing documents:

Payable documents: No

**IV.3.4) Time-limit for receipt of tenders or requests to participate:**

12. 6. 2015 - 14:00

**IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:**

**IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:**

EN

**IV.3.7) Minimum time frame during which the tenderer must maintain the tender:**

Period in months (from date stated for receipt of tenders):

6

**IV.3.8) Conditions for opening tenders:**

Persons authorised to be present at the opening of tenders: No

**SECTION VI: COMPLEMENTARY INFORMATION**

**VI.1) THIS IS A RECURRENT PROCUREMENT:**

No

**VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**

No

**VI.3) ADDITIONAL INFORMATION:**

Additional Information: Additional Information: The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement, and the contract will be awarded on the basis of the most economically advantageous tender. Tender documents including draft terms of reference are available in our Supplier Portal. However, only Registered Suppliers can access these documents. Details on Supplier Portal and guidance to register can be found in:

<https://www.gov.uk/government/organisations/department-for-international-development/about/procurement/>. PQQs should be sent via the DFID portal,

<https://supplierportal.dfid.gov.uk/selfservice/> using the PQQ guidance available. Programme staff should not be contacted directly. Following assessment of PQQ, DFID will invite shortlisted

applicants to submit full technical and commercial proposals and inform applicants not short-listed that they are unsuccessful. The contract will span a period of around 18 months. From 1.4.2001, all UK development assistance has been fully untied which allows suppliers from anywhere in the world to bid for DFID contracts.

**VI.4) PROCEDURES FOR APPEAL**

**VI.4.1) Body responsible for appeal procedures:**

Official Name: John McGhie

Address: DFID, Abercombie House, Eaglesham Road,

Town: East Kilbride

Country: UK

Postal Code: G75 8EA

Phone: +44 1355843643

**Body responsible for mediation procedures:**

**VI.4.2) Lodging of appeals:**

Precise information on deadline(s) for lodging appeals:

**VI.4.3) Service from which information about the lodging of appeals may be obtained:**

**VI.5) DATE OF DISPATCH OF THIS NOTICE:**

13. 5. 2015