**Non Salaried Procurement**
**Tender Response**

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| **Company Details** |
| **Name of Company, sole trader or other** | Enter |
| **Trading status (select)** | **Limited company**  | [ ]   |
| **Sole Trader** | [ ]  |
| **Other (please specify below)** | [ ]  |
| Enter |
| **Business contact details** | **Contact Name** | Enter |
| **Address** | Enter |
| **E-mail** | Enter |
| **Telephone** | Enter |

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| **Lot Selection** |
| **Which Lots are you bidding for?****(Select all that apply)** | **Lot 1: S78 Planning Appeals General** | [ ]   |
| **Lot 2: HAS / CAS**  | [ ]  |
| **Lot 3: Enforcement / LDC** | [ ]  |
| **Lot 4: S78 Planning Appeals Specialist** | [ ]  |
| **Lot 5: Heritage – S20 Listed Building Consent** | [ ]  |
| **Lot 6: Tree Preservation Order Appeals** | [ ]  |

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| **Unqualified acceptance** |
| **I agree unqualified acceptance of the Conditions of Contract, including all schedules****(Select)** | **Yes** | [ ]  |
| **No (Please specify why below)** | [ ]  |
| Enter |

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| **Details of Proposed Non Salaried Inspector** |
| **Name** | Enter |
| **Educated to Degree Level or Equivalent** | **Yes** | [ ]  |
| **No** | [ ]  |
| **Details of Degree** | Enter |
| **Professional Membership** | **Yes** | [ ]  |
| **No** | [ ]  |
| **Which body?** | Enter |
| **Level of Membership** | Enter |
| **Location** | Enter |
| **Digital Photograph attached?(To be used as aide-memoire by PINS through the procurement)** | **Yes** | [ ]  |
| **No** | [ ]  |

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| **Other information** |
| **Confirmation you will attend the mandatory briefing session if successful****(Select)** | **TBC Lots 1 - 5** | [ ]  |
| **TBC Lot 6** | [ ]  |
| **Please provide the details of any potential conflicts of interest/restricted places you can work if successful see “preclusions” note below** | Enter |
| **Did you attend the supplier briefing event in London as part of this procurement?****(Select)** | **Yes** | [ ]  |
| **No** | [ ]  |
| **Where did you see the advert for this tender opportunity?****(Select)**  | Select |

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| **CV Style Response for the proposed Non-Salaried Inspector** **(max 2 pages)** |
| **You should ensure that this provides evidence that the proposed NSI has at least 5 years post graduate experience demonstrating an accomplished capability in planning or other relevant profession such as Architect, Engineer or Lawyer for Lots 1-5 and / Arboriculture for Lot 6.****This should also briefly cover the skills and experience required and this will be further tested at Stage 2 of the evaluation process.** |
| **Description** | **Dates** |
| **From** | **To** |
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| **Additional information** |
| **Please use this section to provide us with any other information you think will add value to your tender (max 750 words)** |
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**Once completed, Please send your tender response to:** **procurement@pins.gsi.gov.uk**

**By no later than 11:59pm on Sunday 1 September 2019**

**Notes**

**Preclusions** – The Planning Inspectorate aims to deliver on the Franks Principles and all potential NSIs must identify areas where working may result in a conflict or a perceived conflict of interest.

These could be Local Authorities where you have worked within the past 2 years or have a close relationship with, where you live or have property, where you have family living, areas where you do most of your work. Also think about companies you have worked for or with. It is expected that everyone will have some preclusions and these should be listed above (see Other Information).

Further guidance and an opportunity to update your preclusions will be given at the mandatory briefing and also throughout the life of the contract.