

RCloud Tasking Form – Part C: Task Response Form

TO BE COMPLETED BY THE BIDDER

1. Proposal

Registered Company Name	Lancaster University
Registered Address	University House, Bailrigg, LANCASTER, LA1 4YW
Registered Company Number	RC000657
Proposal Reference (attached)	1000123456
Proposed Task Start Date	01/03/2022
Proposed Task End Date	01/02/2023

2. Cost Proposal

SUMMARY

TOTAL COST OF TASK	
Firm Price Quotation (ex VAT) – <u>Core Activity Only</u>	£99,678.56
Firm Price Quotation (ex VAT) – <u>Including Options (if applicable)</u>	£
OR	
Ascertained Cost (maximum price payable (ex VAT)) – <u>Core Activity Only</u>	£
Ascertained Cost (maximum price payable (ex VAT)) – <u>Including Options (if applicable)</u>	£

COST BREAKDOWN

Please provide a full breakdown of all costs associated with this Task. Inserting additional rows into the Table below, as required

Please identify whether each row forms part of the Task core activity or is an optional item.

Redacted under FOIA Section 43 - Commercial Interests

Assumptions and Dependencies (if applicable)

Please provide details of any assumptions and/or dependencies that are applicable to your proposal.

Milestone Payment Plan

Redacted under FOIA Section 43 - Commercial Interests

Milestone (M/S) Payment Notes:

- 1) Dstl will not make any form of Payment on Contract award.
- 2) M/S Payment cost to be qualified as Value for Money (VFM) justifiable charge.
- 3) Where Equipment is purchased in support of this Task, full payment will only be made following Contractor confirmed receipt of Equipment. If a deposit has to be paid at time of Contractor placing the Order, then this deposit payment, at the Authority's discretion, may be approved if supported by documentation as proof of Contractor payment.

- 4) For tasks of less than 6 month duration, M/S payments are at the discretion of the Authority.

3. Additional Information

3.1	Government Furnished Assets (GFA)
Please state below whether GFA is required from the Authority. If 'Yes', please provide a complete list. All GFA must be recorded in a formal list whilst in the possession of the Contractor. For any purchased materials which will become GFE, please provide the known pricing within section 2. Cost Proposal.	
GFA to be Issued - No If 'yes' – add details below. If 'supplier to specify' or 'no,' delete all cells below.	
If 'Yes' – provide details here.	
3.2	Contractor's Personnel and Government Establishments
If performance of the Contract requires access to the Authority's site(s) please confirm insurance is in place in accordance with the R-Cloud Agreement Terms and Conditions	
Choose an item.	
3.3	Commercially Sensitive Information
Is any Commercial Sensitive Information included within your proposal?	
No	
If 'Yes', please provide the following information:	
Description of Commercially Sensitive Information:	
Cross Reference(s) to location of sensitive information in proposal:	
Explanation of Sensitivity:	
Details of potential harm resulting from disclosure:	
Period of Confidence (if applicable):	
Contact Details for Transparency/Freedom of Information matters: Name: Information Governance Team Position: Strategic Planning and Governance Address: Lancaster University, Bailrigg, Lancaster, LA1 4YW Telephone Number: 01524 592165 Email Address: foi@lancaster.ac.uk	

3.4	Security - Research Workers Process
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For Tasks where a Research Workers Form has been provided, please complete and return as per the process outlined in Part A (Task Overview).

One form is required per Research Worker.

Please return the completed Tasking Response Form by via the RCloud Portal for the relevant task.

Acceptance by the Authority of the proposal to the bidder will be through the issue of an R-Cloud notification containing a purchase order number, which must be quoted on any relevant invoices.

The RCloud (version 4) Agreement Terms and Conditions shall apply¹.

¹ https://rcloud-v4.dstl.gov.uk/assets/documents/RCloud_Agreement_Terms_and_Conditions_v4.pdf