



The Future Fox Limited

43 Chiswick Lane

London W4 2LR

Attn: **REDACTED**

Date: 27 February 2020

Procurement ref: CPD04/120/167

**Award of contract for the MHCLG Community Engagement Pilot in the Oxford-Cambridge Arc**

Further to your submission of a Proposal for the above Procurement, on behalf of the Ministry of Housing, Communities and Local Government (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The call-off contract shall commence on 27 February 2020 and the expiry Date will be 31 March 2020 with the option for further 2 x 1 month extensions if required and agreed prior to the 31 March 2020 by all parties. The maximum contract value shall be £28,250.00 excluding VAT.

This procurement activity was a further competition under framework RM6094 DPS Spark Emerging Technology and the framework Terms and Conditions shall apply. A draft copy of the call-off contract order form will be provided shortly for your input and includes those framework terms and conditions.

If you do not have an MHCLG supplier vendor number you will need to complete a SAP7B form (attached) and send it to MHCLG's Commercial Representative, detailed in section 1 of the form.

Please confirm agreement and acceptance of this award letter by return.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of the Ministry of Housing, Communities and Local Government  
(MHCLG)

Name: **REDACTED**