

## PROJECT INFORMATION for PRELIMINARY TENDER ENQUIRY

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PROJECT: SAFFRON WALDEN MARKET PLACE: HISTORIC FOUNTAIN REPAIRS

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### 1. Project

The Employer wishes to invite tenders for stonework, plumbing and other repairs to a Victorian fountain built in 1862 in Saffron Walden market place.

### 2. Description of Works

Stone cleaning and minor repairs; repair and repointing of adjacent flagstones; replacement iron access door; plumbing repairs to conform to current regulations.

### 3. Employer

- 3.1 Saffron Walden Town Council  
11 Emson Close  
Saffron Walden  
Essex  
CB10 1HL

### 4. Employer's Professional Team

- 4.1 Contract Administrator and Quantity Surveyor

Wilby & Burnett LLP  
Provident House  
123 Ashdon Road  
Saffron Walden  
Essex  
CB10 2AJ

Contact: Mr Trevor Vincent  
Telephone: 01799 513621  
Facsimile: 01799 514010  
E-mail: trevorvincent@wilbyburnett.co.uk

**5. Location of Site**

The site is located in the centre of Saffron Walden, accessed by Market Hill, King Street and Market Street.

**6. Listing**

The fountain is Grade II Listed and lays within a conservation zone.

**7. Number of Tenderers it is Proposed to Invite**

Six.

**8. Tender Documentation**

Specification comprising Schedules of Work and drawings.

**9. Form of Contract**

JCT Minor Works Building Contract 2016, including JCT Public Sector Supplement.

The Appendix to this Contract will be completed as follows:

Rectification Period	- 12 months
Insurance 5.3.2	- £5,000,000
Insurance 5.4	- Clause 5.4 Option C
Liquidated and Ascertained Damages	- £500 per calendar week or pro-rata thereto
Interim Certificates	- Monthly
Retention	- 5%

**10. Examination and Correction of Priced Documents**

Alternative 2 will apply - Confirm or Amend.

**11. Execution of Contract**

The Contract is to be executed as a Deed.

**12. Anticipated Date for Possession**

September 2018.

**13. Period for Completion of the Works**

Tender A - 4 weeks

or

Tender B - Alternative period to be proposed by the tenderer.

**14. Approximate Date for Despatch of Tender Documents**

August 2018.

**15. Tender Period**

4 weeks.

**16. Performance Bond**

The Contractor will be required to provide surety for 10% of the Contract Sum by entering into a Bond with a Bank or Insurance Company.