



**Crown
Commercial
Service**

Crown Commercial Service

7th Floor, Aviation House, 125 Kingsway, London WC2B 6NH

T REDACTED

managedprocurementservice@crowncommercial.gov.uk

<https://www.gov.uk/ccs>

REDACTED

Deloitte LLP

2 New Street Square

London EC4A 3BZ

Via e-mail: **REDACTED**

02 September 2015

Dear **REDACTED**

L1019; ERP Feasibility Study for HM Treasury

Further to your submission of a Response for the above Procurement, on behalf of HM Treasury (the Authority), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

This letter sets out the services and the terms on which you agree to provide them to the Authority.

G-Cloud 6 framework Terms and Conditions apply. A G-Cloud call-off order form will be completed.

Contract

L1019; ERP Feasibility Study for HM Treasury

Service Description

To conduct a feasibility study that will evaluate the commercially available ERP systems, including but not necessarily exclusively, Oracle and Agresso, against the operational requirements of HMT and its arm's length bodies. This work is for contingency planning purposes.

The feasibility study is expected to be complete within 4 weeks of contract commencement and should include:

- an articulation of the Department's requirements and an analysis of the extent the ERP options can meet those requirements.
- a high level project plan (a 'plan on a page') to deliver the implementation within the shortest possible timescale and, if longer, a 12 month period.
- an analysis of the resources required (both HMT and expert external implementation support) to deliver to these timeframes.
- an assessment of the resources required to develop a reporting suite to meet HMT's management information requirements.
- an analysis of the HMT resources required to provide day to day system support for the live system.

In addition, the feasibility study should also address the steps that can be taken to stabilise our current ERP system and its reporting functionality including an evaluation of the resources required against the additional lifespan that can be achieved.

The feasibility study should be in the form of a final written report. A presentation to decision makers may also be required.

Contract Value

£85,000 net

Contract Commencement Date

03 September 2015

Expiry Date

02 October 2015

Point of Contact

REDACTED

Shared Services Project Manager/Head of Finance and HR Operations | HM Treasury |
Rosebery Court | St Andrews Business Park | Norwich | NR7 0HS

Tel: **REDACTED**

REDACTED

Yours sincerely

REDACTED

Procurement Manager, CCS Customer Operations

Tel: **REDACTED**

E-mail: **REDACTED**