

CONTRACT NOTICE

SERVICES

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Official Name: Procurement
Address: Abercrombie House, Eaglesham Road,
Attention: Jim Chalmers
Town: East Kilbride
Country: UK
Postal Code: G75 8EA
Phone: +44 1355843130

Internet address(es):

General Address of the contracting authority:
<https://www.gov.uk/government/organisations/department-for-international-development>
Address Of the Buyer Profile: <https://supplierportal.dfid.gov.uk/selfservice/>

Further information can be obtained at:

Specifications and additional documents (including documents for competitive dialogue and a dynamic and a dynamic purchasing system) can be obtained at:

Tenders or requests to participate must be sent to:

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

REGIONAL AUTHORITY
GENERAL PUBLIC SERVICES

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Investments in Forests and Sustainable Land Use (IFSLU): Evaluation Manager

II.1.2) Type of contract and location of works, place of delivery or of performance:

SERVICES
Main site or location of works: South Lanarkshire
NUTS code: UKM38

II.1.3) This notice involves

II.1.4) Information on framework agreement:

Duration of the framework agreement: Duration in year(s):
Justification for a framework agreement, the duration of which exceeds four years:
Estimated total value of purchases for the entire duration of the framework agreement:

II.1.5) Short description of the contract or purchases(s):

Programme information DFID is seeking a Supplier to serve as Evaluation Manager under its programme for Investments in Forests and Sustainable Land Use (IFSLU). The Supplier will coordinate a process of evaluation and learning from programme interventions throughout the duration of the contract. Investments in Forests and Sustainable Land Use is a new centrally-managed programme with the broad aim of catalysing increased private investment in sustainable forestry and 'zero-deforestation' agriculture. DFID has committed funding of £60 million to an initial phase of the programme, funded from the UK Government's International Climate Fund (ICF). A technical assistance facility led by Palladium International has been established to manage the programme, offering grants and technical assistance to develop and support public-private partnerships over a five year period (November 2015-November 2020). DFID is now seeking an Evaluation Manager to develop and implement an evaluation strategy for Investments in Forests and Sustainable Land Use, focused primarily on the outcome level of the programme and on learning across programme activities. The services will commence in November 2016 and run for a period of 48 months, at a maximum budget of £1.35m.

II.1.6) Common procurement vocabulary:

75211200 , 79419000

II.1.7) Contract covered by the Government Procurement Agreement (GPA):

YES

II.1.8) Division into lots:

NO

II.1.9) Variants will be accepted:

NO

II.2) QUANTITY OR SCOPE OF THE CONTRACT

II.2.1) Total quantity or scope:

DFID reserves the right to scale up or scale down this contract in response to programme requirements. There is a possibility of extension for a further period of up to 48 months, subject to continued need and satisfactory performance. Additional budget could be made available for any extension of the work beyond the initial period, up to a maximum of a further £1.35m.

Estimated value excl. VAT: 1350000.0

Currency: GBP

II.2.2) Options:

Extension of up to 48 months.

II.3) DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:

Duration in months: 48 (From the award of contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Deposits and guarantees required:

See PQQ for details.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:

Prices are not required at the expression of interest stage; however, when required, prices must be quoted in GBP Sterling. All payments for the contract will be made in GBP Sterling. DFID reserves the right to annul the process and not to award the contract.

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

III.1.4) Other particular conditions to which the performance of the contract is subject:

No

III.2) CONDITIONS FOR PARTICIPATION

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:

Information and formalities necessary for evaluating if requirements are met: See PQQ for details.

III.2.2) Economic and financial capacity:

Information and formalities necessary for evaluating if requirements are met: See PQQ for details.

Minimum level(s) of standards possibly required:

III.2.3) Technical capacity:

Information and formalities necessary for evaluating if requirements are met: See PQQ for details.

Minimum level(s) of standards possibly required:

III.2.4) Reserved contracts:

III.3) CONDITIONS SPECIFIC TO SERVICES CONTRACTS

III.3.1) Execution of the service is reserved to a particular profession:

No

III.3.2) Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:

NO

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

IV.1.1) Type of procedure:

Restricted

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate:

Envisaged number of operators:

Objective criteria for choosing the limited number of candidates:

IV.1.3) Reduction of the number of operators during the negotiation or dialogue:

NO

IV.2) AWARD CRITERIA

IV.2.1) Award criteria:

The most economically advantageous tender in terms of criteria stated below:

1 :

Criteria: Quality and availability of team leader

Weighting: 10

2 :

Criteria: Quality and availability of other team members

Weighting: 15

3 :

Criteria: Approach and methodology

Weighting: 40

4 :

Criteria: Commercial

Weighting: 35

IV.2.2) An electronic auction will be used:

No

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) File reference number attributed by the contracting authority:

7459

IV.3.2) Previous publication(s) concerning the same contract:

No

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document

Time limit for receipt of requests for documents or for accessing documents:

Payable documents: No

IV.3.4) Time-limit for receipt of tenders or requests to participate:

6. 6. 2016 - 14:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates:

IV.3.6) Language(s) in which tenders or requests to participate may be drawn up:

EN

IV.3.7) Minimum time frame during which the tenderer must maintain the tender:

Period in months (from date stated for receipt of tenders):

6

IV.3.8) Conditions for opening tenders:

Persons authorised to be present at the opening of tenders: No

SECTION VI: COMPLEMENTARY INFORMATION

VI.1) THIS IS A RECURRENT PROCUREMENT:

No

VI.2) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:

No

VI.3) ADDITIONAL INFORMATION:

Additional Information: Expressions of interest should be submitted via the DFID Portal, <https://supplierportal.dfid.gov.uk/selfservice/> using the PQQ guidance available. DFID programme staff should not be contacted directly. Following assessment of expressions of interest, DFID will invite short listed applicants to submit full technical and commercial proposals and inform applicants not short listed that they are unsuccessful. The contract will be governed by English law. DFID reserves the right to annul the tendering process and not award a contract. Where circumstances require further extension beyond the original contract duration/agreed extensions, DFID will consider doing so by means of the negotiated procedure where necessary conditions can be met. DFID reserves the right to scale up or scale back this contract in response to programme requirements,

VI.4) PROCEDURES FOR APPEAL

VI.4.1) Body responsible for appeal procedures:

Official Name: Michael Ross

Address: Abercrombie House, Eaglesham Road,

Town: East Kilbride,
Country: UK
Postal Code: G75 8EA

Body responsible for mediation procedures:

VI.4.2) Lodging of appeals:

Precise information on deadline(s) for lodging appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained:

VI.5) DATE OF DISPATCH OF THIS NOTICE: