

# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Order Form

CALL-OFF REFERENCE: PS/22/167

THE BUYER: Driver and Vehicle Licensing Agency (DVLA)

BUYER ADDRESS Longview Road, Swansea, SA6 7JL

THE SUPPLIER: **European Electronique Ltd**

SUPPLIER ADDRESS: **Forward House, Oakfields Industrial Estate,  
Eynsham, Oxfordshire, OX29 4TT**

REGISTRATION NUMBER: **1704440**

DUNS NUMBER: **293041844**

SID4GOV ID: **N/A**

## APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated as below in Signature panel.

It's issued under the Framework Contract with the reference number RM6068 for the provision of Technology Products and Associated Services.

## CALL-OFF LOT(S):

- Lot 3 Software & Associated Services

## CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6068

3. The following Schedules in equal order of precedence:

- Joint Schedules for RM6068
  - Joint Schedule 1 (Definitions)
  - Joint Schedule 2 (Variation Form)
  - Joint Schedule 3 (Insurance Requirements)
  - Joint Schedule 4 (Commercially Sensitive Information)
  - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for PS/22/167
  - Call-Off Schedule 5 (Pricing Details)
  - Call-Off Schedule 6 (ICT Services)
  - Call-Off Schedule 8 (Business Continuity & Disaster Recovery) Part B
  - Call-Off Schedule 9 (Security) Part C
  - Call-Off Schedule 10 (Exit Management) Part B
  - Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms (version 3.0.6)

5. Joint Schedule 5 (Corporate Social Responsibility) RM6068

6. Annexes A to D Call-Off Schedule 6 (ICT Services)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## **CALL-OFF SPECIAL TERMS**

Not Applicable

**CALL-OFF START DATE:** 29/11/2022

**CALL-OFF EXPIRY DATE:** 28/11/2025

**CALL-OFF INITIAL PERIOD:** 36 months

**CALL-OFF OPTIONAL EXTENSION PERIOD:** N/A

## **CALL-OFF DELIVERABLES**

DVLA require the renewal of the Subscription of 7000 McAfee Web Protection Suite V2 Licences.

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To Include Business Software Support SLA of 24x7x365 with a one-hour response and fix within 4 hours (this must be delivered within the context of uptime requirements of 99.99%).

The contract will be for a 36-month period commencing 29/11/2022 until 28/11/2025 and paid on an annual basis

### **LOCATION FOR DELIVERY**

Driver and Vehicle Licensing Agency, Longview Road, Swansea SA6 7JL

### **DATES FOR DELIVERY OF THE DELIVERABLES**

The Licences must be set up and active by 29/11/2022

### **TESTING OF DELIVERABLES**

None

### **WARRANTY PERIOD**

The warranty period for the purposes of Clause 3.1.2 of the Core Terms shall be is 90 days.

### **MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£64,516.66**

### **CALL-OFF CHARGES**

Total contract value - **£193,550.00**

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of a Specific Change in Law or Benchmarking using Call-Off Schedule 16 (Benchmarking) where this is used.

### **REIMBURSABLE EXPENSES**

None

## PAYMENT METHOD

All invoice payments will be via BACS

## BUYER'S INVOICE ADDRESS:

Email Address: [ssa.invoice@sharedservicesarvato.co.uk](mailto:ssa.invoice@sharedservicesarvato.co.uk)

Invoice Procedures embedded below:



Invoicing Procedures  
v2.1.pdf

## BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Commercial Advisor

[REDACTED]

Commercial Directorate, DVLA, Longview Road, Swansea SA6 7JL

## BUYER'S ENVIRONMENTAL POLICY



DVLA Corporate  
Environmental Policy

## BUYER'S SECURITY POLICY

None

## SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Framework Manager

[frameworks@euroele.com](mailto:frameworks@euroele.com)

Forward House, Oakfields Industrial Estate, Eynsham, OX29 4TT

## SUPPLIER'S CONTRACT MANAGER

[REDACTED]

Framework Manager

[frameworks@euroele.com](mailto:frameworks@euroele.com)

Forward House, Oakfields Industrial Estate, Eynsham, OX29 4TT

## PROGRESS REPORT FREQUENCY

Not Applicable

## PROGRESS MEETING FREQUENCY

Not Applicable

## KEY STAFF

[REDACTED]

[REDACTED] – [REDACTED]

[REDACTED] – [REDACTED]

## KEY SUBCONTRACTOR(S)

Not Applicable

## COMMERCIALLY SENSITIVE INFORMATION

N/A

## SERVICE CREDITS

Not applicable

## ADDITIONAL INSURANCES

Not applicable

## GUARANTEE

Not applicable

## SOCIAL VALUE COMMITMENT

Not applicable

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	Framework Manager	Role:	IT Category Lead
Date:	18/11/2022	Date:	21/11/2022