

## **DPS Schedule 6 (Order Form & Order Schedules)**

### **Order Form**

ORDER REFERENCE:	CPD4124060
THE BUYER:	Department for Levelling Up, Housing & Communities
BUYER ADDRESS	Fry Building, 2 Marsham Street, London, SW1P 4DF
THE SUPPLIER:	Kantar Public UK Limited
SUPPLIER ADDRESS:	4 Millbank, Westminster, London, SW1P 3JA
REGISTRATION NUMBER:	13663077
DUNS NUMBER:	228340905

#### **APPLICABLE DPS CONTRACT**

This Order Form is for the provision of the Deliverables and dated 7 March 2023.

It's issued under the DPS Contract with the reference number RM6126 Research and Insights for the provision of communications research, using qualitative research methods .

DPS FILTER CATEGORY(IES):  
32730

## ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6126.
3. DPS Special Terms.
4. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6126
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 7 (Financial Difficulties)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
    - Joint Schedule 12 (Supply Chain Visibility)
  - Order Schedules for RM6126
    - Order Schedule 1 (Transparency Reports)
    - Order Schedule 2 (Staff Transfer)
    - Order Schedule 3 (Continuous Improvement)
    - Order Schedule 5 (Pricing Details)
    - Order Schedule 7 (Key Supplier Staff)
    - Order Schedule 8 (Business Continuity and Disaster Recovery)
    - Order Schedule 9 (Security)
    - Order Schedule 10 (Exit Management)
    - Order Schedule 12 (Clustering)
    - Order Schedule 14 (Service Levels)
    - Order Schedule 15 (Order Contract Management)
    - Order Schedule 20 (Order Specification)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) RM6126
7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## DPS Schedule 6 (Order Form and Order Schedules)

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### ORDER SPECIAL TERMS

None

ORDER START DATE: **10 March 2023**

ORDER EXPIRY DATE: **9 March 2025**

ORDER INITIAL PERIOD: 2 Years

OPTIONAL EXTENSION PERIOD: Two periods of 1 Year

### DELIVERABLES

See details in Order Schedule 20 (Order Specification)

### MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £1,125,000.

### ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

The maximum value of the Call-Off Contract for the Order Initial Period and the Optional Extension Period is: **£4,500,000 (excluding VAT)**.

### REIMBURSABLE EXPENSES

None.

### PAYMENT METHOD

BACS / Electronic Invoice.

Invoices must quote the Buyer's contract number and purchase order number (to be confirmed) along with an appropriate description of work completed and timesheets which have been approved by the Buyer. Failure to do so may result in a delay in payment for which the Buyer cannot be held responsible

### BUYER'S INVOICE ADDRESS:

[clginvoices@levellingup.gov.uk](mailto:clginvoices@levellingup.gov.uk)

CP2P Team, DLUHC, 4th Floor, High Trees, Hillfield Road, Hemel Hempstead, HP2 4XN.

**DPS Schedule 6 (Order Form and Order Schedules)**

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**BUYER'S AUTHORISED REPRESENTATIVE**

<REDACTED>

Senior Insight Officer

<REDACTED>

DLUHC, Fry Building, 2 Marsham Street, London, SW1P 4DF

**BUYER'S ENVIRONMENTAL POLICY**

Available online at:

<https://www.gov.uk/government/collections/greening-government-commitments>

**BUYER'S SECURITY POLICY**

Available online at:

<https://www.gov.uk/government/publications/security-policy-framework/hmg-security-policy-framework>

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

<REDACTED>

Senior Director, Contract Lead

<REDACTED>

Kantar Public UK Ltd, 4 Millbank, Westminster, London SW1P 3JA

**SUPPLIER'S CONTRACT MANAGER**

<REDACTED>

Research Manager, Day to Day Account Manager

<REDACTED>

Kantar Public UK Ltd, 4 Millbank, Westminster, London SW1P 3JA

**PROGRESS REPORT FREQUENCY**

On the first Working Day of each calendar month.

**PROGRESS MEETING FREQUENCY**

Quarterly on the first Working Day of each quarter.

**KEY STAFF**

See Order Schedule 7 – Key Supplier Staff

**KEY SUBCONTRACTOR(S)**

Details as set out below.

Trading Name	Registered address and contact details	Good services provided
<REDACTED>	<REDACTED>	<REDACTED>

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**E-AUCTIONS**

Not applicable.

**COMMERCIALLY SENSITIVE INFORMATION**

See Joint Schedule 4 – Commercially Sensitive Information

**SERVICE CREDITS**

Not applicable.

**ADDITIONAL INSURANCES**

Not applicable.

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender).

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	