

## Award Form

This Award Form creates this Contract. It summarises the main features of the procurement and includes the Buyer and the Supplier's contact details.

<b>1. Buyer</b>	<p><i>The Department for Energy Security and Net Zero acting as part of the Crown (the Buyer).</i></p> <p>Its offices are on 3 Whitehall Place, London, SW1A 2AW</p> <p>AND</p> <p><i>The Department for Environment, Food and Rural Affairs acting as part of the Crown (the Buyer).</i></p> <p>Its offices are on 2 Marsham Street, London, SW1P 4DF</p>
<b>2. Supplier</b>	<p>Name: <b>Ricardo AEA Ltd</b></p> <p>Address: <b>Shoreham Technical Centre, Old Shoreham Road, West Sussex, BN43 5FG</b></p> <p>Registration number: <b>08229264</b></p>
<b>3. Contract</b>	<p>This Contract between the Buyer and the Supplier is for the supply of Deliverables, being related to National Atmospheric Emissions Inventory Compilation Services - see Schedule 2 (Specification) for full details.</p> <p>This opportunity is advertised in this Contract Notice in Find A Tender, reference <b>prj_2723</b> (FTS Contract Notice).</p>
<b>4. Contract reference</b>	Prj_2723 / con_7138 (Lot 1)
<b>5. Contract Price</b>	£32,412,102.74 excl VAT
<b>6. Contract Term</b>	1 <sup>st</sup> April 2025 – 31 <sup>st</sup> March 2035
<b>7. Buyer Cause</b>	Any material breach of the obligations of the Buyer or any other default, act, omission, negligence or statement of the Buyer, of its employees, servants, agents in connection with or in relation to

		the subject-matter of this Contract and in respect of which the Buyer is liable to the Supplier.
8.	<b>Collaborative working principles</b>	The Collaborative Working Principles apply to this Contract. See Clause 3.1.3 for further details.
9.	<b>Financial Transparency Objectives</b>	The Financial Transparency Objectives apply to this Contract. See Clause 6.3 for further details.
10.	<b>Start Date</b>	1 <sup>st</sup> April 2025
11.	<b>Expiry Date</b>	31 <sup>st</sup> March 2035
12.	<b>Extension Period</b>	<b><i>Not applicable</i></b>
13.	<b>Ending this Contract without a reason</b>	The Buyer shall be able to terminate this Contract in accordance with Clause 14.3.
14.	<b>Incorporated Terms</b> (together these documents form the " <b>this Contract</b> ")	<p>The following documents are incorporated into this Contract. Where numbers are missing we are not using these Schedules. If there is any conflict, the following order of precedence applies:</p> <ul style="list-style-type: none"> <li>(a) This Award Form</li> <li>(b) Any Special Terms (see <b>Section 14 (Special Terms)</b> in this Award Form)</li> <li>(c) Schedule 31 (Buyer Specific Terms)</li> <li>(d) Core Terms</li> <li>(e) Schedule 36 (Intellectual Property Rights)</li> <li>(f) Schedule 1 (Definitions)</li> <li>(g) Schedule 6 (Transparency Reports)</li> <li>(h) Schedule 20 (Processing Data)</li> <li>(i) The following Schedules (in equal order of precedence): <ul style="list-style-type: none"> <li>(i) Schedule 2 (Specification)</li> <li>(ii) Schedule 3 (Charges)</li> <li>(iii) Schedule 4 (Tender)</li> <li>(iv) Schedule 5 (Commercially Sensitive Information)</li> <li>(v) Schedule 7 (Staff Transfer)</li> </ul> </li> </ul>

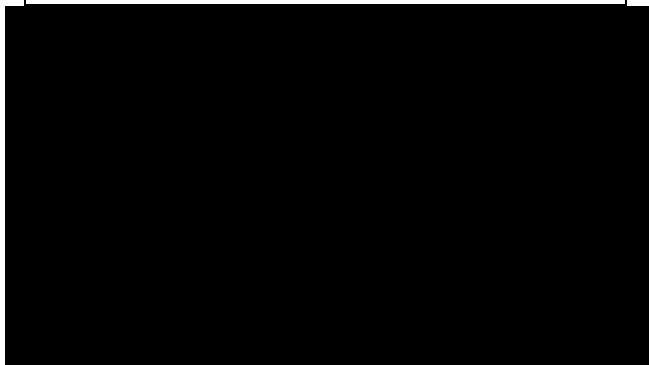
		<ul style="list-style-type: none"> <li>(vi) Schedule 10 (Service Levels)</li> <li>(vii) Schedule 11 (Continuous Improvement)</li> <li>(viii) Schedule 12 (Benchmarking)</li> <li>(ix) Schedule 13 (Contract Management)</li> <li>(x) Schedule 14 (Business Continuity and Disaster Recovery)</li> <li>(xi) Schedule 15 (Minimum Standards of Reliability)</li> <li>(xii) Schedule 16 (Security)</li> <li>(xiii) Schedule 17 (Service Recipients)</li> <li>(xiv) Schedule 18 (Supply Chain Visibility)</li> <li>(xv) Schedule 19 (Cyber Essentials Scheme)</li> <li>(xvi) Schedule 21 (Variation Form)</li> <li>(xvii) Schedule 22 (Insurance Requirements)</li> <li>(xviii) Schedule 25 (Rectification Plan)</li> <li>(xix) Schedule 26 (Sustainability)</li> <li>(xx) Schedule 27 (Key Subcontractors)</li> <li>(xxi) Schedule 28 (ICT Services)</li> <li>(xxii) Schedule 29 (Key Supplier Staff)</li> <li>(xxiii) Schedule 30 (Exit Management)</li> <li>(xxiv) Schedule 37 (Corporate Resolution Planning Information)</li> </ul> <p>(j) Schedule 4 (Tender), unless any part of the Tender offers a better commercial position for the Buyer (as decided by the Buyer, in its absolute discretion), in which case that part of the Tender will take precedence over the documents above.</p>
<b>15. Special Terms</b>		<p>See Schedule 31 (Buyer Specific Terms)</p> <p>The Supplier may use research or outputs of this programme delivered in the Services or the Deliverables for the following purposes: (i) for academic and non-commercial research purposes (including research with commercial partners); and (ii) publication. This is subject to the prior approval of the contents of such publication by the Buyer and in accordance with Schedule 36.</p>
<b>16. Buyer's Environmental Policy</b>		Appended at Schedule 26

17.	<b>Social Value Commitment</b>	The Supplier agrees, in providing the Deliverables and performing its obligations under this Contract, to deliver the Social Value outcomes in Schedule 4 (Tender) and report on the Social Value KPIs as required by Schedule 10 (Service Levels)
18.	<b>Buyer's Security Requirements and Security and ICT Policy</b>	<p><b>Security Policy:</b>  <a href="https://www.gov.uk/government/publications/security-policy-framework">https://www.gov.uk/government/publications/security-policy-framework</a></p> <p>For the purposes of Schedule 16 (Security) the Supplier is required to comply with the Security Policy.</p> <p><b>ICT Policy:</b>  <a href="https://assets.publishing.service.gov.uk/media/5a78c1e240f0b63247699ef7/uk-government-government-ict-strategy_0.pdf">https://assets.publishing.service.gov.uk/media/5a78c1e240f0b63247699ef7/uk-government-government-ict-strategy_0.pdf</a></p> <p>For the purposes of Schedule 16 (Security) and Schedule 28 (ICT) the Supplier is required to comply with the ICT Policy.</p>
19.	<b>Charges</b>	Details in Schedule 3 (Charges) and Schedule 31 (Buyer Specific Terms)
20.	<b>Estimated Year 1 Charges</b>	Estimated Year 1 Charges (FY25/26) - £3,245,049.77
21.	<b>Reimbursable expenses</b>	Recoverable as set out in Schedule 3 (Charges)
22.	<b>Payment method</b>	Monthly payment in arrears
23.	<b>Service Levels</b>	<p>Service Credits will accrue in accordance with Schedule 10 (Service Levels).</p> <p>The Service Credit Cap is: £50,000</p> <p>The Service Period is Quarterly unless the relevant Deliverable necessitates an alternative time period (e.g. annual reports to be measured annually).</p> <p>A Critical Service Level Failure is: Where the Supplier has had a Red rating on KPIs 1, 2, 3 and/or 4 twice or more in two consecutive quarterly reporting periods.</p>
24.	<b>Liability</b>	<p>In accordance with Clause 15.1 each Party's total aggregate liability in each Contract Year under this Contract (whether in tort, contract or otherwise) is no more than the greater of <b>£5 million</b> or <b>150%</b> of the Estimated Yearly Charges</p> <p>In accordance with Clause 15.5, the Supplier's total aggregate liability in each Contract Year under Clause 18.8.5 is no more than the Data Protection Liability, being <b>£15 million</b>.</p>

<b>25. Cyber Essentials Certification</b>	Cyber Essentials Scheme Basic Certificate (or equivalent). Details in Schedule 19 (Cyber Essentials Scheme)
<b>26. Progress Meetings and Progress Reports</b>	The Supplier shall attend Progress Meetings with the Buyer every Month.  The Supplier shall provide the Buyer with Progress Reports every Quarter.
<b>27. Guarantor</b>	Not applicable
<b>28. Virtual Library</b>	In accordance with Paragraph 2.2. of Schedule 30 (Exit Management) <ul style="list-style-type: none"> <li>the period in which the Supplier must create and maintain the Virtual Library, is as set out in that Paragraph; and</li> <li>the Supplier shall update the Virtual Library every 3 months</li> </ul>
<b>29. Supplier's Contract Manager</b>	<div>██████████</div> <div>██████████</div> <div>████████████████████</div> <div>██████████</div> <div>██████████</div>
<b>30. Supplier Authorised Representative</b>	<div>██████████</div> <div>████████████</div> <div>██████████████████</div> <div>██████████</div>
<b>31. Supplier Compliance Officer</b>	<div>██████████</div> <div>██</div> <div>██████████████████</div> <div>██████████</div>
<b>32. Supplier Data Protection Officer</b>	<div>██████████</div> <div>████████████████████████████</div> <div>████████████████████</div> <div>██████████</div>

33.	<b>Supplier Marketing Contact</b>	<div style="background-color: black; width: 100px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 180px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 220px; height: 15px; margin-bottom: 5px;"></div> <div style="background-color: black; width: 100px; height: 15px;"></div>
34.	<b>Key Subcontractors</b>	<p><b>Key Subcontractor 1</b>  Name (Registered name if registered): UK Centre for Ecology &amp; Hydrology  Registration number (if registered): 11314957  Role of Subcontractor: LULUCF Lead</p> <p><b>Key Subcontractor 2</b>  Name (Registered name if registered): Forest Research - Forestry Commission Research Agency  Registration number (if registered): n/a  Role of Subcontractor: Forestry Lead</p> <p><b>Key Subcontractor 3</b>  Name (Registered name if registered): Aether Limited  Registration number (if registered): 06630896  Role of Subcontractor: DA Inventories, Conversion Factors, AQ Projections</p> <p><b>Key Subcontractor 4</b>  Name (Registered name if registered): Gluckman Consulting Limited  Registration number (if registered): 9220123  Role of Subcontractor: F gases</p>
35.	<b>Buyer Authorised Representative</b>	<div style="background-color: black; width: 100px; height: 15px; display: inline-block;"></div> , Deputy Director, Department for Energy Security and Net Zero <div style="background-color: black; width: 100px; height: 15px; display: inline-block;"></div> , Deputy Director, Department for Environment, Food and Rural Affairs

**For and on behalf of the Supplier:**



**For and on behalf of the Buyer acting as part of the Crown (The Department for Energy Security and Net Zero):**

Signature:

Name:

Role:

Date:



**For and on behalf of the Buyer acting as part of the Crown (The Department for Environment, Food and Rural Affairs):**

Signature:

Name:

Role:

Date:



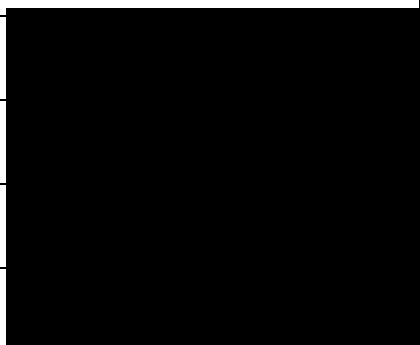
**For and on behalf of the Buyer - Office for National Statistics:**

Signature:

Name:

Role:

Date:



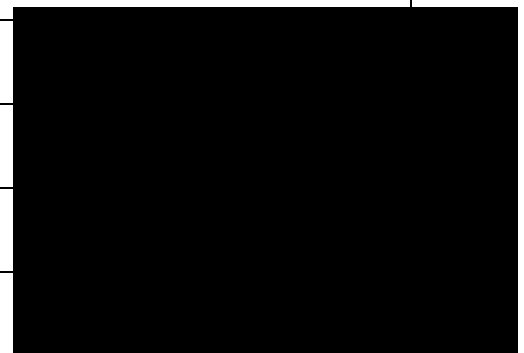
**For and on behalf of the Buyer - Welsh Government:**

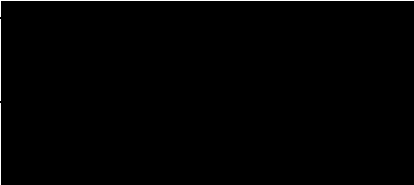
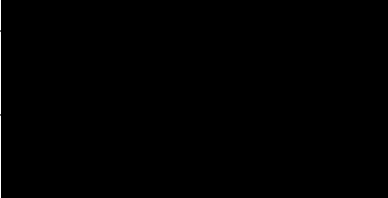
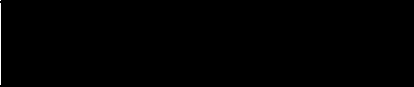
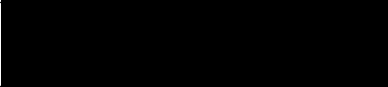
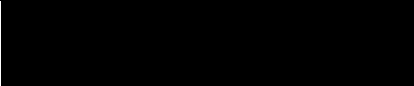
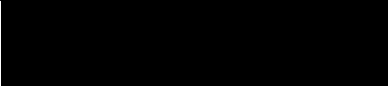
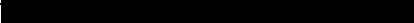
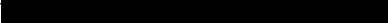
Signature:

Name:

Role:

Date:



<b>For and on behalf of the Buyer - Northern Irish Government:</b>		<b>For and on behalf of the Buyer - Scottish Government:</b>	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	



## Annex A: Terms and Conditions

- Core Terms
- Schedule 1 (Definitions)
- Schedule 2 (Specification) [REDACTED]
- Schedule 3 (Charges) [REDACTED]
- Schedule 4 (Tender) [REDACTED]
- Schedule 5 (Commercially Sensitive Information) [REDACTED]
- Schedule 6 (Transparency Reports)
- Schedule 7 (Staff Transfer)
- Schedule 10 (Service Levels)
- Schedule 11 (Continuous Improvement)
- Schedule 12 (Benchmarking)
- Schedule 13 (Contract Management) [REDACTED]
- Schedule 14 (Business Continuity and Disaster Recovery)
- Schedule 15 (Minimum Standards of Reliability)
- Schedule 16 (Security)
- Schedule 17 (Service Recipients)
- Schedule 18 (Supply Chain Visibility) [REDACTED]
- Schedule 19 (Cyber Essentials Scheme)
- Schedule 20 (Processing Data)
- Schedule 21 (Variation Form)
- Schedule 22 (Insurance Requirements)
- Schedule 25 (Rectification Plan)
- Schedule 26 (Sustainability)
- Schedule 27 (Key Subcontractors) [REDACTED]
- Schedule 28 (ICT Services)
- Schedule 29 (Key Supplier Staff) [REDACTED]
- Schedule 30 (Exit Management)
- Schedule 31 (Buyer Specific Terms)
- Schedule 36 (Intellectual Property Rights)
- Schedule 37 (Corporate Resolution Planning Information)

## Annex B: Supplier's Tender

[REDACTED]

### Annex C: Payment Schedule and Pricing



### Annex D: Negotiated Agreements



### Annex E: Buyer's Invitation to Tender