

11.03.2024	The National Archives, Kew, Richmond, Surrey TW9 4DU	THE	
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Title: Refresh of the government’s vision for archives

Deadline for receipt of tender proposals: 5pm (UK time), 14 March 2024

Clarification Questions and Responses

The National Archives has received a number of clarification questions relating to the above opportunity. Those questions, and their associated responses, can be found below.

Q1: Relating to the scale of sector engagement. In terms of regional roundtables, will these be similar in number to what was undertaken when the strategy was first developed? A sense of your expectations re the scale of 1:1 interviews would also be very helpful.

A1: This is for you to propose, as to what you think will be most useful to the project but deliverable within the timescales and budget.

Q2: For the presentation and any visualisation of the data, what are your expectations of how it should be presented?

A2: This is for you to propose, in terms of your reporting methodology.

Q3: Who will be the audiences?

A3: The audiences will be a mixture of the wider sector and stakeholder groups, including for example the Archives Unlocked Steering Group and TNA staff.

Q4: What is driving the timetable and how fixed is it?

A4: We have been commissioned by the Minister to carry out the refresh this year, and the potential date of the general election is driving the specific timescales. If there is an

autumn election, we would need to complete all the sector consultation beforehand thus to drive to get it all done before the end of July; if the election is called earlier, then there would need to be a pause to the sector consultation and resume again after purdah. We anticipate completing the sector consultation before the summer holidays, and the timetable allows for the end of July and the whole of August, to take into consideration people's summer holidays. Once we have made the appointment, clearly we can then have conversations about people's specific needs.

Q5: Is the refresh to include new case studies?

A5: Possibly, it depends on how we decide to present the new vision. We are open to further discussion on that with the appointed supplier.

Q6: Can TNA indicate the scale of data and literature it would be providing for the literature review stage?

A6: We will have the data from recent whole sector surveys; material related to the current vision; action plans and priorities; reports and data associated with the review of TNAs sector Leadership role; examples of recent work in related cultural sectors.