This agreement is dated [DATE]

**PARTIES**

**(1)** ASCENT FLIGHT TRAINING (MANAGEMENT) LIMITED incorporated and registered in England and Wales with company number 06522636 whose registered office is at 33 Wigmore Street, London W1U 1QX **(“Ascent”)**

**(2)** [FULL COMPANY NAME] incorporated and registered in England and Wales with company number [NUMBER] whose registered office is at [REGISTERED OFFICE ADDRESS] **(“[ ]”)**

**BACKGROUND**

**(A)**  The parties intend to enter into discussions relating to the Purpose which will involve the exchange of Confidential Information between them.

**(B)**  The parties have agreed to comply with this agreement in connection with the disclosure and use of Confidential Information.

**AGREED TERMS**

1. **INTERPRETATION**
	1. **Definitions:**

**Authority** means the Secretary of State for Defence or an MOD official acting on behalf of the Secretary of State for Defence.

**Business Day:**  a day other than a Saturday, Sunday or public holiday in England when banks in London are open for business.

**Confidential Information:**  has the meaning given in [clause 2](#co_anchor_a397587_1).

**Discloser:**  a party to this agreement disclosing its Confidential Information, directly or indirectly, to the other party.

**Group:**  in relation to a company, that company, any subsidiary or any holding company from time to time of that company, and any subsidiary from time to time of a holding company of that company. Each company in a Group is a member of the Group.

**Group Company:**  in relation to a company, any member of its Group.

**Holding company:**  has the meaning give in [clause 1.2(e)](#co_anchor_a181236_1).

**Purpose:**  For discussions and negotiations relating to the Future ISTAR Rear Crew Training Systems (FIRCTS) procurement.

**Recipient:**  a party to this agreement when it receives Confidential Information, directly or indirectly, from the other party.

**Representative(s):**  in relation to each party and any member of its Group its officers and employees, professional advisers or consultants, its contractors and sub-contractors and any other person to whom the other party agrees in writing that Confidential Information may be disclosed in connection with the Purpose.

**Subsidiary:**  has the meaning give in [clause 1.2(e)](#co_anchor_a181236_1).

**UKMFTS Contract:** means all contracts, amended from time to time, relating to the provision by Ascent of military flight training services contracts between, among others, the Secretary of State for Defence and Ascent.

* 1. Interpretation.
1. A reference to a statute or statutory provision is a reference to it as amended or re-enacted. A reference to a statute or statutory provision includes any subordinate legislation made under that statute or statutory provision, as amended or re-enacted.
2. Any words following the terms **including**, **include**, **in particular**, **for example** or any similar expression shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those terms.

1. A reference to **writing** or **written** includes email.
2. A reference to a **company** shall include any company, corporation or other body corporate, wherever and however incorporated or established.

1. A reference to a **holding company** or a **subsidiary** means a holding company or a subsidiary (as the case may be) as defined in section 1159 of the Companies Act 2006 and a company shall be treated, for the purposes only of the membership requirement contained in section 1159(1)(b) and (c), as a member of another company even if its shares in that other company are registered in the name of:
	1. another person (or its nominee) by way of security or in connection with the taking of security; or
	2. its nominee.

1. Any obligation on a party not to do something includes an obligation not to allow that thing to be done.

1. **CONFIDENTIAL INFORMATION**

* 1. **Confidential Information** means all confidential information relating to the Purpose which the Discloser or its Representatives or any of its Group Companies, or their Representatives, directly or indirectly discloses, or makes available, to the Recipient or its Representatives or any of its Group Companies, or their Representatives, before, on or after the date of this agreement. This includes:
1. the fact that discussions and negotiations are taking place concerning the Purpose and the status of those discussions and negotiations;
2. the existence and terms of this agreement;
3. all confidential or proprietary information relating to:
4. the business, affairs, customers, clients, suppliers, plans, intentions, or market opportunities of the Discloser or of any of the Discloser’s Group Companies, or of the Authority; and
5. the operations, processes, product information, know-how, technical information, designs, trade secrets or software of the Discloser, or of any of the Discloser’s Group Companies, or of the Authority;
6. any information, findings, data or analysis derived from Confidential Information; and
7. any other information that is identified as being of a confidential or proprietary nature,

but excludes any information referred to in [clause 2.2](#co_anchor_a643700_1).

* 1. Information is not Confidential Information if:
1. it is, or becomes, generally available to the public other than as a direct or indirect result of the information being disclosed by the Recipient or its Representatives or by any of the Recipient’s Group Companies or their Representatives in breach of this agreement (except that any compilation of otherwise public information in a form not publicly known shall still be treated as Confidential Information);
2. it was available to the Recipient on a non -confidential basis prior to disclosure by the Discloser;
3. it was, is, or becomes available to the Recipient on a non -confidential basis from a person who, to the Recipient’s reasonable knowledge, is not under any confidentiality obligation in respect of that information;
4. it was lawfully in the possession of the Recipient before the information was disclosed by the Discloser; or
5. it is developed by or for the Recipient independently of the information disclosed by the Discloser; or
6. the parties agree in writing that the information is not confidential.

1. **CONFIDENTIALITY OBLIGATIONS**
	1. In return for the Discloser making Confidential Information available to the Recipient, the Recipient undertakes to the Discloser that it shall:
2. keep the Confidential Information confidential;
3. not use or exploit the Confidential Information in any way except for the Purpose;
4. not directly or indirectly disclose or make available any Confidential Information in whole or in part to any person, except as expressly permitted by, and in accordance with this agreement; and
5. not copy, reduce to writing or otherwise record the Confidential Information except as strictly necessary for the Purpose. Any such copies, reductions to writing and records shall be the property of the Discloser.
	1. The Recipient shall establish and maintain adequate security measures (including any reasonable security measures proposed by the Discloser from time to time) to safeguard the Confidential Information from unauthorised access or use.

1. **PERMITTED DISCLOSURE**
	1. **Disclosure to Representatives.**
2. The Recipient may disclose the Confidential Information to its Representatives, any of its Group Companies, or their Representatives, on the basis that it:
	1. informs those Representatives, Group Companies or their Representatives, of the confidential nature of the Confidential Information before it is disclosed; and
	2. procures that those Representatives, Group Companies or their Representatives, comply with the confidentiality obligations in [clause 3](#co_anchor_a540626_1) as if they were the Recipient.
3. The Recipient shall be liable for the actions or omissions of the Representatives, any of its Group Companies or their Representatives in relation to the Confidential Information as if they were the actions or omissions of the Recipient.

* 1. The Recipient may, provided that it has reasonable grounds to believe that the Discloser is involved in activity that may constitute a criminal offence under the Bribery Act 2010, disclose the Discloser’s Confidential Information to the Serious Fraud Office without first notifying the Discloser of such disclosure.

1. **MANDATORY DISCLOSURE**

* 1. Subject to the provisions of this [clause 5](#co_anchor_a281113_1), a party may disclose Confidential Information only to the minimum extent required by an order of any court of competent jurisdiction or any relevant regulatory, judicial, governmental, financial or similar body of competent jurisdiction.

* 1. Before a party discloses any Confidential Information pursuant to [clause 5.1](#co_anchor_a207481_1) it shall, to the extent permitted by law, use all reasonable endeavours to give the other party as much notice of this disclosure as possible. Where notice of such disclosure is not prohibited, that party shall take into account the reasonable requests of the other party in relation to the content of this disclosure.

* 1. If a party is unable to inform the other party before Confidential Information is disclosed pursuant to this [clause 5](#co_anchor_a207481_1) it shall, to the extent permitted by law, inform the other party of the full circumstances of the disclosure and the information that has been disclosed as soon as reasonably practicable after such disclosure has been made.

1. **RETURN OR DESTRUCTION OF CONFIDENTIAL INFORMATION**

* 1. Upon the cessation of the Purpose and if so requested by the Discloser in writing to the Recipient, the Recipient shall within a reasonable period:
1. destroy or return to the Discloser all documents and materials (and any copies) containing, reflecting, incorporating or based on the Discloser’s Confidential Information;
2. erase all the Discloser’s Confidential Information from its computer and communications systems and devices used by it, or which is stored in electronic form;
3. to the extent technically and legally practicable, erase all the Discloser’s Confidential Information which is stored in electronic form on systems and data storage services provided by third parties; and
4. certify in writing to the Discloser that it has complied with the requirements of this [clause 6.1](#co_anchor_a216382_1).

* 1. Nothing in [clause 6.1](#co_anchor_a216382_1) shall require the Recipient to return or destroy any documents and materials containing or based on the Discloser’s Confidential Information that the Recipient is required to retain by applicable law or to satisfy the requirements of a regulatory authority or body of competent jurisdiction or the rules of any listing authority or stock exchange, to which it is subject. The provisions of this agreement shall continue to apply to any documents and materials retained by the Recipient pursuant to this [clause 6.2](#co_anchor_a454601_1).

1. **RESERVATION OF RIGHTS AND ACKNOWLEDGEMENT**

* 1. Each party reserves all rights in its Confidential Information. The disclosure of Confidential Information by one party does not give the other party or any other person any licence or other right in respect of any Confidential Information beyond the rights expressly set out in this agreement.

* 1. Except as expressly stated in this agreement, neither party makes any express or implied warranty or representation concerning its Confidential Information, including but not limited to the accuracy or completeness of the Confidential Information.

* 1. The agreement of Confidential Information by the parties shall not form any offer by, or representation or warranty on the part of, that party to enter into any further agreement with the other party.

1. **INADEQUACY OF DAMAGES**

Without prejudice to any other rights or remedies that each party may have, each party acknowledges and agrees that damages alone may not be an adequate remedy for any breach of the terms of this agreement by the other party or any of its Representatives. Accordingly, each party shall be entitled to seek (on notice) the remedies of injunctions, specific performance or other equitable relief for any threatened or actual breach of this agreement.

1. **NO OBLIGATION TO CONTINUE DISCUSSIONS**

Nothing in this agreement shall impose an obligation on either party to continue discussions or negotiations in connection with the Purpose, or an obligation on each party, or any of its Group Companies to disclose any information (whether Confidential Information or otherwise) to the other party.

1. **ENDING DISCUSSIONS AND DURATION OF CONFIDENTIALITY OBLIGATIONS**

* 1. If either party decides not to continue to be involved in the Purpose with the other party, it shall notify that other party in writing as soon as reasonably practicable.
	2. Notwithstanding the end of discussions between the parties in relation to the Purpose pursuant to [clause 10.1](#co_anchor_a259915_1), each party’s obligations under this agreement shall continue in full force and effect for a period of [ three ] years from the date of this agreement, or until similar terms of confidentiality are included in any other contract signed between the parties.
	3. The end of discussions relating to the Purpose shall not affect any accrued rights or remedies to which either party is entitled.

1. **NO PARTNERSHIP OR AGENCY**

* 1. Nothing in this agreement is intended to, or shall be deemed to, establish any partnership or joint venture between the parties, constitute any party the agent of another party, or authorise any party to make or enter into any commitments for or on behalf of any other party.
	2. Each party confirms it is acting on its own behalf and not for the benefit of any other person.

1. **GENERAL**

* 1. **Assignment and other dealings.** Neither party shall assign, transfer, mortgage, charge, subcontract, declare a trust over or deal in any other manner with any of its rights and obligations under this agreement.
	2. **Public announcement.** Without prejudice to disclosure permitted or mandated pursuant to clause 4 or clause 5, neither party shall make, or permit any person to make, any press release or other public or internal announcement concerning this agreement in relation to:
		1. the Purpose and any content of the Purpose; and
		2. the terms and existence of this agreement,

without the prior written consent of the other party (such consent not to be unreasonably withheld or delayed).

* 1. **Entire** agreement**.**
1. This agreement constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to the Purpose.
2. Each party agrees that it shall have no remedies in respect of any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in this agreement. Each party agrees that it shall have no claim for innocent or negligent misrepresentation or negligent misstatement based on any statement in this agreement.

* 1. **Counterparts**. This agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, when taken together, shall constitute one and the same agreement.
	2. **Variation.** No variation of this agreement shall be effective unless it is in writing and signed by the parties (or their authorised representatives).
	3. **Waiver.** No failure or delay by a party to exercise any right or remedy provided under this agreement or by law shall constitute a waiver of that or any other right or remedy, nor shall it prevent or restrict the further exercise of that or any other right or remedy. No single or partial exercise of such right or remedy shall prevent or restrict the further exercise of that or any other right or remedy.
	4. **Severance.** If any provision or part-provision of this agreement is or becomes invalid, illegal or unenforceable, it shall be deemed modified to the minimum extent necessary to make it valid, legal and enforceable. If such modification is not possible, the relevant provision or part-provision shall be deemed deleted. Any modification to or deletion of a provision or part-provision under this clause shall not affect the validity and enforceability of the rest of this agreement.
	5. **Notices.**
1. Any notice or other communication given to a party under or in connection with this agreement shall be in writing, addressed to that party at the address at clause 12.8(i) and 12.8(ii) below or such other address as that party may have specified to the other party in writing in accordance with this clause, and shall be delivered personally, or sent by pre-paid first class post or other next working day delivery service, commercial courier, e-mail,
	* 1. Charlotte Davison, Ascent Flight Training (Management) Limited: #7001 MoD Abbey Wood, Bristol, BS34 8JH, email: FIRCTS@ascentflighttraining.com;
		2. [other party address].
2. A notice or other communication shall be deemed to have been received: if delivered personally, when left at the address referred to in [clause 12.8(a)](#co_anchor_a440732_1); if sent by pre-paid first class post or other next working day delivery service, on the second Business Day after posting; if delivered by commercial courier, on the date and at the time that the courier’s delivery receipt is signed; or, if sent by e-mail, one Business Day after transmission.
3. The provisions of this clause shall not apply to the service of any proceedings or other documents in any legal action.

* 1. **Third party rights.** No one other than a party to this agreement shall have any right to enforce any of its terms.
	2. **Governing law.** This agreement and any dispute or claim (including non -contractual disputes or claims) arising out of or in connection with it or its subject matter or formation shall be governed by and construed in accordance with the law of England and Wales.
	3. **Jurisdiction.** Each party irrevocably agrees that the courts of England and Wales shall have exclusive jurisdiction to settle any dispute or claim (including non-contractual disputes or claims) arising out of or in connection with this agreement or its subject matter or formation.

This agreement has been entered into on the date stated at the beginning of it.

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| Signed by [NAME OF DIRECTOR] for and on behalf of **Ascent Flight Training (Management) Limited** |   | ....................Director |
|   |   |   |
|   |   |   |
| Signed by [NAME OF DIRECTOR] for and on behalf of **[NAME OF 2nd PARTY]** |   | ....................Director |