**SCOPE OF SERVICES FOR A BUILDING SERVICES ENGINEER *(ME)***

Schedule of services as follows:

* Work with the design team including such specialist as required to survey, discuss options, design and monitor the mechanical & electrical works associated with the project.
* The works will follow the RIBA from stage 4 onwards.
* The M&E consultants will be responsible for all mechanical and electrical design aspects on the project, including design, specification and coordination with others. They will be required to work positively and creatively alongside the specialist design team and external stakeholders such as Historic England, the end-user/s and tenants, and Coventry City Council.

Specific duties will include:

* Detailed design and construction documentation
* Determine what new connections to services are required (water, power, drainage, phone, internet etc), and ensure these are correctly specified in the Schedule of Works in order for the work to be carried out by the Contractor;
* Specialist elements – e.g. fire detection, CCTV cameras, alarms, drainage, lighting and heating
* Coordinate and integrate the detailed design work as instructed by the Architect and Quantity Surveyor
* Tender drawings to an agreed level of detail
* Assist the Quantity Surveyor in the preparation of cost plans and estimates
* Compliance monitoring of Works in accordance with the Contract Documents
* Coordination with all other consultant disciplines to achieve the best quality, best cost result.
* Advise on and specify any audio visual installations as required