



Jumar Solutions Limited  
Jumar House  
Pinewood Business Park  
Coleshill Road  
Solihull  
West Midlands  
B37 7HG

Dear XXXXX [redacted under FOIA section 40 – Personal Information].

**CONTRACT REFERENCE NUMBER: PS/21/30**

**CONTRACT TITLE: Provision of a CA Gen Specialist**

**FRAMEWORK REFERENCE NUMBER: (RM1043.7)**

I refer to my letter dated 23/04/2021, I am writing to confirm that the standstill period has now ended.

On behalf of the Secretary of State for Transport, I accept your quotation dated 12<sup>th</sup> March 2021 under the terms and conditions of the Digital Outcomes and Specialists 5 Framework Agreement (RM1043.7). This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for Framework reference (RM1043.7)
2. The Department's Request for Proposal letter dated 23/03/2021
3. The Department's specification
4. Your quote dated 12/03/2021

The period of the contract will be 12 months, commencing on 17<sup>th</sup> May 2021 and expiring on 16<sup>th</sup> May 2022.

The specialist day rate for this contract is £600 per day (exclusive of Value Added Tax and inclusive of Travel and Subsistence) up to an estimated Contract value of £135,000.

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will follow shortly. Invoices submitted to the Department **must also quote the PO number** and must be submitted in accordance with DVLA's Invoicing Procedures below.



Invoicing Procedures  
v2.0 Sept 2020.docx



**Please ensure invoices are sent to SSa and not DVLA. Invoices received without the correct Purchase Order Number will be returned to you and will delay receipt of payment.**

Employment of staff under this contract will be subject to the completion and acceptance by the Department of the evidence produced through the Baseline Personnel Security Standard (BPSS), or other higher HMG security level check. It is consistent with the data protection legislation that an individual's refusal to undergo an essential check where there are no alternatives could lead to a refusal of employment.

Please contact the Contract Owner **XXXXX [redacted under FOIA section 40 – Personal Information]** on email address **XXXXX [redacted under FOIA section 40 – Personal Information]** to discuss arrangements for commencement of the contract and completion of SC security clearance procedures.

Please complete the questionnaire at Annex A and return to the email address below.

Please acknowledge your receipt understanding and acceptance of this letter by signing in the allocated space below and returning to me at the above address.

Yours sincerely

**XXXXX [redacted under FOIA section 40 – Personal Information]**

Commercial Category Advisor

Commercial Directorate

**On behalf of the Secretary of State for Transport**