

## DPS FRAMEWORK SCHEDULE 4: LETTER OF APPOINTMENT AND CONTRACT TERMS

### Part 1: Letter of Appointment



Dear Sirs

#### Letter of Appointment

This letter of Appointment dated 22/05/2020, is issued in accordance with the provisions of the DPS Agreement (RM6018) between CCS and the Supplier.

Capitalised terms and expressions used in this letter have the same meanings as in the Contract Terms unless the context otherwise requires.

Contract Number:	Con_17676
From:	MoJ Commercial & Contract Management Directorate (CCMD), on behalf of; on behalf of Ministry of Justice, with offices at 102 Petty France, Westminster, London SW1H 9AJ ("Customer")
To:	Get the Data, Studio 26, Switchboard Studios, 153-157 Blackhorse Lane, London, England, E17 5QJ ("Supplier")

Effective Date:	27/5/2020
Expiry Date:	End date of Initial Period 26/8/2021 End date of Maximum Extension Period 26/08/2022

Services required:	Set out in Section 2, Part B (Specification) of the DPS Agreement and refined by: the Customer's Project Specification attached at Annex A and the Supplier's Proposal attached at Annex B; and
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Key Individuals:	<b>REDACTED</b>
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[Guarantor(s)]	N/A
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Contract Charges (including any applicable discount(s), but excluding VAT):	<b>REDACTED</b>
Insurance Requirements	As Per Terms
Liability Requirements	<b>Suppliers limitation of Liability</b> (Clause <b>Error! Reference source not found.</b> of the Contract Terms);
Customer billing address for invoicing:	SSCL – National Offender Management Service PO Box 741 Newport Gwent NP10 8FZ <a href="mailto:APinvoices-NMS-U@gov.sscl.com">APinvoices-NMS-U@gov.sscl.com</a>

GDPR	See terms and conditions and schedule 7
Alternative and/or additional provisions (including Schedule 8(Additional clauses)):	N/A

## **FORMATION OF CONTRACT**

**BY SIGNING AND RETURNING THIS LETTER OF APPOINTMENT (which may be done by electronic means) the Supplier agrees to enter a Contract with the Customer to provide the Services in accordance with the terms of this letter and the Contract Terms.**

**The Parties hereby acknowledge and agree that they have read this letter and the Contract Terms.**

**The Parties hereby acknowledge and agree that this Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of this letter from the Supplier within two (2) Working Days from such receipt**

**For and on behalf of the Supplier:**

**For and on behalf of the Customer:**

Name and Title: **REDACTED**

Name and Title: **REDACTED**

Signature: **REDACTED**

Signature: **REDACTED**

Date: **REDACTED**

Date: **REDACTED**

## ANNEX A

### Customer Project Specification

**REDACTED**



Microsoft Word 97 -  
2003 Document



Microsoft Word 97 -  
2003 Document



Microsoft Word 97 -  
2003 Document



Annex B - Key youth  
youth justice statistics.sharing guidance.pdf



Annex E- MOJ Data



Microsoft Word 97 -  
2003 Document

**ANNEX B**  
**Supplier Proposal**

**REDACTED**

**REDACTED**

**Part 2: Contract Terms**

**REDACTED**