

Clarity Travel Management
REDACTED TEXT

Attn: **REDACTED TEXT**

Date: **14th August 2019**

Contract ref: **CCBT19A03**

Dear REDACTED TEXT,

Cabinet Office Travel

Following our recent correspondence with the Cabinet Office, I can now confirm that an extension to the Termination Assistance Period (TAP) has been agreed to a maximum period of 6 months.

The continuation of the current enabling agreement shall continue from the expiry of CTVS on the 10th August 2019 until 9th February 2020. The extension to the TAP is to support Cabinet Office safely transition to the new provision under PSTVS which Cabinet Office have committed to do so. The cost to serve, based on the current booking fee model shall be £232,016.00. The current Terms and Conditions shall apply for the continuation of the service to the Cabinet Office as agreed in correspondence with Cabinet Office.

This is an extension to the TAP to Cabinet Office to which CCS will be acting as the Enabling Authority.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of **Cabinet Office**

Name: **REDACTED TEXT**

Signature: REDACTED TEXT

Date: 14th August 2019