

Tuesday 9th July 2019

Invitation to Tender for a construction contract in respect of the conversion works of the former Bingley Public Toilets.

Background

Bradford Council closed the Bingley public toilets at the end of March 2018, and has invited Bingley Town Council to take over the running of the toilets by way of a Community Asset Transfer (CAT). This transfers responsibility for the building to Bingley Town Council on a long-lease with a peppercorn rent. In Bingley's case, the lease will be 99 years.

Following some initial planning with an architect and a public consultation, Bingley Town Council appointed a project manager, and now wishes to invite tenders for the conversion of the public toilets in Bingley to create an office space for the Town Council and two self-contained toilets. The work is offered under a JCT Minor Works Building Contract with Contractor's Design 2016 Edition.

The Town Clerk will be the individual with overall responsibility for the project and she will work closely with the project manager delivering the project (Daniel Green of Bowman Riley). The Town Council has appointed a project team to monitor the works.

Once the toilets are operational, the Town Council will manage and maintain the toilets and will occupy the office and will employ a cleaner to clean the toilets on a daily basis.

The appointment of the contractor is dependent on the town council being granted borrowing approval by the Secretary of State and the subsequent granting of the loan for the works from the Public Works Loan Board.

Tender documents

This tender includes, but is not limited to:

- Invitation to Tender/Procurement letter (this document)
- Work schedule
- Bingley WC Conversion Part A Preliminaries Contract
- M&E Performance Specification
- SK03 Proposed Elevations
- SK06 Bingley WC Demolition Works
- SK07 Proposed plans
- Pre-Construction Health and Safety Checklist
- Location map
- Site boundary plan
- Certificate of Non-Collusion

To bid for this tender, please submit all information as contained in the tender information as required by Bowman Riley.

Prospective contractors must not contact councillors or staff to encourage or support their tender outside the prescribed process.

Site viewing

Bingley Town Council will make the toilet site available for viewing on the following dates. Please contact the Daniel Green to make an appointment during:

- a) w.c. 15th July 2019
- b) w.c. 22nd July 2019

Criteria for award of contract:

Bingley Town Council is not bound to accept the lowest tender bid for the work required; the following criteria and scoring will be applied to the bids received. The bid with highest score will be awarded the contract for the work.

Demonstrated ability to deliver similar projects to a high quality	10 %
Ability to start and complete project within timescale	10 %
Compliance with all relevant standards	10 %
Price and project fit within budget	25 %
Quality and overall long-term value for money	25 %
Benefit to local economy and use of local resources and skills	10 %
Commitment to sustainability	10 %

How to submit your bid

Tenders are to be submitted in hard copy in a sealed marked envelope to Ruth Batterley, Clerk, at the above address by noon on Monday 12th August 2019. Submissions received after this date and time will not be considered.

Bingley Town Council reserves the right not to award any contract as a result of this tender process and is not bound to accept the lowest bid.

Tender bids will be treated as private and confidential.

Bids will be opened by Ruth Batterley, a Bingley Town Councillor and Daniel Green on the afternoon of 12th August 2019.

The Council will notify applicants of the outcome of their tender by Friday 30th August.

Any responses to queries raised by bidders will be included in a document entitled 'Additional information for bidders'. This will be found with the tender documentation in the Documents section of the Town Council's website (www.bingleytowncouncil.gov.uk) and will be updated regularly.

For further information, please contact Daniel Green, Project Manager, by email: info@bowmanriley.com or telephone: 01756 795611.