

INVITATION TO TENDER

**UPGRADE EXSISTING BASKETBALL COURT  
TO  
MULTI USE GAMES AREA (MUGA)**

RODBOROUGH PARISH COUNCIL

Rodborough Community Hall

Butterrow West

Rodborough

Stroud GL5 3TZ

Tel: 01453 762686

Email: [clerk@rodborough.gov.uk](mailto:clerk@rodborough.gov.uk)

Rodborough parish council wishes to upgrade its existing basketball court to a multi-use games area (MUGA).

This is a funded project and Rodborough parish council has to work to very tight timescales.

**It is essential that any contractor wishing to tender for this contract is able to start work on it as soon as the contract is awarded at end of August 2016 so that most/all of the work is completed before the onset of winter. All works have to be completed by March 2017.**

**Attention to Health and Safety will be essential as the works will be ongoing during the football season.**

**We appreciate that this is potentially quite a tricky site and whilst we require contractors to meet our requirements, Rodborough parish council would welcome contractors to use their professional judgements in offering us the best solutions for a multi-use games area on this site given the tight space constraints.**

**It is essential that potential contractors visit the site prior to submitting a tender. There is open access to the site but if you wish to discuss this project please call the office to arrange an appointment.**

### **Site**

Our Butterrow West site is in a semi-rural location situated below housing on Butterrow West and consists of the Community hall, parking facilities and children's play area on the upper level with the football pitch and basketball court on a lower tier. To left and right are allotments and fields and footpaths cross the land. Access to the pitch area is either via steps or down a wide but steep grassy slope which is also used to access the pitch for grass cutting. This is the access route contractor will be required to use. In bad weather it becomes boggy and slippery and is not suitable for heavy vehicles. It is essential that the appointed contractor ensures appropriate steps are taken to prevent damage to either the slope or the football pitch and takes full responsibility for the safe entry and exit of any vehicles in this area.

### **Existing facility**

The existing basketball court is sited on a level area immediately alongside a football pitch with rising banks to one side and one end. There is no room to widen the pitch. Its close proximity to the football goal area will impact on the location of the entry points.



*Proximity to football pitch*

In addition, there is a steep gradient to access the court.



*Slope to site*

## **REQUIREMENTS**

A. Rodborough Parish Council wishes to upgrade the existing basketball facility to provide the community with a MUGA for 5-a-side football and basketball.

### **1. Surface**

The existing basket-ball court is old and consists of a tarmacadam surface with 2.75m high chain-link fencing with angle iron posts and basketball posts. Rodborough Parish Council is not looking to remove and replace this existing surface but to repair/make good the existing surface, adding new extensions as required. We are led to believe that the surface itself is mainly sound although there is an area of sunken tarmac which will need reconstructing and repairing. We would ask that contractors clearly specify their intentions for repairing/resurfacing/recoating the court. If the base surface is to be coated, we would require the colour to be sympathetic with the surroundings. The finished court will need to be marked out for 5-a-side football and basketball. Please be aware that due to space restraints, we are aware that the actual pitch size is not quite full sized and this should be taken into account when marking it out.



*Surface condition*

## 2. Fencing and posts.

New steel grid fencing, galvanised and polyester powder coated (standards RAL colour to be agreed) is required and we anticipate the need for this to be 3.0m high. New posts will also be needed. As stated all fencing and steelworks must meet the appropriate BS and/or EN standards for a MUGA.



*Existing fencing*

## 3. Entranceways to MUGA

At present we have a single entry gate entrance. We require 2 access points (preferably chicane with no gates) positioned to ensure safe/emergency exits are available at all times. We would ask for your recommendations as to the positioning of these access points to ensure there is no interference with or safety hazard to the football pitch.



*Present entrance*

#### 4. Football goal ends and basketball goalposts

We require two goal ends to accommodate the football goal mouth (with retrieval gaps each side). New basketball goals are also required at each end. Please specify the exact design of the goal mouth area you propose in your tender documentation. Any external goal mouths may require excavation of the land surrounding the existing court which must be included in the costs.

#### B. Improving access to MUGA

Rodborough parish council would also like to improve access to the MUGA from the car park area. We acknowledge that a suitable path may not be possible but would welcome proposals for improving access to the MUGA area. Any path will need to blend with the natural environment. Please note any contractor who is unable to fulfil this part of the tender will not be excluded from the tender process.

Any queries should be directed to the clerk, contact details below.

**The closing date for this tender is 5pm on Friday 12<sup>th</sup> August 2016.** Whilst tenders can be submitted in hard copies, please also submit any tenders by email to [clerk@rodborough.gov.uk](mailto:clerk@rodborough.gov.uk) by the closing date.

### Notes and Conditions

All products should be kite marked (as appropriate) and must meet appropriate BSI or EN standards

As work will commence during the football season, any dismantled fencing, existing basketball posts, fencing posts and any surface materials, soils or any other waste materials must be immediately removed from site.

Contractors will be responsible for any damage caused on the site and will make good said damage.

The location of our Butterrow site will impact on the size of vehicles which can gain access. The contractor will take full responsibility for any deliveries.

The contractor will be responsible for the storage of any materials on site associated with this project.

Waste disposal - Contractors will be responsible for the safe disposal of all waste.

Health and Safety - All contractors must supply a copy of their Health & Safety policy and carry out all works in accordance with appropriate legislation.

Contractors will be expected to provide a detailed timetable of proposed works and timescales.

Contractor will be required to provide proof of insurance including public liability when submitting a tender.

Contractors should include a detailed breakdown of all costs including VAT where applicable in their tender documentation.

Prospective Contractors should note that the Council is not bound to accept the lowest or any tender submitted. The Council's decision is final.