**National Highways RIP Engagement Van Market Research**

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| **Introduction** |
| This questionnaire is for information only and the information collected may be used for any subsequent procurement exercise(s). Information contained in this document may be subject to change including any subsequent procurement activity. The information collated from this questionnaire will be used only for the purposes described here and information will be held securely.  Organisations are requested to provide responses to the questions below, and are able to provide additional information if relevant. Please do not provide additional sales or marketing literature.  Should there be any queries, organisations are requested to contact the Procurement Officer at ADProcurement@nationalhighways.co.uk |

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| **About National Highways** |
| Overview of National Highways:  We are the government company charged with operating, maintaining and improving [England’s motorways and major A roads](https://www.gov.uk/government/publications/roads-managed-by-the-highways-agency). Formerly known as Highways England and incorporated in April 2015, we became National Highways on 8 September 2021.  Our responsibilities:  Our road network totals around 4,300 miles. While this represents only 2 per cent of all roads in England by length, these roads carry a third of all traffic by mileage and two thirds of all heavy goods traffic. We will deliver £15 billion of investment on our road network as described in the government’s [Road Investment strategy](https://www.gov.uk/government/collections/road-investment-strategy). This includes £11 billion of capital funding committed between 2015 and 2020 – as set out in our [Strategic Business Plan](https://www.gov.uk/government/publications/highways-england-strategic-business-plan-2015-to-2020).  Our aims:  Our ambition is to ensure our major roads are more dependable, durable and – most importantly – are safe. We work hard to make sure our road network is:   * free flowing – where routine delays are infrequent and journeys are reliable * safe and serviceable – where no one should be harmed when travelling or working * accessible and integrated – so people are free to choose their mode of transport and can move safely across and alongside our roads   We further aim to:   * support economic growth with a modern and reliable road network that reduces delays, creates jobs, helps business and opens up new areas for development * ensure our activities result in a long-term and sustainable benefit to the environment |

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| **Background** |
| This questionnaire is for market research purposes seeking to understand if organisations are able to supply, fit out and provide additional services to meet National Highways requirements for a mobile visitor exhibition van.  National Highways are looking to procure a mobile visitor exhibition vehicle with capacity for at least 10 visitors and has provision for internal and external displays.  This is to be used as a National Highways mobile exhibition vehicle by our teams at various locations in England. It is anticipated this will be used this at least 12 times per month at locations including but not restricted to; town centres, supermarket car parks, retail parks, park and ride car parks, garden centre car parks and village hall car parks. |

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| 1. **Organisation Details** | |
| Organisation Name: |  |
| Address: |  |
| Contact name and email: |  |
| Are you an SME? |  |
| Are you on any public sector frameworks? If so, please provide details: |  |
| Have you provided similar mobile visitor exhibition vehicle to other organisations within the last 3 years? If so, please provide details. |  |

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| 1. **Vehicle Specification** |
| National Highways are seeking a vehicle to meet the following requirements:   * A hybrid / electric vehicle * Minimum of 3.5 tonnes (3,500kgs) * Approximate length of 12.5 metre * Expandable opening display sides |
| **Please confirm if you can provide a vehicle that meets the requirements above.**  **Within your response please provide:**   * **Vehicle make and model (you may suggest more than one vehicle / supplier)** * **Lead time for order / delivery** * **Potential alternatives** |
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| 1. **Fit out & conversion** | |
| The following key features are required:   * Ramp/access for wheelchair (must fit in with the overall weight limit for the vehicle) users. * Hearing loop * Generator or battery to provide power - (This must be inclusive of the overall weight limit for the vehicle.) * Internal and external lighting allowing the van to be used in the winter months * WIFI Access * Modular seating with storage below * 50” LED screen mounted on wall bracket with trunkings to show video’s (and / or other media as required inside the vehicle) * 2x HDMI single laptop points * Audio solution to include an Amplifier and two wall or ceiling mount speakers fitted * Frames to enable advert skin to be fitted around one side of the van and the ability to add National Highways logos to the outside of the vehicle | |
| **Please confirm you can meet the specification above OR identify alternatives** |  |
| **Please highlight or provide feedback on issues or where you would require greater details** |  |
| **Would you be delivering the conversion yourself or will you sub-contracting the conversion works?** |  |
| **Would you suggest any additional items to add we have not considered?** |  |

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| 1. **Additional Services:** | | |
| In addition to the provision of the mobile exhibition vehicle, National Highways is also looking for the successful Supplier to provide the services listed below.  Please respond to the questions below to confirm if you can provide these services and if so please provide a brief description of what you offer. | | |
| **Additional Service** | **Can you provide this service yourself? If no, please explain how you will provide the required service** | **Please provide details if you will be sub-contracting this service.** |
| **Supply of a driver to the events and to set up and clear up of the vehicle at events** |  |  |
| **Maintenance and repair services in accordance with manufacturers recommendations** |  |  |
| **Storage of the vehicle at a suitable location before and after events** |  |  |
| **Cleaning Services for the vehicle before and after each event** |  |  |
| **Provision of suitable Insurance** |  |  |

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| 1. **Further information** |
| **Please provide further information that we may find useful that is relevant to this opportunity.** |
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**Thank you for taking the time to complete this questionnaire.**