



The Science Inside

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**Commercial Services & Intellectual Property**  
Dstl Porton Down  
SALISBURY  
Wiltshire SP4 0JQ

Sibor Limited  
Unit 19, Millsway Centre Boscombe Down Business Park  
AMESBURY  
Wiltshire SP4 7AU

Our Reference: DSTL/AGR/01243/01

Your Reference:

Date: 16 September 2021

██████████ Managing Director

## OFFER OF CONTRACT

Dear Rob,

**Contract No: DSTL/AGR/01243/01**  
**Incinerator Complex Electrical and Mechanical Service Support**

References:

- A. Your Tender dated 11 June 2021.
  - B. Your Authority Clarification response and revised pricing submitted 28 Jul 21.
1. You are hereby informed of the Authority's requirement and you are invited to accept the Offer of Contract, detailed in the attached Schedule of Requirements. The Schedule describes the requirements and sets out the Contract terms and conditions which will take effect on acceptance by you of the Authority's Offer.
  2. At this moment it isn't possible to provide a signed DEFFORM 10 – Acceptance of Offer of Contract and in its place we intend to enter into the contract electronically by email. To accept this offer you are asked to confirm acceptance by email within 10 days of receipt of this letter. In your email you must refer to this Offer Letter and the Contract number (DSTL/AGR/01243/01) and state your unconditional acceptance of the terms and that you are authorised by your company to enter into this Contract. Once the email is received the Contract will be deemed to have come into effect.
  3. No Contract will come into existence until you have accepted the Authority's Offer in accordance with paragraph 2 above. Accordingly, prior to your unconditional acceptance of this Offer, the Authority shall not be responsible in any way whatsoever for any:
    - a. work undertaken by you; or
    - b. costs incurred by you.
  4. When you have accepted the Authority's Offer in accordance with paragraph 4 above, you must proceed with the performance of the Contract.
  5. The Authority may publish notification of the Contract and shall publish Contract documents under the FOI Act except where publishing such information would hinder law enforcement; would otherwise be contrary to the public interest; would prejudice the legitimate commercial interest of any person, or might prejudice fair competition in the supply chain.
  6. If you wish to make a similar announcement you must seek approval from the named Commercial Officer.
  7. Nothing contained in this Offer shall be construed as notifying or implying acceptance by the Authority of any estimated or suggested price or of any condition of Contract which may have been referred to orally or in writing in any previous discussion or correspondence.

Yours sincerely,

[REDACTED]

[REDACTED]

Commercial Manager

Copy to:

[REDACTED]

CBR Commercial Manager - Dstl Porton Down

Incinerator Team Leader - Dstl Porton Down

Incinerator Operations Manager - Dstl Porton Down

Incinerator Maintenance Manager – Dstl Porton Down

Project Manager – Dstl Porton Down