

AW5.2 Price Schedule for Professional Services

SOURCING REFERENCE:	PS16128
SOURCING DOCUMENT TITLE:	UK Asset Management and Storage
BIDDER NAME	

Guidance

Bidders must complete both Section 1: Fixed Costs and Section 2: Example Event Costs and Section 3: For Information Only.

All Prices must be exclusive of VAT and firm and fixed.

The figure used for evaluation will be the total fixed price for both Section 1: Fixed Costs and Section 2: Scenario Costs provided in row 35.

Please complete the shaded yellow sections only.

Section 1: Fixed Costs

Objective	Fixed Cost (ex VAT)	Travel and Subsistence, overhead costs and any/all other costs associated with the delivery of the project. (ex VAT)	Total Cost (ex VAT)
Storage of Innovate UK equipment as per the specification for full 12 months	£ -	£ -	£ -
Web-based self service ordering system accesible for 12 months for unlimited users	£ -	£ -	£ -
Weekly Stock/Inventory Reporting for full 12 months	£ -	£ -	£ -
Maintenance of event materials for full 12 months	£ -	£ -	£ -
Account Management for full 12 months	£ -	£ -	£ -
Any other fixed costs for full 12 months (please provide details in comments)	£ -	£ -	£ -
TOTAL SECTION 1 FIXED PRICE			£ -

Section 2: Example event costs

Please note, these are only three typical events which may be required. During the delivery of the contract there will be many more requirements as detailed in the specification.

Objective	Days	Fixed Cost (ex VAT)	Travel and Subsistence, overhead costs and any/all other costs associated with the delivery of the project. (ex VAT)	Total Cost (ex VAT)
Aberdeen				
Delivery of; 500 x A5 flyers x 5 types and 500 x A4 brochures x 2 types		£ -	£ -	£ -
London				

<p>Delivery and Set up and Break down and collection of event materials for a one day event. (Delivery and set up are after 6pm on day 1, Break down and collection is after 6pm on day 2)</p> <p>Event Materials to include;</p> <p>2 x iPad stands, 3 x poseur tables, 6 x stools, 100 x 5 types A5 flyer, 100 x 3 types A4 brochure, 500 x lanyards</p>		£ -	£ -	£ -
<p>One bespoke stand using tension fabric and frames to be built in situ</p>		£ -	£ -	£ -
<p>One TV to be installed on the exhibition wall and tested prior to running a presentation</p>		£ -	£ -	£ -
Swindon				
<p>Delivery and Set up and Break down and collection of event materials for a one day event. (Delivery and set up are before 8am on day 1, Break down and collection is after 6pm on day 1)</p> <p>Event Materials to include;</p> <p>1 x 3x2m stand, 4 x pull-up banners, 2 x iPad stands, 3 x poseur tables, 6 x stools, 100 x 5 types A5 flyer, 100 x 3 types A4 brochure, 500 x lanyards</p>		£ -	£ -	£ -
TOTAL SECTION 2 FIXED PRICE				£ -