



Treehouse Software
Mühlenhardt 8,
57537 Selbach,
Germany

[@dvlagovuk](http://www.gov.uk/browse/driving)

Our ref: PS/23/139
Date: 23/10/2023

Dear **REDACTED**

CONTRACT REFERENCE NUMBER: PS/23/139
CONTRACT TITLE: Provision of Treehouse Software

On behalf of the Secretary of State for Transport, I accept your tender dated **17/10/2023** for the above contract. This letter and the documents listed below shall form a binding contract between you and the Driver and Vehicle Licensing Agency (DVLA) upon signature of the Order Form.

- 1) Schedule 1 – Contract including Order Form and Contract Conditions
- 2) Associated Annexes, as listed in the Order Form

The period of the contract will be **24 months**, commencing on **January 1st, 2024**, and expiring on **December 31st 2025**.

The Firm Price for the Contract is **USD 119.158.00** (excluding Value Added Tax) for the 2 year period.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures below.



Invoicing
Procedures.docx

Please ensure invoices are sent to Shared Services arvato (SSa) and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.



Driver & Vehicle Licensing Agency

Please contact the Contract Owner **REDACTED** via **REDACTED @DVLA.gov.uk** to discuss arrangements for commencement of the contract.

The Order Form will be countersigned and returned to you shortly. This will create a binding contract between the two named parties.

Yours sincerely,

REDACTED

Commercial Specialist

Commercial Directorate

REDACTED @DVLA.gov.uk

By the authority of the Secretary of State for Transport