

**Thinkproject UK Limited**  
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Barnett Way  
Barnwood  
Gloucester  
GL4 3GG

**Group Commercial Directorate**  
Department for Transport (DfT)  
33 Horseferry Road  
Westminster  
London  
SW1P 4DR

Mob: 07815 454235  
Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Via email to: [joe.small@thinkproject.com](mailto:joe.small@thinkproject.com)

Our ref: TIT 0428

Date: 20/12/2022

Dear Supplier,

**Contract number & Title: TIT 0422 – CEMAR Contract Management Solution**

**CCS Framework RM1557.13 G-Cloud 13**  
**Service ID – 6107 8669 5304 168**

On behalf of the Secretary of State for Transport, I accept the above service offering, under the terms and conditions of the G-Cloud 13 Framework Agreement (RM1557:13).

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM1557:13
2. The CCS Framework G Cloud 13 Call Off Agreement.
3. CCS Framework RM 1557:13 – Service Offering **6107 8669 5304 168**

The contract will commence on 19<sup>th</sup> February 2023 and expire on 31<sup>st</sup> January 2025.

The total value of the contract is up to £99,600. DfT are however, under no obligation to spend this full amount.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below:

Please contact [REDACTED] to discuss arrangements for commencement of the contract.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [Ollie.Hughes@dft.gov.uk](mailto:Ollie.Hughes@dft.gov.uk)

Yours sincerely

*Sent via email unsigned*

**Ollie Hughes**  
**Procurement Business Partner**  
**Department for Transport**  
**Swansea (DVLA)**

[Ollie.Hughes@dft.gov.uk](mailto:Ollie.Hughes@dft.gov.uk)

**On behalf of the Secretary of State for Transport**

Accepted for and on behalf of Thinkproject UK Limited

**by:-**

Signature:

Name:

Capacity:

Date

