

**STATEMENT OF REQUIREMENT –
711710450 - Provision of GPS Tracking System**

Introduction

Purpose

The aim of this document is to outline the Statement of Requirement (SOR) for a GPS Tracking System and related equipment for use across multiple users within Field Army and to inform supplier(s) in order for them to provide an appropriate solution.

Background

Historically, there have been multiple users within Field Army who procure separately to provide for their unique and recurring requirements. Most users procure from the same supplier for similar or the same equipment but in different quantities, timescales and locations. Generally, the requirements manage safety issues during non-combat exercises by way of tracking participant locations.

Objectives

The objective of this procurement is to establish a contract which enables users to call-off equipment and systems from the supplier for the period of their requirement and return after use. This aims to standardise the equipment and centralise the source thereby reducing costs and the admin burden on exercise management teams.

Scope

The scope of this procurement includes a GPS based Safety Tracking System with Tracking Equipment and a centralised managed service to support Field Army users in the UK and overseas for the next 3 years with two (2) Options of additional twelve (12) months periods.

Requirements

Three year contract starting on the Contract Award date plus two Optional Additional 12 month periods.

The core requirements are:

1. A managed service to enable multiple Field Army users (covering non-combat exercises and personnel) involving multiple periods, differing requirements and locations (mainly UK but also overseas). The Supplier should allow for Users to “loan and return” the systems and equipment in accordance with the duration of each of their requirements.
2. A deployable ops room based system with the ability to track up to 150 individuals for a period of 24hrs a day for up to 10days . The system should be scalable and delivered in accordance with the Statement of Requirements.

3. Control Stations , to include their own communications infrastructure, if required, deployable in separate geographic locations.
4. GPS Satellite Tracking Equipment with the ability to track and provide two-way messaging with support assets, personnel and vehicles in any location sometimes in remote areas where no communications infrastructure exists. NB> LTE / GSM tracking devices are not considered suitable for this requirement.
5. Items 2 – 4 should include an Operating manual with the equipment and/or Training on new equipment as appropriate to each first time User.
6. Management Information System when required as defined in by Project Manager, Tasking Order Form or in agreement with Commercial Officer for EXCON staff to view and edit data pertinent to the event, provide incident management and operational record keeping which should be exportable after the event.
7. Website, when required to enable applications and data input and to act as a central repository between events for organising staff.
8. Webviewer, when required – a secure website to allow any authorised user to have SA of the event.
9. On site Exercise Support Staff as required.
10. Quarterly Usage Reports which detail Users, Services and Equipment “on Loan” and should align with Monthly invoicing.
11. Option to fund separately development of systems to provide future capability support to all users.

This requirement covers regular periodic requirements as detailed in Schedule 2 (Schedule of Requirements) plus an allowance for ad hoc requirements which will be authorised via a Tasking Order Form (TOF) process in accordance with the Statement of Requirement

Outputs/deliverables/milestones

Successful delivery will be measured as 100% availability of Trackers, MIS and Website against each deliverable (eg. Individual exercise and/or Requirement)

Acceptance

Project Officers will confirm acceptance at the end of each successful deliverable via Post Exercise Report.

Intellectual Property (IP) Rights (Known as IPR)

The supplier owns the IP for the systems and equipment used. No IP is created by the User operating the systems and equipment.

Government Furnished Supplies

Not applicable

Payment

Payment will be made via CP&F / Exostar. Invoices to be submitted monthly in arrears on satisfactorily completed deliverables. The relevant Project Officer will confirm successful completion prior to receipt action and payment approval in CP&F.

Contract management arrangements

The contract will be managed centrally and all new User requirements, once approved, are to be coordinated by Army Commercial and, where appropriate, added to the Contract by formal Amendment.

Each User will delegate a Project Manager who will be responsible for the smooth running of their requirement in liaison with Army Commercial and the Supplier Equipment Manager.

Reporting - QUARTERLY within 5 working days of the end of each third month, reporting on KPI performance, equipment levels, activity and invoicing

Meetings - Quarterly after publication of the Quarterly Report to be attended by Supplier Equipment Manager, Army Commercial Lead, Project Officers from CMC, Cambrian and RMAS and any other appropriate interested Stakeholder.

How performance will be measured – via KPI Reporting at Schedule 9 of the Contract