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CONTRACT NOTICE

Section I: Contracting authority

Name, addresses and contact point(s)

Official name NHS Arden and Greater East Midlands Commissioning Support Unit		National ID	
Postal address Francis Crick House, 6 Summerhouse Road, Moulton Park Industrial Estate			
Town Northampton		Postal code NN3 6BF	Country UK
Contact point(s) For the attention of Knight Marian		Telephone +44 1522513355	
E-mail Marian.Knight@ardengemcsu.nhs.uk		Fax	

Internet address(es) if applicable

General address of the contracting authority URL

<https://gemcsu.bravosolution.co.uk/web/login.html>

Address of the buyer profile URL

Electronic access to information URL

Electronic submission of tenders and requests to participate URL

Please use Annex A to provide more detailed information

Further information can be obtained from

- The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from

- The above mentioned contact point(s)

Tenders or requests to participate must be sent to

- The above mentioned contact point(s)

I.2) Type of the contracting authority

Authority

- National or federal agency/office

Other (please specify)

Activity

- General public services
- Defence
- Public order and safety
- Environment
- Economic and financial affairs
- Health
- Housing and community amenities
- Social protection
- Recreation, culture and religion
- Education

Other (please specify)

The contracting authority is purchasing on behalf of other contracting authorities

no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority

Community Dermatology Services for Lincolnshire East Clinical Commissioning Group

II.1.2) Type of contract and location of works, place of delivery or of performance (choose one category only – works, supplies or services – which corresponds most to the specific object of your contract or purchase(s))

Services

Type

Type

Service category No: (Please see Annex C1 for service categories)

25: Health and social services

Main site or location of works, place of delivery or of performance:

Lincolnshire East Clinical Commissioning Group Locality

NUTS code

Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves a public contract

The notice involves a public contract

The notice involves the setting up of a dynamic purchasing system (DPS)

- The notice involves the setting up of a dynamic purchasing system (DPS)

The notice involves the establishment of a framework agreement

- The notice involves the establishment of a framework agreement

II.1.4) Information on framework agreement (if applicable)

Number

or (if applicable) maximum number of participants to the framework agreement envisaged

Duration of the framework agreement

Duration in years

or in months:

Justification for a framework agreement, the duration of which exceeds four years:

Estimated total value of purchases for the entire duration of the framework agreement (if applicable, give figures only)

Estimated value excluding VAT:

0.00

or Range: between

and

Currency:

■ GBP

Frequency and value of the contracts to be awarded: (if known)

II.1.5) Short description of the contract or purchase(s)

Lincolnshire East Clinical Commissioning Group are seeking to procure a Community Dermatology Service.

LECCG dermatology services are currently provided only from secondary care. The main current providers are United Lincolnshire Hospital Trust, and North Lincolnshire and Goole.

The service excludes two-week wait and Tier-four patients. All other patients aged six and over will be referred to the community dermatology service for assessment, diagnosis and treatment, within a shorter time frame.

The service is a proof of concept and will be frequently evaluated and developed to inform the future commissioning requirements for dermatology. The term of the contract is for 12-18 months.

It is expected that patients will be assessed and treated quickly, closer to home, and where possible within a One-Stop Shop see and treat model.

The service should enable the delivery of:

- Responsive and patient centred care
- High quality and safe care
- A standard and consistent dermatology service, available in the community, with equitable access
- A service within the principles of “no delays” and a maximum 18 week referral to treatment standard

Referrals to dermatology services continue to rise, as a consequence of the increasingly ageing population, frequency of diseases such as skin cancer, and continued exposure to ultraviolet light.

The clinical scope of the proposed Consultant-delivered community dermatology service includes, but is not limited to:

- Inflammatory skin disease (acne, eczema, psoriasis) unresponsive to GP treatment
- Premalignant skin lesions such as solar keratosis or Bowen’s disease
- Low risk BCCs on trunks and limbs in line with NICE guidance (including development of direct listing of BCCs for GPs)
- Mild to moderate non-scarring acne, un-responsive to routine treatment in primary care
- Acne requiring isotretinoin, where the prescribing will be the responsibility of the provider

- Diagnosis, investigation and management of other chronic rashes in adults,
- Diagnosis, investigation or management of mild-moderate/non-worrying dermatoses and skin lesions in children aged six and over
- Conditions of hair, scalp, and nails
- Management and advice, including follow-up, of skin cancer conditions treated in secondary care, by agreement with our current secondary care providers
- Assessment and advice for discrete skin lesions requiring diagnosis, including the development of teledermatology, through the “Proof of Concept”

The Provider must:

- Ensure that robust onward referral processes to secondary care are in place, in line with national clinical guidance and evidence-based best practice
- Up-skill referring GPs through guidance, education and feedback, including that provided by teledermatology
- Ensure that all appointments are made available via the NHS e-referral system
- Develop and build integrated care pathways
- Streamline the patient journey and the underpinning administrative pathways
- Collaborate with other NHS and Independent Sector providers to implement the new service model.

As a minimum, the service will be delivered from the following locations: Louth, Skegness and Boston,

In premises that are safe and suitable for the delivery of this service. The service will be community-based in locations across LECCG offering choice to patients in terms of location.

All of the above should be provided within the geographical boundaries of Lincolnshire East Clinical Commissioning Group.

Arden and Greater East Midlands Commissioning Support Unit acting on behalf of Lincolnshire East Clinical Commissioning Group (LECCG) invites expressions of interest from suitably qualified and experienced healthcare service providers including third sector organisations to provide a Community The CCG intends to let one contract for the service and would also encourage innovative solutions including consortia, strategic alliances and sub-contracts which will deliver value and improved services to patients.

II.1.6) Common procurement vocabulary (CPV)

	Main vocabulary	Supplementary vocabulary if applicable
Main object	85000000	

II.1.7) Information about Government Procurement Agreement (GPA)

The contract is covered by the Government Procurement Agreement (GPA)

yes

II.1.8) Lots (for information about lots, use Annex B as many times as there are lots)

This contract is divided into lots:

no

II.1.9) Variants will be accepted

no

II.2) Quantity or scope of the contract

II.2.1) Total quantity or scope: (including all lots, renewals and options, if applicable)

For further information please refer to the ITT documentation. This can be accessed at <https://gemcsu.bravosolution.co.uk/web/login/html>

(if applicable, give figures only) Estimated value excluding VAT:

1.00

or Range: between

and

Currency:

GBP

II.2.2) Options (if applicable)

yes

(if yes) Description of these options:

Option of one 12 month extension

(if known) Provisional timetable for recourse to these options:

in months:

or in days: (from the award of the contract)

II.2.3) Information about renewals (if applicable)

This contract is subject to renewal

yes

Number of possible renewals: (if known)

1

or

Range: between

and

(if known) In the case of renewable supplies or service contracts, estimated timeframe for subsequent contracts:

in months:

or in days (from the award of the contract):

II.3) Duration of the contract or time limit for completion

Duration in months:

or in days: (from the award of the contract)

or Starting (dd/mm/yyyy)

01/02/2016

Completion (dd/mm/yyyy)

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required: (if applicable)

Parent company or other guarantees may be required in certain circumstances.

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded: (if applicable)

III.1.4) Other particular conditions (if applicable)

The performance of the contract is subject to particular conditions

(if yes) Description of particular conditions:

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met:

The services to which this procurement relates fall within Part B of Schedule 3, Part 10 of the Public Contracts Regulations 2006 ('The Regulations'). Suppliers Instructions How to Express Interest in this Tender~: 1. Register your company on the eSourcing portal (this is only required once) - Browse to the eSourcing Portal: <https://gemcsu.bravosolution.co.uk> and click the link to register - Accept the terms and conditions and click 'continue' - Enter your correct business and user details - Note the username you chose and click 'Save' when complete - You will shortly receive an email with your unique password (please keep this secure) 2. Express an Interest in the tender - Login to the portal with the username/password - Click the 'ITTs Open To All Suppliers' link. (This is Invitations to Tender open to any registered supplier) - Click on the Community Dermatology Service for Lincolnshire East CCG - ITT no. to access content. - Click the 'Express Interest' button at the top of the page. - This will move the ITT into your 'My ITTs' page. (This is a secure area reserved for your projects only) -You can now access any attachments by clicking 'Buyer Attachments' in the 'ITT Details' box 3. Responding to the tender - Click 'My Response' under 'ITT Details', you can choose to 'Create Response' or to 'Decline to Respond' (please give a reason if declining) - You can now use the 'Messages' function to communicate with the buyer and seek any clarification - Note the deadline for completion, then follow the onscreen instructions to complete the ITT 265 - There may be a mixture of online and offline actions for you to perform (there is detailed online help available) You must then submit your reply using the 'Submit Response' button at the top of the page. If you require any further assistance please consult the online help, or contact the eTendering help desk at 0800-011-2470.

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met:

Minimum level(s) of standards possibly required: (if applicable)

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:

Minimum level(s) of standards possibly required: (if applicable)

III.2.4) Information about reserved contracts (if applicable)

- The contract is restricted to sheltered workshops

- The execution of the contract is restricted to the framework of sheltered employment programmes

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

- no

(if yes) Reference to the relevant law, regulation or administrative provision:

III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

- Open

Justification for the choice of accelerated procedure:

Some candidates have already been selected (if appropriate under certain types of negotiated procedures)

(if yes, provide names and addresses of economic operators already selected under Section VI.3 Additional information)

Justification for the choice of accelerated procedure:

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate (restricted and negotiated procedures, competitive dialogue)

Envisaged number of operators

or Envisaged minimum number

and (if applicable) maximum number

Objective criteria for choosing the limited number of candidates:

IV.1.3) Reduction of the number of operators during the negotiation or dialogue (negotiated procedure, competitive dialogue)

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.2) Award criteria

IV.2.1) Award criteria (please tick the relevant box(es))

- The most economically advantageous tender in terms of

■ the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

	Criteria	Weighting

IV.2.2) An electronic auction will be used

■ no

(if yes, if appropriate) Additional information about electronic auction:

IV.3) Administrative information

IV.3.1) File reference number attributed by the contracting authority: (if applicable)

IV.3.2) Previous publication(s) concerning the same contract

■ no

if yes

Notice number in the OJEU:

of (dd/mm/yyyy)

Other previous publications (if applicable)

Notice number in the OJEU:

of (dd/mm/yyyy)

Notice number in the OJEU:

of (dd/mm/yyyy)

IV.3.3) Conditions for obtaining specifications and additional documents or descriptive document in the case of a competitive dialogue

Time limit for receipt of requests for documents or for accessing documents

Date (dd/mm/yyyy):

Time

Payable documents

(if yes, give figures only) Price:

Currency

Terms and method of payment:

IV.3.4) Time limit for receipt of tenders or requests to participate

Date (dd/mm/yyyy):

12/08/2015

Time:

12:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates (if known, in the case of restricted and negotiated procedures, and competitive dialogue)

Language(s) in which tenders may be drawn up

ES CS DA DE ET EL EN FR IT LV LT HU MT NL PL PT SK SL FI SV BG GA RO

IV.3.7) Minimum time frame during which the tenderer must maintain the tender

until: (dd/mm/yyyy)

or Duration in months:

or in days (from the date stated for receipt of tender):

IV.3.8) Conditions for opening tenders

Date (dd/mm/yyyy):

Time:

Official name

National ID

For the attention of

Postal address

Town

Postal code

Country

(if applicable) Place:

Persons authorised to be present at the opening of tenders (if applicable)

List of person

Section VI: Complementary information

VI.1) This is a recurrent procurement (if applicable)

no

(if yes) Estimated timing for further notices to be published:

VI.2) The contract is related to a project and/or programme financed by European Union funds

no

(if yes) Reference to project(s) and/or programme(s):

VI.3) Additional information: (if applicable)

The Contracting Authority intends to use an eTendering system in this procurement exercise and reserves the right to use a reverse auction. [DN delete if electronic auction not being used]

The services to which this notice relates fall within Part B of Schedule 3, Part 10 of the Public Services Contracts Regulations 2006 (as amended) ('the Regulations'). Neither the publication of this notice nor the employment of any particular terminology nor any other indication shall be taken to mean that the contracting authorities intend to hold themselves bound by any of the Regulations save those applicable to the procurement of Part B services. These opportunities may be divided into lots. Please see published documentation for further detail.

Suppliers Instructions How to Express Interest in this Tender: 1. Register your company on the eSourcing portal (this is only required once) – Browse to the eSourcing Portal: <https://gemcsu.bravosolution.co.uk> and click the link to register– Accept the terms and conditions and click ‘continue’ – Enter your correct business and user details –Note the user-name you chose and click ‘Save’ when complete – You will shortly receive an e-mail with your unique password (please keep this secure) 2. Express an Interest in the tender – Login to the portal with the user-name/password – Click the ‘PQOs / ITTs Open To All Suppliers’ link. (These are Pre-Qualification Questionnaires or Invitations to Tender open to any registered supplier) – Click on the relevant PQQ/ ITT to access the content. – Click the ‘Express Interest’ button at the top of the page. – This will move the PQQ /ITT into your ‘My PQOs/ My ITTs’ page. (This is a secure area reserved for your projects only) – You can now access any attachments by clicking ‘Buyer Attachments’ in the ‘PQQ/ ITT Details’ box 3. Responding to the tender – Click ‘My Response’ under ‘PQQ/ ITT Details’, you can choose to ‘Create Response’ or to ‘Decline to Respond’ (please give a reason if declining) – You can now use the ‘Messages’ function to communicate with the buyer and seek any clarification – Note the deadline for completion, then follow the on-screen instructions to complete the PQQ/ ITT – There may be a mixture of on-line and off-line actions for you to perform (there is detailed on-line help available) You must then submit your reply using the ‘Submit Response’ button at the top of the page. If you require any further assistance please consult the on-line help, or contact the eTendering helpdesk

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures

Official name	National ID
Postal address	

Town	Postal code	Country
E-mail	Telephone	
Internet address: (URL)	Fax	

Body responsible for mediation procedures (if applicable)

Official name	National ID	
Postal address		
Town	Postal code	Country
E-mail	Telephone	
Internet address: (URL)	Fax	

VI.4.2) Lodging of appeals (please fill in heading VI.4.2 or if need be, heading VI.4.3)

Precise information on deadline(s) for lodging appeals:

VI.4.3) Service from which information about the lodging of appeals may be obtained

Official name	National ID	
Postal address		
Town	Postal code	Country
E-mail	Telephone	
Internet address: (URL)	Fax	

VI.5) Date of dispatch of this notice (dd/mm/yyyy):
 15/07/2015

Annex A

Additional addresses and contact points

