

Littlehampton Town Council – Core Events Medical Needs Assessments

Littlehampton Town Council's Medical Needs Assessment below shows the planned medical provision for each 2026–2029 core events and is based on the standards defined within The Purple Guide's tier-based medical framework, which categorises events by size, risk profile and complexity, along with the broader HSE principles on adequate, competent medical cover and minimising impact on NHS services.

The Medical Needs Assessments outline the baseline medical provision required for each core event. These assessments consider expected attendance, site layout, activity risk, event duration and the medical cover required. Together, they provide suppliers with the essential information needed to produce their own risk assessments and RAMS, ensuring safe and effective delivery of medical support across all Council events.

1. Easter High Street Events (Two Wednesdays, Easter Holidays)

Attendance: 500 per event

Event Window: 11:00–15:00

Location: Littlehampton High Street

Event Profile & Risk Factors

- Family-focused activities and workshops
- Low-risk, pedestrianised environment
- Minor injuries (slips, cuts, children's falls) most likely
- High emergency service accessibility

Required Medical Provision – Tier 1

1 x Medic (ECA/ECSW or equivalent) per Wednesday event

Portable kit appropriate to qualification

Mobile response capability across compact footprint

Ability to provide immediate first aid with escalation to NHS if needed

2. Armed Forces Day – Saturday 27 June 2026

Attendance: 5,000–6,000

Event Window: 10:30–17:00

Location: East Green, Littlehampton

Event Profile & Risk Factors

- Military parade, vehicles, displays, arena shows
- Large, dispersed crowds
- Potential for heat-related illness (June)
- Multiple activity zones requiring simultaneous incident capability

Required Medical Provision – Tier 3 - 4

1 x HCPC-registered Paramedic (team lead)

3 x Medics (minimum ECA/ECSW)

Fully equipped medical point with oxygen, monitoring, pain relief, drugs appropriate to qualification

Ability to manage multiple casualties before NHS arrival

3. Screen on the Green – Saturday 15 August 2026

Attendance: 3,000–7,000

Event Window: 18:00–23:00

Location: East Green, BN17 5LL

Event Profile & Risk Factors

Large outdoor film screening under low-light conditions

High risk of evening slips/trips

Mixed-age audience, including elderly

Cold-related issues due to nighttime schedule

Required Medical Provision – Tier 3

- 1 x HCPC-registered Paramedic (team lead)
- 3 x Medics (minimum ECA/ECSW)
- Medical point with oxygen, monitoring and pain relief
- Adequate lighting at treatment area
- Ability to respond across a wide, open-air site

4. Summer High Street Events (Four Wednesdays in August)

Attendance: 500 per event

Event Window: 11:00–15:00

Location: Littlehampton High Street

Event Profile & Risk Factors

Free, family-friendly themed entertainment

Low-risk activities

Easily navigable site for responders

Required Medical Provision

- 1 x Medic (ECA/ECSW or equivalent) per event
- Portable kit appropriate to qualification
- Rapid on-foot access to all locations

5. Town Show & Family Fun Day – Saturday 12 September 2026

Attendance: 5,000–7,000

Event Window: 12:00–17:00 (with morning setup)

Location: Rosemead Park

Event Profile & Risk Factors

Large marquees, horticultural show, arena activities, dog show

High crowd density and multiple zones

Increased potential for complex or simultaneous incidents

Required Medical Provision – Tier 3-4

Morning Setup (08:00–12:00)

- 2 x Medics (ECA/ECSW)

Main Event (12:00–18:00)

- 1 x Paramedic (HCPC) team lead
- 2 x Medics (minimum ECA/ECSW)
- Medical point with oxygen, monitoring, pain relief, drugs as permitted

6. Remembrance Sunday Parade

Attendance: 500

Event Window: 10:45–11:30 (medical cover from 10:00–13:00)

Location: Littlehampton High Street

Event Profile & Risk Factors

Parade including elderly participants and veterans

Cold weather risk

Public highway environment

Required Medical Provision – Tier 1 - 2

- 2 x Medics (ECA/ECSW)
- Response vehicle on site throughout
- AED carried in vehicle or on-person
- Mobile response along parade route

7. Christmas Light Switch-On – Saturday 21 November

Attendance: 2,000

Event Window: 15:00–20:00 (cover from 13:00)

Location: Littlehampton High Street

Event Profile & Risk Factors

Festive entertainment, traders, walkabout acts

Cold weather

Narrow, crowded high street

Increased slips/trips in darker hours

Required Medical Provision – Tier 2

- 2 x Medics
- Response vehicle
- Full kit with warming capability