

Explanatory Procurement Note - RSSB2624 - T1122 Research into Air Quality in Enclosed Stations

1. RSSB is utilising the “Open” procedure with regards to the procurement exercise for RSSB2624 - T1122 Research into Air Quality in Enclosed Stations.
2. RSSB will be accepting “Variant” bids in respect of RSSB2624 - T1122 Research into Air Quality in Enclosed Stations, as outlined under Regulation 45 of the Public Contracts Regulations 2015.
3. Tenderers therefore may submit one or more bids in respect of RSSB2624 - T1122 Research into Air Quality in Enclosed Stations.
4. If a tenderer is to submit a “Variant Bid” for T1122 Research into Air Quality in Enclosed Stations the tenderer’s **first bid must** include the selection of “**Edinburgh Waverly**” as one of the two stations to be selected.
5. If a tenderer is to submit a “Variant Bid” for T1122 Research into Air Quality in Enclosed Stations the tenderer’s second bid can be any two stations for the list of stations stated in the I.T.T.
6. Where a tenderer chooses to submit a “Variant Bid” the tenderer is required to submit the “Variant Bid” as it’s open separate and distinct submission, with all of the selection questions and award questions, as well as documentation, for example, the Form of Tender, to be answered and signed.
7. Where a tenderer chooses to submit a “Variant Bid” the tenderer is required to submit separate costings for the “Variant Bid”.
8. Where a tenderer submits a “Variant Bid” the “Variant Bid” will be evaluated entirely on its own merit and as a distinct and entirely separate bid from the tenderers first bid.
9. Where a tenderer submits a “Variant Bid” the title and format shall be as follows:

“Tenderers Name” – First Bid Inclusive of Edinburgh Waverly
“Tenderers Name” - Second Bid – Variant Bid
10. Where a tenderer submits a “Variant Bid” the tenderer should submit their bids as separate email submissions.
11. Tenderers are advised that “Minimum Scoring” is being used for this tender.

- 12.** Tenderers are advised that for Question A1 “Method statement – ability to meet deliverables” tenderers are to achieve a minimum score of “4” in order for tenderers to progress further.

If a tenderer scores less than “4” for this question the tenderers bid will not be evaluated further and will not be evaluated beyond their response to Question A1 “Method statement – ability to meet deliverables”.

- 13.** Tenderers are advised that for Question A2 “A2 Knowledge and expertise in subject area” tenderers are to achieve a minimum score of “3” in order for tenderers to progress further.

If a tenderer scores less than “3” for this question the tenderers bid will not be evaluated further and will not be evaluated beyond their response to Question A2 “A2 Knowledge and expertise in subject area”.