



RSK ADAS Limited
Spring Lodge
Helsby
Cheshire
WA6 0AR

16th December 2020

COMMERCIAL IN CONFIDENCE
Farm and Land Management Advice Framework (contract ecm_60025)

Farm and Land Management Advice Framework Theme:	Catchment Sensitive Farming
Mini-Contract Title:	Lot 2 (Yorkshire and the North East) Catchment Sensitive farming Programme of Advice December 2020 to March 2021
Mini-Contract Reference:	FaLMACSFYN005

IT IS AGREED as follows:

As per the mini-tender Request for Quotation, the delivery of Catchment Sensitive Farming in the Yorkshire and North East Lot will commence on 21st December 2020. Activities and payment details are summarised below.

Table 1

Activity Type	Delivery Deadline	Funding Source (RDPE or GiA)	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
WQ1/B: Nutrient Management Plan	██████████	██████	█	████	████
WQ1/C: Farm Infrastructure Audit	██████████	██████	█	████	████
WQ1/D: Slurry/Manure/Silage Handling & Storage (including financial implications)	██████████	██████	█	████	████
WQ1/E: Water Pathway Management	██████████	██████	█	████	████
WQ1/L: Water Holding Structure Design & Management Advice (constructed wetland & sustainable rural drainage features)	██████████	██████	█	████	████
WQ1/Q: Soil & Nutrient Management Plan	██████████	██████	█	████	████

WQ1/U: Assessment and Monitoring of Soil Health	██████████	██████	█	██████	██████
WQ1/V: Water Resource Audit	██████████	██████	█	██████	██████
WQ1a/M1: Standard Soil Sampling with no Interpretation	██████████	██████	█	██████	██████
WQ1a/M2: Standard Soil Sampling with interpretation	██████████	██████	█	██████	██████
WQ1b/M5: Slurry/manure Sampling + Interpretation	██████████	██████	█	██████	██████
WQ1a/M6: Standard Soil Sampling, assessment of soil biological activity/soil health with No Interpretation.	██████████	██████	█	██████	██████
Grand Total			47		£43,562

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. the mini-tender Request for Quotation dated 26/11/2020
2. the mini-tender specification issued in support of the Request for Quotation
3. the mini-tender submission of the Service Provider submitted to Bravo on 09/12/2020
4. the delivery milestones as set out in Annex A to this Work Order.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. this Work Order (including Annex A).
2. the mini-tender specification issued by Natural England as referred to above.
3. the Framework Agreement.
4. the mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 12/05/2021 (within 6 weeks of the mini-contract delivery end date).

The offer comprised in the Award Letter shall be deemed to be accepted by the Contractor on receipt by the Customer of the Contractor's notification of acceptance via Bravo within 7 days of the date of the Award Letter.

Yours sincerely

██████████
Senior Category Manager
Defra Group Commercial

Annex A: Delivery Milestones

Deadline	Activity
██████████	Inception Meeting Held
██████████	Delivery to commence.
██████████	██████████ all Sampling Activity to be completed. ██████████ all Technical visits and Reports to be completed. ██████████ contacts to have been provided by NE.
██████████	██████████ all Sampling Activity to be completed. ██████████ all Technical visits and Reports to be completed.
██████████	██████████ all Technical visits and Reports to be completed.
██████████	Final claim submitted to Natural England (with all associated claim supporting documentation as per the FMM).

Schedule 1: PROCESSING, PERSONAL DATA AND DATA SUBJECTS

1. This Schedule shall be completed by the Authority, who may take account of the view of the Contractor, however the final decision as to the content of this Schedule shall be with the Authority at its absolute discretion.
2. The contact details of the Authority Data Protection Officer are:
[REDACTED]
3. The contact details of the Contractor Data Protection Officer are:
[REDACTED]
4. The Contractor shall comply with any further written instructions with respect to processing by the Authority.
5. Any such further instructions shall be incorporated into this Schedule.

Data Processing descriptor	Narrative
Identity of the Controller and Processor	The Parties acknowledge that for the purposes of the Data Protection Legislation, the Authority is the Controller and the Contractor is the Processor in accordance with Clause E2.1.
Subject matter of the processing	The processing is needed in order to ensure that the Processor can effectively deliver the services required by the contract to provide.
Duration of the processing	Duration of the contract
Nature and purposes of the processing	The collection, recording, organisation and storage of information for the purpose of providing advice to named individuals.
Type of Personal Data	Name, address, date of birth, NI number, telephone number, email address.
Categories of Data Subject	Members of the public in the person of farmers who will be the recipients of advice.
Data Processing descriptor	Narrative