

Section 4 Appendix A

CALLDOWN CONTRACT

Framework Agreement with: Abt Associates

Framework Agreement for: Global Evaluation Framework Agreement

Framework Agreement Purchase Order Number: PO 5859

Call-down Contract For: External Impact Evaluation of AgResults: Innovation in Research and Delivery

Contract Purchase Order Number: PO 6984

I refer to the following:

1. The above mentioned Framework Agreement dated 28th August 2012;
2. Your proposal of 17th December 2014;
3. Your email of 10th February 2015, 02:44;
4. Your email of 20th February 2015, 20:59

and I confirm that DFID requires you to provide the Services (Annex A), under the Terms and Conditions of the Framework Agreement which shall apply to this Call-down Contract as if expressly incorporated herein.

1. Commencement and Duration of the Services

- 1.1 The Supplier shall start the Services no later than **30th March 2015** ("the Start Date") and the Services shall be completed by **30th March 2024** ("the End Date") unless the Call-down Contract is terminated earlier in accordance with the Terms and Conditions of the Framework Agreement.

2. Recipient

- 2.1 DFID requires the Supplier to provide the Services to the AgResults Steering Committee ("the Recipient").

3. Financial Limit

- 3.1 Payments under this Call-down Contract shall not, exceed £3,700,000 ("the Financial Limit") and is exclusive of any government tax, if applicable as detailed in Annex B.

28. Milestone Payment Basis

- 28.1 Where the applicable payment mechanism is "Milestone Payment", invoice(s) shall be submitted for the amount(s) indicated in Annex B and payments will be made on satisfactory performance of the services, at the payment points defined as per schedule of payments. At each payment point set criteria will be defined as part of the payments. Payment will be made if the criteria are met to the satisfaction of DFID.

When the relevant milestone is achieved in its final form by the Supplier or following completion of the Services, as the case may be, indicating both the amount or amounts due at the time and cumulatively. Payments pursuant to clause 28.1 are subject to the satisfaction of the Project Officer in relation to the performance by the Supplier of its obligations under the Call-down Contract and to verification by the Project Officer that all prior payments made to the Supplier under this Call-down Contract were properly due.

4. DFID Officials

[redacted]

5. Key Personnel

The following of the Supplier's Personnel cannot be substituted by the Supplier without DFID's prior written consent:

[redacted]

6. Reports

- 6.1 The Supplier shall submit project reports in accordance with the Terms of Reference/Scope of Work at Annex A.

7. Break Points

There will be two formal break points in the contract – one after 3 years and one after 6 years. Progression to the next 3 years of the contract at each of these points will be subject to satisfactory performance of the Supplier.

8. Scale Up/Down

The Supplier shall commit to being fully prepared in the event any decision is made to scale up (increase) or scale down (decrease) the scope of the Programme (i.e., in relation to the Programme's inputs, outputs, deliverables and outcomes) during the course of the Programme. Any scale up or down of the programme will be subject to an acceptable commercial agreement between DFID and the Supplier.

9. Acceptance of Planned Milestones

Due to the nature and duration of the programme, the Contract must have adequate provision for variation to adapt to changes that may occur during the life of the programme.

DFID shall, as a condition of proceeding with the current proposed milestones for the duration of the Contract, have the right to request changes to the milestones, to ensure the proposed approach supports continued delivery of Value for Money.

10. Verification of Milestones

Payment for the contract milestones will be based on DFID's acceptance of the deliverables set out in Annex B.

Upon receipt of completed milestones, DFID shall have up to 15 working days to confirm acceptance of the deliverable, advise of any changes required before acceptance can be confirmed, or rejection should the deliverable be unsatisfactory.

11. Duty of Care

All Supplier Personnel (as defined in Section 2 of the Agreement) engaged under this Call-down Contract will come under the duty of care of the Supplier:

- I. The Supplier will be responsible for all security arrangements and Her Majesty's Government accepts no responsibility for the health, safety and security of individuals or property whilst travelling.
- II. The Supplier will be responsible for taking out insurance in respect of death or personal injury, damage to or loss of property, and will indemnify and keep indemnified DFID in respect of:
 - II.1. Any loss, damage or claim, howsoever arising out of, or relating to negligence by the Supplier, the Supplier's Personnel, or by any person employed or otherwise engaged by the Supplier, in connection with the performance of the Call-down Contract;
 - II.2. Any claim, howsoever arising, by the Supplier's Personnel or any person employed or otherwise engaged by the Supplier, in connection with their performance under this Call-down Contract.
- III. The Supplier will ensure that such insurance arrangements as are made in respect of the Supplier's Personnel, or any person employed or otherwise engaged by the Supplier are reasonable and prudent in all circumstances, including in respect of death, injury or disablement, and emergency medical expenses.
- IV. The costs of any insurance specifically taken out by the Supplier to support the performance of this Call-down Contract in relation to Duty of Care may be included as part of the management costs of the project, and must be separately identified in all financial reporting relating to the project.
- V. Where DFID is providing any specific security arrangements for Suppliers in relation to the Call-down Contract, these will be detailed in the Terms of Reference.

12. Call-down Contract Signature

- 12.1 If the original Form of Call-down Contract is not returned to the Contract Officer (as identified at clause 4 above) duly completed, signed and dated on behalf of the Supplier within 15 working days of the date of signature on behalf of DFID, DFID will be entitled, at its sole discretion, to declare this Call-down Contract void.

For and on behalf of
The Secretary of State for
International Development

Name:

Position: Procurement & Commercial Officer

Signature:

Date: 20 March 2015

For and on behalf of
Abt Associates

Name:

Position:

Signature:

Date: