

Our ref: **T0455**
Your ref:

SPaTS 2 Procurement Team
National Highways
The Cube
199 Wharfside Street
Birmingham
B1 1RN

SPaTS 2 Lot 1 - WSP UK Ltd
via CCFT

28 April 2023

OFFICIAL

To whom it may concern,

SPECIALIST PROFESSIONAL AND TECHNICAL SERVICES FRAMEWORK 2

Lot 1 - Technical consultancy, engineering advice, research, innovation and post implementation evaluation

Reference

T0455 Smart Motorway Standards Development (inc DMRB 2025)

AWARD LETTER

On behalf of National Highways, I am authorised to accept your proposal on **20 April 2023** for the above Package Order at the prices/rates quoted.

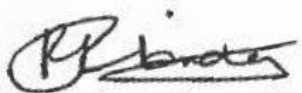
This Package Order start date is **01 May 2023**, and the completion date is **31 March 2024**

The authorised maximum Package Order cost is **£268,266.40** (excluding VAT). This cost is not to be exceeded without prior written approval of the Procurement Officer.

Matthew Holt is the Project Sponsor, and can be contacted direct on 0300 470 7233 to arrange an Inception Meeting. Please see Annex A overleaf for invoicing information.

Any queries relating to this letter and its contents should be sent via CCFT messaging.

Yours faithfully



Rachel Claridge
SPaTS 2 Procurement Team
SPaTS2@highwaysengland.co.uk

Annex A - Invoicing information

Please note that the Project Sponsor will be contacting you shortly with a Purchase Order number to quote on your invoices.

- 1. When you report the value of completed work each month we will give you a receipt number.*
- 2. Please quote the purchase order number and the monthly receipt number on your invoice to ensure prompt payment.*
- 3. Invoices must be submitted to the email address below and be in PDF format.*
- 4. If you scan the original invoice/credit note, please ensure these scanned images are in black and white, in TIFF format and ideally scanned at 600 DPI, although a minimum of 300 DPI can also be used.*
- 5. Be aware that any text in the body of your email, or attachments submitted in file formats other than those listed above will not be read by anyone.*
- 6. When submitting your invoice(s), please also include the following information:*

Invoice Address:	Invoice Details:	
Invoices@nationalhighways.co.uk	Contract Number:	2019/S 106-258908
	Package Order Number	T0455
	Cost Centre:	5618
	Project Number (PIN):	616243
	Project Sponsor	(as named above)