AW5.2 Price Schedule

UKSBS
Shared Business Services

SOURCING REFERENCE:	PS21140
SOURCING DOCUMENT TITLE:	Operating Agent for an IEA Annex on Retrofitting Heat Pumps in Large Non-Domestic Buildings
BIDDER NAME	

Please complete the shaded yellow sections only.

Please note that the staff costs in section 1 cell C20, C28, C37, C45 and C53 should equal the staff costs outlined in section 2. Section 2 provides further detail around the project team and the distribution of staff days.

The figure used for evaluation is the total Cost (ex VAT) provided in Section 1 (cell D55). The total cost is the total staff costs (ex VAT) and the total Travel and Subsistence, Overhead costs, cost of production of materials and any/all costs associated with the delivery of the project (ex VAT).

An Additional Activities tab is contained within this workbook. Please insert the applicable employee rates here. Please note the additional elements tab will NOT be evaluated and volumes are not guaranteed for the extra work.

Section 1: Total Project Costs (Summary)

Task 1 - Communications	Number of Days	Total Staff Cost Per Objective (ex VAT)	Total Cost (Ex VAT)
1. Workshops - Task 1	0	£ -	£ -
2. Communication strategy - Task 1	0	£ -	£ -
3. Co-ordinate UK participants - Task 1	0	£ -	£ -
4. Develop website - Task 1	0	£ -	£ -
5. Dissemination of result and final report - Task 1	0	£ -	£ -
6. Other Costs - please specify - Task 1	0	£ -	£ -
TOTAL	0	£ -	£ -

Task 2 - Evaluation of existing guidance and knowledge	Number of Days	Total Staff Cost Per Objective (ex VAT)	Total Cost (Ex VAT)
1. Develop information collection templates - Task 2	0	£ -	£ -
2. Identify, classify and review existing relevant studies - Task 2	0	£ -	£ -
3. Analysis - Task 2	0	£ -	£ -
4. Production of summary report - Task 2	0	£ -	£ -
5. Other Costs - please specify - Task 2	0	£ -	£ -
TOTAL	0	£ -	£ -

Task 3 - Development of options support tool	Number of Days	Total Staff Cost Per Objective (ex VAT)	Total Cost (Ex VAT)
1. Identification and classification of retrofit situations - Task 3	0	£ -	£ -
2. Development of user interface(s) and user trials - Task 3	0	£ -	£ -
3. Review and summarise results form other tasks - Task 3	0	£ -	£ -
4. Finalise and test options support tool - Task 3	0	£ -	£ -
5. Publication of options support tool - Task 3	0	£ -	£ -
6. Other Costs - please specify - Task 3	0	£ -	£ -
TOTAL	0	£ -	£ -

Task 4 - Evidence from real installations	Number of Days	Total Staff Cost Per Objective (ex VAT)	Total Cost (Ex VAT)
1. Data Collection/Compilation - Task 4	0	£ -	£ -
2. Develop reporting templates and processes - Task 4	0	£ -	£ -
3. Analysis - Task 4	0	£ -	£ -
4. Develop communication tool - Task 4	0	£ -	£ -
5. Other Costs - please specify - Task 4	0	£ -	£ -
TOTAL	0	£ -	£ -

Task 5 - Integration and final reporting of results	Number of Days	Total Staff Cost Per Objective (ex VAT)	Total Cost (Ex VAT)
1. Final Report - Task 5	0	£ -	£ -
2. Catalogue of case studies - Task 5	0	£ -	£ -
3. Web-based presentation - Task 5	0	£ -	£ -
4. Publication of options support tool - Task 5	0	£ -	£ -
5. Other Costs - please specify - Task 5	0	£ -	£ -
TOTAL	0	£ -	£ -

Total Cost (ex VAT)	£ -

Job Title	Standard Rate/Fees excluding VAT (£/Day)	Discounted Rate/Fees excluding VAT (£/Day)	Objective Area (Please Select)	Number of Days	Travel and Subsistence, Overhead costs, cost of production of materials and any/all costs associated with the delivery of the project (ex VAT)	Total Staff Cost (ex VAT)	Total Cost (ex VAT)
	£ -	£ -	Please Select		£ -	£ -	£ -
	£ -	£ -	Please Select		£ -	£ -	£ -
	£ -	£ -	Please Select		£ -	£ -	£ -

(rows repeat with "Please Select" and £ - values)

TOTAL STAFF COSTS						£ -	£ -

Notes:
Day rate is for 8 hr day.
Half day rate is for 4 hrs.