**Contractual Undertaking**

**BID FOR THE VOLUNTARY & COMMUNITY SECTOR INFRASTRUCTURE SUPPORT - PCCA0608**

**CONTRACTUAL UNDERTAKING**

***This undertaking must be signed by an authorised signatory. (In the case of a partnership by a partner for and on behalf of the Bidder, and in the case of a limited company by an officer duly authorised, the designation of the officer being stated.)***

**To Peterborough City Council ("the Authority")**

I / We the undersigned, having examined the ITT (including all schedules and appendices) and all sections of SourceDogg, DO HEREBY UNDERTAKE and offer, on behalf of the Bidder, on the acceptance by the Authority of my / our Bid either in whole or in part, to supply and perform the services, on such terms and conditions and in accordance with such Specifications (if any), as are contained or incorporated in the Authority's ITT.

I / We agree, declare and undertake, on behalf of the Bidder:

a) that, if this Bid is accepted by the Authority, I/we/the Bidder will execute and enter into a Contract (substantially in the form set out in the ITT) with the Authority, within 3 calendar days of being called on to do so;

b) that, before executing the Contract, the formal acceptance of this Bid in writing on behalf of the Authority (whether for the whole or part of the items included therein) together with the Contract terms and conditions (and schedules and appendices) set out in the ITT, shall constitute a binding contract between the Authority and the Bidder for the supply of such items;

,

c) to comply with the provisions of confidentiality set out in Paragraph 3.27 of the ITT; and

d) (and it shall be a condition of any Contract), that:

i) the amount of the Bid has not been calculated by agreement or arrangement with any person other than the Authority and that the amount (or approximate amount) of the Bid has not been communicated to any person (other than where the disclosure was in confidence and necessary to obtain insurance premium quotations or a contract guarantee bond, for the preparation of the Bid, or the Authority has otherwise given it’s prior written consent to the disclosure) until after the closing date for the submission of Bids;

ii) I/We/the Bidder have not entered into any arrangement or agreement with any other person that the other person shall refrain from submitting a Bid or as to the amount of any Bid they are to submit; and

iii) I/We/the Bidder have not canvassed and will not, before the evaluation process, canvass or solicit any member or officer, employee or agent of the Authority or other contracting authority in connection with the award of the Contract and that none of the Bidder’s (or any consortium member’s) staff, workers, volunteers, agents, representatives, officers or shareholders, has done or will do any such act.

In the case of the Bid being by a consortium, reference to ‘any person’ in i) and ii) shall mean any person outside of the consortium.

I/We warrant that I/we have all requisite authority to sign this contractual undertaking and submit the Bid on behalf of the Bidder and confirm that I/we have complied with all the requirements of the ITT and Sourcedogg.

\*Signed: ...................................................………............ Date: ..............................................

Name: (in block capitals): .......................…………..................................................................

In the capacity of: .................................................

(State official position, i.e. Director etc.).

For and on behalf of:

Full Bidder Name and registered office address:............................ …………................................

....................................................................................................................…………................

Company number (if applicable): ...................................................................

Charity number (if applicable): ...................................................................

Telephone No: ....................................…......……........

Fax No:.............................…..............................