

Our ref: COS CMP-01
Date: 21.11.2019

Ref: TENDER FOR RAFM COS CMP-01 Play area design, build and installation

On behalf of the Royal Air Force Museum you are invited to submit a tender in accordance with the tender documents supplied with this letter.

The following documents are enclosed:

- Instructions for Tenderers
- Form of Tender
- Specification
- Terms and Conditions

It is important that you read the Instructions for Tenderers, which explains the form tenders should take. Failure to fully comply may render your tender invalid.

Your offer should be submitted to:

Kimberley Corrall, Buttress, 41 Bengal Street, Manchester, M46AF

or to

kcorrall@buttress.net

no later than **10.00AM on Monday 16th December 2019**

If you have any questions concerning the tender documents, please raise them as soon as possible, contacting the person named above by email. Under no circumstances should tenderers contact any of the other Project Team members. Those who do may find their tender 'qualified' and rendered invalid.

Any award arising from this invitation to tender will be subject to the terms and conditions of the contract. The Royal Air Force Museum are not bound to accept this or any other proposal.

Please return the slip below by email.

Yours sincerely

**I acknowledge receipt and understanding of this letter and
intend/do not intend*
to submit a tender for RAFM COS CMP-01 Play area design, build and installation**

Name:

Signed:

Dated:

Company Stamp/Address:

***Please delete as necessary**