Commission of a review of Board Effectiveness Tender Opportunity

(Reference - Social Work England 10442)

**Clarification questions and answers**

Q) We would expect the contract to be delivered in line with statutory provisions at the point of delivery. Due to the short term nature of the appointment could the words “and subsequent enactments” be removed from clause 3.3 from the contract, should we be the successful bidder?

A) Social Work England can confirm that we would accept the removal of the wording “and subsequent enactments” within clause 3.3 of the contract, should the successful bidder wish to do so.

1. Regarding clause 9.4 of Social Work England’s Terms and Conditions, we would typically expect that a £1 million limit would be applied in line with normal required insurance limit.  Given the advertised contract value of £30,000 could you please confirm that this is acceptable?

A) The limit of indemnity is not included within Social Work England’s Terms and Conditions, as we expect potential providers to determine the limit they believe is adequate to cover the contract.

1. Regarding clause 10.1 of Social Work England’s Terms and Conditions, please can you confirm that in the event of execution of this clause, that time reasonably and properly incurred, would be chargeable on a pro rata basis, consistent with the execution of the contract
2. Social Work England can confirm that should clause 10.1 be executed, that that time reasonably and properly incurred will be charged on a on a pro rata basis, consistent with the execution of the contract.

Q) Regarding clause’s 8.2 and 8.3 of Social Work England’s Terms and Conditions - In delivering this work, we will utilise intellectual property developed for the execution of board evaluation exercises.  Can you please confirm this would be considered Background Intellectual property?

A) Social Work England can confirm that we consider this as Background Intellectual property.

1. Will you provide the most recent board evaluation results (internal and external) to the successful supplier to aid understanding of the previous themes and findings?
2. Yes, Social Work England will provide the successful bidder with the most recent board evaluation results.
3. Will you provide the successful supplier with the result of the internal audit of corporate governance which took place in 2022?
4. Yes, Social Work England will provide the successful bidder with the result of the internal audit of corporate governance which took place in 2022.
5. Can you please confirm if the attendance at the board meeting as Observers is required to be in person or if it can be done virtually?
6. Attendance could be either virtual or in person, depending on the successful bidder’s approach and preference.
7. Can you please confirm if the interview on 11 September 2023 is expected to be in person or virtual?
8. Social Work England will be asking the successful bidder to attend in-person, unless there is an exceptional reason that would make this difficult or disproportionate in their circumstances.

Q) Can you please advise if additional supporting evidence/appendices are acceptable in support of the questions and are they excluding the word count?

A) We are not accepting additional supporting evidence/appendices as part of this tender exercise.