# DPS FRAMEWORK SCHEDULE 4: LETTER OF APPOINTMENT AND CONTRACT TERMS

#### Part 1: Letter of Appointment



**Dear Sirs** 

#### **Letter of Appointment**

This letter of Appointment dated 22/05/2020, is issued in accordance with the provisions of the DPS Agreement (RM6018) between CCS and the Supplier.

Capitalised terms and expressions used in this letter have the same meanings as in the Contract Terms unless the context otherwise requires.

Contract Number:	Con_17676	
From:	MoJ Commercial & Contract Management Directorate (CCMD), on behalf of; on behalf of Ministry of Justice, with offices at 102 Petty France, Westminster, London SW1H 9AJ ("Customer")	
То:	Get the Data, Studio 26, Switchboard Studios, 153-157 Blackhorse Lane, London, England, E17 5QJ ("Supplier")	
Effective Date:	27/5/2020	
Expiry Date:	End date of Initial Period 26/8/2021	
	End date of Maximum Extension Period 26/08/2022	
Services required:	Set out in Section 2, Part B (Specification) of the DPS Agreement and refined by:	
	the Customer's Project Specification attached at Annex A and the Supplier's Proposal attached at Annex B; and	
	<b>I</b>	
Key Individuals:	REDACTED	

[Guarantor(s)]	N/A
Contract Charges (including	REDACTED

Contract Charges (including any applicable discount(s), but excluding VAT):	REDACTED	
Insurance Requirements	As Per Terms	
Liability Requirements	Suppliers limitation of Liability (Clause Error! Reference s ource not found. of the Contract Terms);	
Customer billing address for invoicing:	SSCL – National Offender Management Service PO Box 741 Newport Gwent NP10 8FZ APinvoices-NMS-U@gov.sscl.com	

GDPR	See terms and conditions and schedule 7
Alternative and/or additional provisions (including Schedule 8(Additional clauses)):	N/A

#### **FORMATION OF CONTRACT**

REDACTED

BY SIGNING AND RETURNING THIS LETTER OF APPOINTMENT (which may be done by electronic means) the Supplier agrees to enter a Contract with the Customer to provide the Services in accordance with the terms of this letter and the Contract Terms.

The Parties hereby acknowledge and agree that they have read this letter and the Contract Terms.

The Parties hereby acknowledge and agree that this Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of this letter from the Supplier within two (2) Working Days from such receipt

For and on behalf of the Supplier:		For and on behalf of the Customer:
Name and Title:	REDACTED	Name and Title: REDACTED
Signature:	REDACTED	Signature: REDACTED

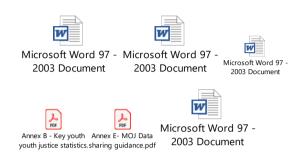
Date: **REDACTED** 

Date:

#### ANNEX A

# **Customer Project Specification**

## **REDACTED**



## ANNEX B

## **Supplier Proposal**

REDACTED

REDACTED

Part 2: Contract Terms

REDACTED