

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
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RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: prj_3679

THE BUYER: **Great British Nuclear (GBN). Registration no: 05027024**

BUYER ADDRESS Registered address: Department For Energy Security & Net Zero, 3-8 Whitehall Place, London, SW1A 2EG

THE SUPPLIER: Mott MacDonald Limited

SUPPLIER ADDRESS: Mott MacDonald House, 8-10 Sydenham Road,
Croydon, Surrey, CR0 2EE

REGISTRATION NUMBER: 01243967

Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated 19th April 2024.

It's issued under the Framework Contract with the reference number RM6187 for the provision of **Transition Support Services for GBN** (via RM6187 Management Consultancy Framework 3 Lot 1 – Business)

Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and cannot be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

Joint Schedules for RM6187 Management Consultancy Framework Three

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

4. CCS Core Terms

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5. Joint Schedule 5 (Corporate Social Responsibility)
6. Call-Off Schedule 9 (Security)
7. Call-Off Schedule 16 (Benchmarking)

Call off Schedules 5 (Pricing) and 20 (Call-Off specification) are not used as the pricing and specification are contained with this schedule (Schedule 6).

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

Call-off special terms

The following Special Terms are incorporated into this Call-Off Contract:

1.1 Special Term 1

The contract is a call-off contract and as such GBN cannot guarantee volumes of work. The maximum contract value is one million pounds (£1,000,000) excluding VAT (the "Total Contract Value"). For the avoidance of doubt, the Buyer is not committed to pay the Total Contract Value.

The Buyer and the Supplier will develop and agree a work package, or work packages, that form the scope of services to be delivered. A work package will include the service scope, a resource profile and an agreed budget. The Supplier will provide monthly reporting against each work package. The Buyer provides a commitment, at any point during the contract, to services to be provided over the following 30 days, where these are included in a work package that has been agreed with and approved by the Buyer's contract manager. Agreement of the work packages (beyond the following 30 days of services required), verbal instructions or receipt of the Purchase Order do not form a commitment from the Buyer. The Buyer may choose to amend agreed work packages and will provide the Supplier with 30 days' notice of required changes.

1.2 Special Term 2

The Buyer may terminate the Call-Off Contract for convenience at any time provided the Buyer gives the Supplier not less than 30 days' written notice.

Call-off start date:	22nd April 2024
Call-off expiry date:	31st October 2024
Call-off optional extension period:	N/A

Work package (WP) 1:

The below work package has been agreed with the Buyer:

Work package 1: Embedded resources
Start date: 22nd April 2024

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End date: 31st October 2024

Work package 1 budget: [REDACTED]

Description: Provision of a named, embedded team of resources to support the Buyer across a number of service areas as detailed in the below table:

Name	GBN Role and service area	Worker category (Equivalent)	Resource level required
[REDACTED]	[REDACTED]	Senior consultant	[REDACTED]
[REDACTED]	[REDACTED]	Consultant	[REDACTED]
[REDACTED]	[REDACTED]	Junior Consultant (see note re Charge discount with Charges section)	[REDACTED]
[REDACTED]	[REDACTED]	Managing Consultant/Director	[REDACTED]
[REDACTED]	[REDACTED]	Managing Consultant/Director	[REDACTED]
[REDACTED]	[REDACTED]	Managing Consultant/Director	[REDACTED]
[REDACTED]	[REDACTED]	Partner	[REDACTED]

Other work packages

Additional work packages may be agreed during the contract period as per Special Term 1.

Experience required from the Supplier

To support the Buyer at the pace required, it is essential that the supplier has recent, firsthand experience that covers the following:

- Supporting the launch of organisations managing major/mega projects within the nuclear sector or other comparable complex sectors
- Provision of agile support to emerging issues during the formation of the new workforce
- Recruitment processes, including embedding recruitment specialists into the GBN team
- Support the development of recruitment approaches and processes which support diverse and inclusive recruitment and allow alignment with GBN Values to be verified.
- Project management experience, capable of supporting complex technical programmes and provision of support to Corporate Services.

Deliverables

The exact form and frequency of updates and deliverables will be discussed in the initial stages of the contract and at the acceptance of each work package.

Work packages shall be scoped for each requirement during the contract with a work package budget being requested from the supplier, applying the rates set out in the Call off Charges section of this work order. Work packages will be agreed with the Authorities

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Contract Managers, [REDACTED], and will be reviewed as part of the progress meetings. For clarity, the Authority is only liable for costs agreed within a work package.

Security

Short form security requirements apply

Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms. The Estimated Year 1 Charges used to calculate liability in the first contract year are: £1m

Call-off charges

1) Day rates and illustrative resource profile

Embedded resources

Worker category (equivalent)	Day rate (based on 8 hour day)
Junior Consultant / Analyst	[REDACTED]
Consultant	[REDACTED]
Senior Consultant/Manager/Project Lead	[REDACTED]
Principal Consultant / Associate Director	[REDACTED]
Managing Consultant / Director	[REDACTED]
Partner	[REDACTED]

*Note: A charge rate of [REDACTED] has been agreed for degree apprentices. This charge rate of [REDACTED].

Project management outside of Work Package 1

The below day rates shall apply to any Work Packages agreed, outside of WP1, for the provision of Project management support.

Where the Buyer has identified a work package or resource role that applies to Project Management or Programme Management Office (PMO) resources the rates outlined below will apply for the named resources. Should these resources prove to be unavailable post June 2024, we will endeavour to supply a reasonable substitute to be agreed by mutual consent. Any new resource rates will apply under the CCS-RM6187 framework.

Named Person	Roles	Rate
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]

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The Charges will be fixed for the contract duration (until October 31st 2024).

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

Reimbursable expenses

Expenses are chargeable in accordance with GBN Expenses

policy. **Payment method**

Monthly invoicing in arrears. The invoice must be sent to the Buyer’s Contract Manager for approval prior to submission for payment. The invoice shall include a total for each Work package, together with a breakdown of each Work package (including hours worked per person per week

Buyer’s invoice address

accountspayable@gbnuclear.gov.uk

FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives apply to this Call-Off Contract.

Buyer’s authorised representatives

Buyer’s contract managers

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Supplier's authorised representative

[Redacted]

Supplier's contract manager

[Redacted]

Progress report frequency

Monthly

Progress meeting frequency

To be agreed

Key subcontractors

None

Guarantee

Not applicable

Social Value

None

Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

For and on behalf of the Supplier:

Signature:

[Redacted]

Name:

[Redacted]

Role:

[Redacted]

Date:

19/4/2024

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For and on behalf of the Buyer:

Signature:



Name:



Role:



Date: 19/4/2024

