

## Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

### Order Form

CALL-OFF REFERENCE:	GSS25289
THE BUYER:	UK Research and Innovation
BUYER ADDRESS	Polaris House, North Star Avenue, Swindon, SN2 1FL
THE SUPPLIER:	Involved Solutions Limited
SUPPLIER ADDRESS:	1 The Green, Richmond, TW9 1PL
REGISTRATION NUMBER:	07719659
DUNS NUMBER:	
SID4GOV ID:	N/A

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

If an electronic purchasing system is used instead of signing as a hard-copy, text below must be copied into the electronic order form **starting from 'APPLICABLE FRAMEWORK CONTRACT' and up to, but not including, the Signature block.**

#### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 11<sup>th</sup> April 2025.

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non Clinical Staff.

#### CALL-OFF LOT(S):

Lot 2 - Corporate Functions

## **CALL-OFF INCORPORATED TERMS**

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form.
2. Joint Schedule 1 (Definitions and Interpretation) RM6277
3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6277
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 7 (Financial Difficulties including Annex 5 Optional Terms for Bronze Contracts)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
  - Call-Off Schedules for RM6277
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 2 (Staff Transfer)
    - Call-Off Schedule 3 (Continuous Improvement)
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6277

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF START DATE:** 14<sup>th</sup> April 2025

**CALL-OFF EXPIRY DATE:** 31<sup>st</sup> October 2025

## **CALL-OFF DELIVERABLES**

The provision of Non Clinical Temporary staff or any other temporary staff or fixed term workers.

Job Role/Title	Mulesoft Developer - [REDACTED]
Assignment Type	Temporary

**Framework Schedule 6 (Short Order Form Template and Call-Off Schedules)**  
Crown Copyright 2022

Hours/Days required	Full Time – [REDACTED]
Detail on unsocial hours required	N/A
High cost area supplements that may apply	None
Immunisations required	N/A
Fee Type	Fee Type 3: Non-Patient Facing (No Disclosure)
Equivalent Agenda for Change (NHS) Pay band (as determined by the rate card)	10A
Expenses to be paid or benefits offered	Expenses shall be paid in alignment with the UKRI Travel Policy
Expenses to be paid by Temporary Worker	No
Disclosure and Barring Service check requirements	N/A
BPSS required	Yes
State any other required clearance and/or background checking	N/A
State any skills, mandatory training and qualifications necessary for the role (those defined by the Framework Specification apply by default)	<ul style="list-style-type: none"> <li>• Demonstrable experience of building integration solutions using Mulesoft in a hybrid cloud environment (AWS/Azure/Oracle/Salesforce)</li> <li>• Practical knowledge of industry standard integration patterns</li> <li>• Experience configuring and maintaining the Mulesoft platform including capacity planning</li> <li>• Appropriate Mulesoft technical certifications</li> <li>• Ability to communicate effectively with both technical and non-technical colleagues</li> <li>• A self-starter with a track record of delivery and good teamwork</li> <li>• Methodical approach to creating professional, maintainable solutions</li> <li>• Experience working in agile delivery teams</li> </ul>
Supplier to provide ID badges?	For the avoidance of doubt the Photo ID Badge in compliance with Framework Schedule 1 (Specification) Clause 7.26

**Framework Schedule 6 (Short Order Form Template and Call-Off Schedules)**  
Crown Copyright 2022

	shall be provided by the Contracting Authority.
[Temporary Worker Compliance Requirements ( <b>NON-NHS CUSTOMERS ONLY</b> )]	Temporary Workers in Central Government will be checked to Baseline Personnel Security Standard plus any additional checks detailed below.
	N/A

## GDPR POSITION

Independent Controller

The Parties acknowledge that for the purposes of the Data Protection Legislation, under these Call Off Terms the Parties are independent Data Controllers of Personal Data. For the avoidance of doubt, Joint Schedule 11 Clauses 3 – 17 shall not apply.

## MAXIMUM LIABILITY

Each Party's total aggregate liability in each Contract Year under each Call-Off Contract (whether in tort, contract or otherwise) is no more than the greater of £1 million or 150% of the Estimated Yearly Charges.

## CALL-OFF CHARGES

	<b>AWR Compliant</b>
<b>Pay to Worker</b>	
<b>Total Charge</b>	
<p>The total contract value shall not exceed £82,336.80 excluding VAT as per the breakdown below:</p> <p></p> <p></p> <p>It is the viewpoint of the Contracting Authority that the job role above is in scope of the intermediary's legislation (IR35).</p> <p>All workers are subject to 20 working days' notice period.</p>	

Discounts under Framework Schedule 1 Clause 13.24 and 13.25 will only be discounted to standard Framework Agreement Charges

**Framework Schedule 6 (Short Order Form Template and Call-Off Schedules)**  
Crown Copyright 2022

**PAYMENT METHOD**

The supplier shall issue electronic invoices weekly in arrears following customer approval of the workers timesheet. The customer shall pay the supplier within thirty (30) calendar days upon receipt and acceptance of a valid invoice.

Invoice to include purchase order number and contract reference shall be sent to

[REDACTED]

**BUYER'S INVOICE ADDRESS:**

[REDACTED]

**BUYER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

**SUPPLIER'S CONTRACT MANAGER**

[REDACTED]

**Framework Schedule 6 (Short Order Form Template and Call-Off Schedules)**  
 Crown Copyright 2022

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	