



SkyDroid Limited

(REDACTED),

(REDACTED)

(REDACTED)

(REDACTED)

Attn: (REDACTED)

(REDACTED)

Date: 27/02/2017

Procurement ref: CCIH16B29

Dear Sir/Madam,

Award of contract for the supply of Drone Systems

Following your tender / proposal for the supply of **Drone Systems** to **Home Office Centre for Applied Science and Technology**, we are pleased to award this contract to you. The attached appendix provides detailed feedback on your submitted proposal.

This letter (Award Letter) and its Annexes set out the terms of the contract between **Home Office Centre for Applied Science and Technology** as the Customer and **Skydroid Limited** as the Supplier for the provision of the Goods. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the "**Conditions**"). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

1. For the purposes of the Agreement, the Customer and the Supplier agree as follows:

- 1.1. The Goods shall be delivered at the Customer's premises, (REDACTED)
- 1.2. The charges for the Goods shall be as set out in Annex 2. The total contract value shall be (REDACTED), including all extension options.
- 1.3. The specification of the Goods to be supplied is as set out in Annex 3 and within the Supplier's response at Annex 4. Where there is conflict Annex 3 shall take precedence.
- 1.4. The Date of Delivery for all components shall be **within 20 working days of approval of the purchase order.**
- 1.5. The Term shall commence on **Monday 27th February 2017** (the "Start Date") and the Expiry Date shall be **upon successful delivery of goods and training of CAST personnel.**



1.6. The address for notices of the Parties are:

Customer

(REDACTED)

Attention: (REDACTED)

Email: (REDACTED)

Supplier

SkyDroid Limited
(REDACTED)

Attention: (REDACTED)

Email: (REDACTED)

1.7. The following persons are Key Personnel for the purposes of the Agreement:

Name	Title/Role
(REDACTED)	Customer/End User
(REDACTED)	Supplier

1.8. The Customer may require the Supplier to ensure that any person employed in the provision of the Services has undertaken a Disclosure and Barring Service check. The Supplier shall ensure that no person who discloses that he/she has a conviction that is relevant to the nature of the Services, relevant to the work of the Customer, or is of a type otherwise advised by the Customer (each such conviction a “**Relevant Conviction**”), or is found by the Supplier to have a Relevant Conviction (whether as a result of a police check, a Disclosure and Barring Service check or otherwise) is employed or engaged in the provision of any part of the Services.

2. Payment

2.1. In order to achieve complete automation of the procure to pay process, payment can only be made for services rendered, interim payments will not be considered unless previously agreed prior to contract award. Suppliers should take this into consideration when outlining their costs and payment terms.

2.2. Each invoice MUST state a valid purchase order number as issued by the CCS. Each invoice should list an elemental breakdown of services supplied. Payment will be made 30 days following receipt of a correctly submitted invoice.

2.3. All invoices should be submitted for the attention of Accounts Payable at the following address(s):

Home Office Shared Service Centre (Shared Services Connected Ltd / SSCL)

(REDACTED)

(REDACTED)

(REDACTED)

(REDACTED)

Tel: (REDACTED)

E: (REDACTED)



2.4. Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

3. Liaison

For general liaison your contact will continue to be **(REDACTED)**.

We thank you for your co-operation to date, and look forward to forging a successful working relationship resulting in a smooth and successful delivery of the Goods. Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to **(REDACTED)** at the above address **within 3** days from the date of this letter. No other form of acknowledgement will be accepted. Please remember to quote the procurement reference number above in any future communications relating to this contract.

Yours faithfully,

Signed for and on behalf of **Home Office Centre for Applied Science and Technology**
("the Customer")

Name: **(REDACTED)**
(REDACTED)

Signature:

Date:

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of **Skydroid Limited** ("the Supplier")

Name: **(REDACTED)**
(REDACTED)

Signature:

Date: