#

# **RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)**

## Order Form

CALL-OFF REFERENCE: CCCC23A18

THE BUYER: Cabinet Office

BUYER ADDRESS 70 Whitehall, London, SW1A 2AS

THE SUPPLIER: Ernst & Young LLP

SUPPLIER ADDRESS:1 More London Place, London, SE1 2AF

REGISTRATION NUMBER:OC300001

DUNS NUMBER: 22-176-8935

### Applicable framework contract

This Order Form is for the provision of the Call-Off Deliverables and dated **24th November**. It’s issued under the Framework Contract with the reference number RM6187 for the provision of Provision of Consultancy Services for Spotlight 23/24.

### CALL-OFF LOT(S):

**Lot 4: Finance**

### Call-off incorporated terms

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

### Joint Schedules for RM6187 Management Consultancy Framework Three

* + Joint Schedule 1 (Definitions)
	+ Joint Schedule 2 (Variation Form)
	+ Joint Schedule 3 (Insurance Requirements)
	+ Joint Schedule 4 (Commercially Sensitive Information)
	+ Joint Schedule 5 (Corporate Social Responsibility)
	+ Joint Schedule 10 (Rectification Plan)
	+ Joint Schedule 11 (Processing Data)

### Call-Off Schedules

* + Call-Off Schedule 1 (Transparency Reports)
	+ Call-Off Schedule 4 (Call-Off Tender)
	+ Call-Off Schedule 5 (Pricing Details)
	+ Call-Off Schedule 9 (Security Management Schedule)
	+ Call-Off Schedule 15 (Call-Off Contract Management)
	+ Call-Off Schedule 18 (Background Checks)
	+ Call-Off Schedule 20 (Call-Off Specification)

1. CCS Core Terms
2. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory
3. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above**.**

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### Call-off special terms

The following Special Terms are incorporated into this Call-Off Contract:

*Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is*

 *(i) specified in this Contract or*

 *(ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements*

**Call-off start date:**  **Monday** **27th November 2023**

**Call-off expiry date:**  **Monday 26th August 2024**

**Call-off initial period:**  Nine (9) months

**Call-off optional extension period:** The customer reserves the option to extend the contract by one period of up to three (3) months with a contract uplift of up to 50% of the initial Contract Value.

### Call-off deliverables:

See details in Call-Off Schedule 20 (Call-Off Specification)

### Security

See details in Call-Off Schedule 9 (Security Management Schedule).

### Maximum liability

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

**£350,500.00 excluding VAT (Exclusive of extension option)**

### Call-off charges

See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

* Specific Change in Law
* Benchmarking using Call-Off Schedule 16 (Benchmarking)

### Reimbursable expenses

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

### Payment method

BACS

Invoices should be submitted electronically to: REDACTED TEXT under FOIA Section 40, Personal Information

### Buyer’s invoice address

Newport SSCL

Cabinet Office,

PO Box 405

Newport

NP10 8FZ

### FINANCIAL TRANSPARENCY OBJECTIVES

The Financial Transparency Objectives do not apply to this Call-Off Contract.

**Buyer’s authorised representative**

### REDACTED TEXT under FOIA Section 40, Personal Information

### Buyer’s security policy

<https://www.gov.uk/government/publications/security-policy-framework>

### Supplier’s authorised representative

### REDACTED TEXT under FOIA Section 40, Personal Information

### Supplier’s contract manager

REDACTED TEXT under FOIA Section 40, Personal Information

### Progress report frequency

The Supplier shall provide secure and accurate MI and Data Reporting to the

Buyer free of charge and on a frequency to be agreed with the Buyer.

### Progress meeting frequency

The Supplier will be required to attend a weekly review meeting for

the duration of the assignment(s).

A formal review meeting will take place half-way through the assignment to

ensure progress is on track and outputs are of the expected quality, and to

provide feedback.

**Key staff**

### REDACTED TEXT under FOIA Section 40, Personal Information

### Key subcontractor(s)

**N/A**

### Commercially sensitive information

**N/A**

### Service credits

**N/A**

### Additional insurances

**N/A**

### Guarantee

**N/A**

### Buyer’s environmental and social value policy

<https://www.gov.uk/government/publications/sustainability-in-ukhsa/environmental-policy>

### Social value commitment

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

### Formation of call off contract

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

**For and on behalf of the Supplier**:

Signature: REDACTED TEXT under FOIA Section 40, Personal Information

Name: REDACTED TEXT under FOIA Section 40, Personal Information

Role: REDACTED TEXT under FOIA Section 40, Personal Information

Date: 24th November 2023

**For and on behalf of the Buyer**:

Signature: REDACTED TEXT under FOIA Section 40, Personal Information

Name: REDACTED TEXT under FOIA Section 40, Personal Information

Role: REDACTED TEXT under FOIA Section 40, Personal Information

Date:27th November 2023