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London | Kent | East Sussex

WIVELSFIELD VILLAGE HALL

EAST END EXTENSION

MECHANICAL SERVICES SPECIFICATION

VOLUME 1 – FORM OF TENDER AND PRICING DOCUMENT



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WIVELSFIELD VILLAGE HALL EAST END EXTENSION MECHANICAL SERVICES SPECIFICATION VOLUME 1 – FORM OF TENDER AND PRICING DOCUMENT

Client:

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Crowther Associates Architects
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25 Pelham Square
Brighton
BN1 4ET

Project Site Address:

Wivelsfield Village Hall
Eastern Road
Wivelsfield Green
RH17 7QG

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1.0 FORM OF TENDER

For: Mechanical Building Services

At: Wivelsfield Village Hall

To: East End Extension

1. We have perused the following documents:
 - M&E Specification Volume 1B – Form of Tender & Pricing Document
 - M&E Specification Volume 2B – Particular Preliminary Requirements
 - M&E Specification Volume 3B – Technical Specification
 - M&E Specification Volume 4B – Mechanical Schedules
 - Mechanical services drawings as listed within the drawing issue sheets
 - Mechanical services equipment schedules as listed within the drawing issue sheets.
2. We have obeyed the rules regarding confidentiality of tender and will continue to do so as long as they apply.
3. We agree that, during consideration of this offer, should genuine errors in pricing or errors in arithmetic be discovered in the completed documents submitted by us, we will be afforded the opportunity of confirming our offer, or of withdrawing it in accordance with Alternative 1 contained in Schedule 6 of the 'Code of Procedure for Single Stage Selective Tendering 1996'.
4. Subject to and in accordance with the paragraphs above and the terms and conditions contained or referred to in the documents listed above, we offer to execute all Works referred to in the aforementioned documents in consideration of payment by the Employer of the sum shown in the completed Pricing Document of (in words).

£

Plus re-imburement by the Employer of Value Added Tax in accordance with the Conditions.

Signed in the capacity of

duly authorised to sign tenders for and on behalf of (in BLOCK CAPITALS)

.....

Postal Address

Telephone No: _____

Facsimile No: _____

Date: _____



2.0 DECLARATION THAT TENDER IS A BONA FIDE COMPETITIVE TENDER

For: Mechanical Building Services

At: Wivelsfield Village Hall

To: East End Extension

The essence of selective tendering is that the Client shall receive bona fide competitive tenders from all those tendering. In recognition of this principle, we certify that this is a bona fide tender, intended to be competitive, and that we have not fixed or adjusted the amount of the tender by or under or in accordance with any agreement or arrangement with any other person. We also certify that we have not done, and we undertake that we will not do at any time before the hour and date specified for the return of this tender any of the following acts:

- a) Communicating to a person, other than the person calling for those tenders the amount or approximate amount of the proposed tender, except where the disclosure, in confidence, of the approximate amount of the tender was necessary to obtain insurance premium quotations required for the preparation of the tender;
- b) Entering into any agreement or arrangement with any other person that he shall refrain from tendering, or as to the amount of any tender to be submitted;
- c) Offering or paying, or giving or agreeing, to pay or give any sum of money or valuable consideration directly or indirectly to any person for doing or having done, of causing or having caused to be done in relation to any other tender or proposed tender for the said work any act or thing of the sort described above.

In this certificate, the word "person" includes any persons and anybody or association, corporate or un-incorporate' and "any agreement or arrangement" includes any such transaction, formal or informal, and whether legally binding or not.

Signature:

Dated:

Position:

For and on behalf of:



3.0 SCHEDULE OF MATERIALS

For: Mechanical Building Services

At: Wivelsfield Village Hall

To: East End Extension

The Contractor shall identify below the manufacturer, type etc, for any equipment or materials being offered alternative to those specified.

Signature:

Dated:

Position:

For and on behalf of:



4.0 SUB-LETTING

For: Mechanical Building Services

At: Wivelsfield Village Hall

To: East End Extension

The Tenderer shall state below the name and addresses of any firms to whom he proposes to sub-let work.

The contractor shall advise at tender stage his proposed mechanical & electrical sub-contractors, together with 3 client references for each.

SUB-CONTRACT WORK	NAME OF SUB-CONTRACTOR
-------------------	------------------------

Signature:

Dated:

Position:

For and on behalf of:



5.0 BASIC LABOUR RATES

For: Mechanical Building Services

At: Wivelsfield Village Hall

To: East End Extension

Labour and materials are to be provided for such works to any extent as the Engineers may instruct to be executed as day works.

The rates for labour shall be based on the rates of wages, travelling time, fares and subsistence payable by the Contractor and are to be included. In addition, for the provision and use of all plant and tools required, all necessary supervision, all liabilities as an Employer (including any payment in connection with the operating of any bonus scheme that may exist or the working of overtime) and insurance, 'holidays with pay' contributions, overheads and profits, as defined in the Specification submitted with the Invitation to Tender.

The value of the materials used will be ascertained on the basis of the actual cost to the Contractor of the materials and after deduction of all trade discounts, rebates, allowances and cash discounts insofar as such discounts exceed 2.5%.

The Contractor shall state below the rates for labour and materials in dayworks, which will be applicable to works so ordered by the Engineers to be executed as dayworks.

Mechanical Services

Pipework Foreman	per hour
Chargehand	per hour
Fitter	per hour
Assistant	per hour
Insulation Fitter	per hour
Foreman Electrician	per hour
Chargehand	per hour
Approved Electrician	per hour
Assistant	per hour

Percentage profit required to be added on labour, materials and dayworks.

Labour	%
Materials plus	%
Plant Plus	%

Signature:

Dated:

Position:

For and on behalf of:



6.0 SCHEDULE OF RATES

For: Mechanical Building Services

At: Wivelsfield Village Hall

To: East End Extension

The Tenderer shall state below the unit rate cost to supply and install the items detailed. This rate will be used as an agreed value to vary the quantity of the item denoted.

ITEM

UNIT RATE

Signature:

Dated:

Position:

For and on behalf of:

7.0 PRICING DOCUMENT

For: Mechanical Building Services

At: Wivelsfield Village Hall

To: East End Extension

This summary is part of the Tender and shall be completed at the time of tendering.

The brief description given hereunder is to be read in conjunction with the contract documents and shall include for the works to be carried out wherever required to meet the agreed completion date.

Section 'A' Mechanical Services

1.0 Strip Out Works

- Isolation, disconnection and removal of domestic water services within existing WC's and connections to be capped in suitable location for future reuse.
- Isolation, disconnection and removal of existing electric heating within WCs, foyer and reading room.

Sub-Total 1.0 £

2.0 Ventilation Installation

- Supply and install 5 No. local extract fans, controls and builders work in connection.

Sub-Total 3.0 £

3.0 Heating Installation

- Supply and Install 12 No. electric panel heaters, 3 No Blow Heaters and associated controls

Sub-Total 4.0 £

4.0 Domestic Water Services

- Extend existing village hall domestic services pipework to serve new WC's and connections to new WC sanitary appliances.
- Extend and adapt kitchen domestic water services.

Sub-Total 6.0 £

5.0 Drainage Installation

- Supply and install new above ground drainage to sanitary appliances in new WCs.
- Adapt existing drainage to connect to new sanitary appliances where applicable in kitchen and WCs

- Supply and install new stub stacks and SVPs as indicated on design drawings.

Sub-Total 5.0 £

6.0 Builders Work

- Weatherproofing of all openings and penetrations
- All necessary holes, chases and sleeves.
- Removal of existing ceilings where appropriate and reinstatement
- Fire stopping of openings where appropriate
- General making good.

Sub-Total 6.0 £

7.0 Testing and Commissioning

- Testing, commissioning and set to work all new heating systems
- Testing, commissioning and set to work ventilation systems.
- Testing, commissioning and set to work domestic water services

Sub-Total 7.0 £

8.0 Record Information

- Record Drawings.
- Operating and maintenance manuals and handover documentation.
- Building User Guide

Sub-Total 8.0 £

12.0 Other Items

- Client Staff training
- Other items described within the specification, but not specifically itemised above.
- Provisional Sum. Repairs and alterations to existing £2,500.00

Sub-Total 12.0 £



Total 'A' £

Signature:

Dated:

Position:

For and on behalf of: