**Order Form Template and Order Schedules**

**Order Form**

ORDER REFERENCE: CCZZ25A04

THE BUYER: Cabinet Office

BUYER ADDRESS 1 Horse Guards Road, London, SW1A 2HQ

THE SUPPLIER: RSM UK CONSULTING LLP

SUPPLIER ADDRESS:6th floor, 25 Farringdon Street,

 London

 EC4A 4AB

REGISTRATION NUMBER:OC397475

DUNS NUMBER: 220584867

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 5 June 2025 at contract award.

It’s issued under the DPS Contract with the reference number RM6126 Research & Insights for the provision of Equality Law - Call for Evidence - Analysis

DPS FILTER CATEGORY(IES):

Subject Area: Diversity, equality and protected characteristics

Research Methods: Thematic analysis, Quantitative, Qualitative

Research Location: UK

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation)
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
* Joint Schedules for RM6126
	+ Joint Schedule 2 (Variation Form)
	+ Joint Schedule 3 (Insurance Requirements)
	+ Joint Schedule 4 (Commercially Sensitive Information)
	+ Joint Schedule 6 (Key Subcontractors)
	+ Joint Schedule 10 (Rectification Plan)
	+ Joint Schedule 11 (Processing Data)
	+ Joint Schedule 12 (Supply Chain Visibility)
* Order Schedules for CCZZ25A04
	+ Order Schedule 1 (Transparency Reports)
	+ Order Schedule 2 (Staff Transfer)
	+ Order Schedule 3 (Continuous Improvement)
	+ Order Schedule 5 (Pricing Details)
	+ Order Schedule 7 (Key Supplier Staff)
	+ Order Schedule 10 (Exit Management) (paragraphs 2.1; 2.2.1; 2.2; 2.3.1; 2.4; and 4.1 only apply if requested by the Buyer)
	+ Order Schedule 14 (Service Levels)
	+ Order Schedule 15 (Order Contract Management)
	+ Order Schedule 18 (Background Checks)
	+ Order Schedule 20 (Order Specification)
1. CCS Core Terms (DPS version) v1.0.3
2. Joint Schedule 5 (Corporate Social Responsibility) RM6126 Research & Insights.
3. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Order Schedule 9 - Security, will be replaced by Order Schedule 9 (Security) Special Terms 1. The Supplier notes the requirement for the Supplier to have Cyber Essentials Certification (or equivalent) and for Subcontractors that Handle Government Data to have Cyber Essentials Plus certification (or equivalent).

**REDACTED - under FOIA section 43, Commercial Interests**

The Supplier notes that at paragraph 8.4 of Order Schedule 20 (Order Specification), the Timeframe for Milestone 1 now reads ‘Within week 1 of Contract Award (w/c 9th June)’.

These Order Special Terms apply only to this contract.

ORDER START DATE: 5 June 2025

ORDER EXPIRY DATE: 4 December 2025

ORDER INITIAL PERIOD: 6 months

DELIVERABLES

See details in Order Schedule 20 (Order Specification)]

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **REDACTED - under FOIA section 43, Commercial Interests**

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

Not applicable

PAYMENT METHOD

See details in Order Schedule 20 - Specification

BUYER’S INVOICE ADDRESS:

**REDACTED - under FOIA section 40, Personal Information**

BUYER’S AUTHORISED REPRESENTATIVE

**REDACTED - under FOIA section 40, Personal Information**

BUYER’S ENVIRONMENTAL POLICY

Cabinet Office Environmental Policy Statement available online at:

<https://www.gov.uk/government/publications/cabinet-office-environmental-policy-statement>

BUYER’S SECURITY POLICY

Not applicable

SUPPLIER’S AUTHORISED REPRESENTATIVE

**REDACTED - under FOIA section 40, Personal Information**

SUPPLIER’S CONTRACT MANAGER

**REDACTED - under FOIA section 40, Personal Information**

PROGRESS REPORT FREQUENCY

See details in Order Schedule 20 - Specification

PROGRESS MEETING FREQUENCY

See details in Order Schedule 20 - Specification

KEY STAFF

**REDACTED - under FOIA section 40, Personal Information**

KEY SUBCONTRACTOR(S)

**REDACTED - under FOIA section 40, Personal Information**

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Tender documents – Technical and Commercial Bids

Details in Joint Schedule 4 (Commercially Sensitive Information)

SERVICE CREDITS

See details in Order Schedule 14 (Service Levels)

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

As set out in Order Schedule 4 (Order Tender)

| **For and on behalf of the Supplier:** | **For and on behalf of the Buyer:** |
| --- | --- |
| Signature: | **REDACTED - under FOIA section 40, Personal Information** | Signature: | **REDACTED - under FOIA section 40, Personal Information** |
| Name: | **REDACTED - under FOIA section 40, Personal Information** | Name: | **REDACTED - under FOIA section 40, Personal Information** |
| Role: | Partner | Role: | Commercial Lead |
| Date: | 10/06/2025 | Date: | 10/06/2025 |