**Genetic Counselling Courses**

**Stage One and Stage Two Technical Questions**

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| **Name of Contracting Authority** | **The National Health Service Commissioning Board (NHS England)** |
| **Tender for** | **Genetic Counselling Courses** |
| **ATAMIS Contract reference** | **C245669** |
| **Return Deadline** | **22 March 2024 at 1500 hrs** |

**Responses are to be provided within Atamis – 2 Technical Envelop**

**ITT Stage One Questions**

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| **Q#** | **Question** | **Scoring and threshold** |
| **1** | Are you a recognised academic institution who offers/ has the ability to offer study at level 6 or 7  Yes/No | **Pass/fail** |

Tenderers should note that if they respond “No” to any of the above Stage One questions their tender will be disqualified and cease to be evaluated at this stage.

**Responses to these questions shall not form part of 70% weighting for Technical assessment.**

**ITT Stage Two Technical Questions**

**Response to the following questions shall form part of the 70% weighting for Technical assessment.**

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| **Q#** | **Sub-criteria (question)** | **Maximum Length of Response** | **Question Weighting** |
| 1 | Please describe how you will approach attracting, recruiting, and working with diverse teams, including NHS staff guest speakers and learners relevant to Sickle Cell and Thalassaemia (SCT) to ensure effective learning and outcomes for all, regardless of their backgrounds. Your response should set out the following:   * A demonstration of your ability to be responsible for ensuring all aspects of the programme delivery are inclusive and accessible * A demonstration of your ability to successfully support or advise on education, training and/or change where necessary specific to SCT     *Please refer to section 3.1.1-3.1.11 of the service specification*  *You may use examples or previous experience to support your response* | words  1,000 | 22 |
| 2 | Please a.) provide a detailed mobilisation plan and b.) describe your approach to successfully delivering the outputs of the mobilisation plan.  Your response should include but not limited to:   * Module design * Communication and collaboration with the SCT programme * Resources including appropriately trained course facilitators * Academic model including course structure * IT interfaces   *Please refer to section 4.3.3 of the service specification*  *Bidders will be marked on their approach to delivering the outputs of the plan with the mobilisation plan used as reference.*  *Project plans and diagrams are acceptable for part a of this question* | Words  800 | 18 |
| 3 | Please describe how you will lead and develop a cohort education facilitator for this requirement as a means of delivering education and training for the SCT screening programme. Your response should set out detail on how you will successfully provide overall direction to the programme. This may include but not limited to:   * Your ability to effectively act as a key point of contact and guidance for learners and the wider delivery team this includes, guest speakers, subject matter experts and NHS ANNB screening team * Knowledge and skills needed in clinical practice (Genetic Counselling and or screening experience)   *Please refer to section 3.1.1-3.1.11 of the service specification* | Words  700 | 15 |
| 4 | Please provide detail on how you will ensure continuous professional development of the course facilitator in line with the 8 core competencies  *Please refer to section 3.1.1 and 3.3.1-3.3.2 of the service specification* | Words  800 | 15 |
| 5 | Please describe how you will ensure that a lead education facilitator has the relevant experience to deliver specialist courses for the SCT screening pathway described in the scope.  *Please see section3.1.1-3.1.2 of the specification of requirements*  Please provide examples in relation to the specification | words  500 | 10 |
| 6 | **KPI Delivery**  Please describe your approach to measuring and evaluating leaner experience as part of the contract.  Your response should include your approach to demonstrating course success for learners and achieving the overall aim of the service requirements  *Please see section 8.1.5 of the specification of requirements* | words  600 | 5 |
| 7 | Please detail how as part of the contract you would manage learner matters such as extension times, non-attendance and course failure.  *Please see section 3.1.11 of the specification of requirements* | 400 words | 5 |
| 8 | **Social Value**  Detail how, through the delivery of the contract, you plan to reduce the road miles required for the provision and running of the service in scope | 400 words | 5 |
| 9 | **Social Value**  Please outline how you will address and contribute to the themes of the Social Value Model through the life of this contract, and in particular, how your delivery of this programme will support the in-work progression of participants, including those from disadvantaged or minority groups, to develop new skills and progress their roles / leadership?  For more information on the social value model, please see:  <https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/940828/Social-Value-Model-Quick-Reference-Table-Edn-1.1-3-Dec-20.pdf> | 400 words | 5 |