



**Pre-construction checklist (see notes on back page) - Items 1 to 6 completed by Asset Engineering Team**

|                                                                                                                                                                                  | Yes                                 | No                                  | N/A                                 | Comments |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|----------|
| 1 Was an Asbestos Action Plan in place prior to work being identified?                                                                                                           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                     |          |
| 2 Are Asbestos Containing Materials present or suspected to be present in areas or elements where work is planned?                                                               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                                     |          |
| If yes, what are the materials and where are they located?                                                                                                                       |                                     |                                     |                                     |          |
| If no, why not? Only working in carriageway Pavement no Asbestos envisaged to be present in tarmac.                                                                              |                                     |                                     |                                     |          |
| 3 Will work disturb an Asbestos Containing Material or presumed Asbestos Containing Material?                                                                                    | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                                     |          |
| If yes, what are the materials and where are they located?                                                                                                                       |                                     |                                     |                                     |          |
| 4 Have additional surveys, samples, tests, assessment been completed including further Refurbishment and Demolishment surveys as required to cover the extent of proposed works? | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |                                     |          |
| If yes, what are the summary findings and date of the report?                                                                                                                    |                                     |                                     |                                     |          |
| 5 Have Design Risk Assessments been carried out with respect to asbestos and included in CDM processes?                                                                          | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |          |
| 6 Under the Control of Asbestos Regulations 2012, is any proposed asbestos-related work classed as Licensed?                                                                     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |          |
| If not, why not? No asbestos known to be within Tarmac layers                                                                                                                    |                                     |                                     |                                     |          |

\*\*\*\*\*

[REDACTED]  
[REDACTED] [REDACTED] [REDACTED] [REDACTED]  
[REDACTED] [REDACTED] [REDACTED] [REDACTED]  
[REDACTED] [REDACTED] [REDACTED] [REDACTED]

**Pre-construction checklist (see notes on back page) - Items 7 to 10 to be completed by the Project Manager**

|                                                                                                          | Yes                      | No                       | N/A | Comments |
|----------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|-----|----------|
| 7 Has all relevant asbestos survey information been handed over to inform Detailed Design?               | <input type="checkbox"/> | <input type="checkbox"/> |     |          |
| 8 During Detailed Design, were there any scope changes that instigated or required further survey works? | <input type="checkbox"/> | <input type="checkbox"/> |     |          |
| 9 Have Design Risk Assessments been carried out with respect to asbestos and included in CDM processes?  | <input type="checkbox"/> | <input type="checkbox"/> |     |          |
| 10 Has the Construction Health and Safety Plan been passed to the Contractor?                            | <input type="checkbox"/> | <input type="checkbox"/> |     |          |

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**HOLD POINT**

Prepared by: \_\_\_\_\_  
HE Project Manager

Date: \_\_\_\_\_

**Post-construction checklist (see notes on back page) – to be confirmed by the Project Manager**

|                                                                                                                              | Yes                      | No                       | N/A                      | Comments |
|------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|----------|
| 11 Did work involve removal of ACM or demolition of elements including ACM?                                                  | <input type="checkbox"/> | <input type="checkbox"/> |                          |          |
| 12 Were Method Statements and Risk Assessments received from the Contractor for work on Asbestos Containing Material?        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 13 Was the Health and Safety Executive notified if Licensed work for removing Asbestos Containing Material was carried out?  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 14 Did the works uncover any unsuspected ACM?                                                                                | <input type="checkbox"/> | <input type="checkbox"/> |                          |          |
| If yes, what was it?                                                                                                         |                          |                          |                          |          |
| Brief summary of outcome                                                                                                     |                          |                          |                          |          |
| 15 Date works on ACM completed (planned or unplanned)                                                                        |                          |                          |                          |          |
| 16 Did work involve control measures in an area of ACM and what were they?                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| What were they?                                                                                                              |                          |                          |                          |          |
| 17 If asbestos was removed have consignment notes and other details of Special Waste disposal been received from Contractor? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |
| 18 Has the Asbestos Action Plan been updated via a copy of this check list?                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |          |

Prepared by: \_\_\_\_\_  
Highways England  
Project Manager

Approved by: \_\_\_\_\_  
HE Asbestos Duty  
Holder Planowner

Date: \_\_\_\_\_

Date: \_\_\_\_\_

19 Please ensure that Highways England databases have been updated to reflect the changes.

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**END OF CHECKLIST**

## **Notes for EACH Specific Question / Section of the Check List**

### **Question 1:**

For the first few years of applying the Asbestos Management System, AAPs will not be in place prior to identified work programmes. However, it is the intention that AAPs should be prepared for all assets prior to works being carried out.

### **Question 2:**

This information should come from survey results in the AAP (when completed). If this is not available, a presumption should be made that hidden elements may contain asbestos unless strong evidence to the contrary.

### **Question 4:**

This applies to surveys and testing work specifically required in advance of identified work which may disturb ACMs. This could include tests on dust and debris to be removed prior to routine maintenance on bearing shelves etc.

### **Question 5:**

This is to ensure that asbestos issues from the register are integrated into the Construction Design Management (CDM) processes.

### **Question 6:**

Certain works on ACMs require notification to The Health and Safety Executive (HSE) 14 days prior to contractors carrying out work. See HSE guidance and CAR 2012.

### **Question 10:**

This is to ensure that asbestos issues are integrated into CDM processes.

### **Question 14:**

Occasionally work may uncover ACMs which were totally unexpected. Contractors should be prepared for this situation under their obligations as an employer under The Control of Asbestos Regulations (CAR) 2012 and other Health and Safety legislation.

### **Question 18:**

AAPs should be updated by appending a copy of the completed check list where ACMs have been affected or where new ACM information has come to light.

### **Question 19:**

Where ACMs have been confirmed, sealed or removed as part of any works, the entry in the appropriate Highways England (HE) database should be amended accordingly.