



Department  
for Environment  
Food & Rural Affairs



The European Agricultural  
Fund for Rural Development:  
Europe investing in rural areas



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Battlegate Road  
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CB23 4NN

23<sup>rd</sup> April 2018

**COMMERCIAL IN CONFIDENCE**  
Farm Advice Framework (contract ECM\_52086)

<b>Farm Advice Framework Theme:</b>	<b>Countryside Stewardship</b>
<b>Mini-Contract Title:</b>	<b>Countryside Stewardship: On Farm verification and advice for 'Approved Mid Tier' options in the East of England and London &amp; South East</b>
<b>Mini-Contract Reference:</b>	<b>FAFNE/CSEESE001</b>

IT IS AGREED as follows:

As per the mini-contract invitation, the delivery of CS advice in the East of England and London & South East Lot will commence on 30<sup>th</sup> April 2018. Activities and payment details are summarised below.

**Table 1**

<b>Activity Type</b>	<b>Delivery Deadline</b>	<b>Funding Source (RDPE or GiA)</b>	<b>No. of Units</b>	<b>Unit Cost (£s exc VAT)</b>	<b>Total Cost (£s exc VAT)</b>
Activity 1 :Countryside Stewardship: Advice and Approval of Mid Tier Options	06/07/2018	RDPE	■	■	■
<b>Grand Total</b>					<b>£38,750.00</b>

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender specification dated 27<sup>th</sup> March 2018 issued by Natural England.
2. the mini-tender submission of the Service Provider submitted to Natural England on 16<sup>th</sup> April 2018.
3. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 17<sup>th</sup> August 2018 (within 6 weeks of the mini-contract delivery end date).

**Please arrange for an authorised signatory to sign this amendment in manuscript and return a copy via Bravo messaging.**

**ON BEHALF OF NATURAL ENGLAND**

**ON BEHALF OF RSK ADAS LTD**

By (capitals): [REDACTED]

[REDACTED]

Signature:

By (capitals): [REDACTED]

[REDACTED]

Signature:

Title: **Defra Group Commercial**

Title: **CONTRACT MANAGER**

Date: 23<sup>rd</sup> April 2018

Date: 23<sup>rd</sup> April 2018

## Annex A: Delivery Milestones

Deadline	Activity
30/04/2018	Contract start date
30/04/2018	Commencement of visits
Inception meeting	Contact details for the 19 Thames Valley HLS expiries supplied
08/06/2018	All farmer/landowner contacts to be passed to Supplier
15/06/2018	All farmers/landowners contacted to arrange a visit.
22/06/2018	50% of the visits completed and Recommendation forms forwarded to NE
29/06/2018	75% of the visits completed and Recommendation forms forwarded to NE
06/07/2018	100% of the visits completed and Recommendation forms forwarded to NE
17/08/2018	Final Claim submitted

**Please note:** claims and relevant supporting documentation (including contract outputs for all activity covered by the claim) should be submitted on a **monthly** basis.