

## **RM6187 Framework Schedule 6 (Order Form and Call-Off Schedules)**

### **Order Form**

CALL-OFF REFERENCE:	TISE3104
THE BUYER:	Department for Transport
BUYER ADDRESS	Great Minster House 33 Horseferry Road London SW1P 4DR
THE SUPPLIER:	DEECON CONSULTING LIMITED
SUPPLIER ADDRESS:	C/O Jordan Frank Limited, 31-41 Worship Street, London, United Kingdom, EC2A 2DX
REGISTRATION NUMBER:	12468584

### **Applicable framework contract**

This Order Form is for the provision of the Call-Off Deliverables and dated 30 November 2022

It's issued under the Framework Contract with the reference number RM6187 for the provision of Consultancy Services for Economic Statecraft Work.

### **CALL-OFF LOT(S): 1**

#### **Call-off incorporated terms**

The following documents are incorporated into this Call-Off Contract.

Where schedules are missing, those schedules are not part of the agreement and can not be used. If the documents conflict, the following order of precedence applies:

1. This Order Form includes the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6187
3. The following Schedules in equal order of precedence:

#### **Joint Schedules for RM6187 Management Consultancy Framework Three**

- Joint Schedule 1 (Definitions)
- Joint Schedule 2 (Variation Form)
- Joint Schedule 3 (Insurance Requirements)
- Joint Schedule 4 (Commercially Sensitive Information)
- Joint Schedule 6 (Key Subcontractors)
- Joint Schedule 10 (Rectification Plan)
- Joint Schedule 11 (Processing Data)

#### **Call-Off Schedules**

- Call-Off Schedule 5 (Pricing Details)
  - Call-Off Schedule 9 (Security)
  - Call-Off Schedule 18 (Background Checks)
  - Call-Off Schedule 20 (Call-Off Specification)
  - Call-Off Schedule 24 (DfT Information Cyber Security Policy)
  - Call-Off Schedule 25 (Record of Tender Clarification Questions)
4. CCS Core Terms
  5. Joint Schedule 5 (Corporate Social Responsibility) - Mandatory
  6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

Supplier terms are not part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## **Call-off special terms**

The following Special Terms are incorporated into this Call-Off Contract:

*Special Term 1 - The Buyer is only liable to reimburse the Supplier for any expense or any disbursement which is*

- (i) specified in this Contract or*
- (ii) which the Buyer has Approved prior to the Supplier incurring that expense or that disbursement. The Supplier may not invoice the Buyer for any other expenses or any other disbursements*

**Call-off start date:** **2 December 2022**

**Call-off expiry date:** **31 March 2023**

Call-off optional extension period 2 optional extension period of 3 months (3+3)

### **Call-off deliverables:**

See details in Call-Off Schedule 20 (Call-Off Specification)

## **Security**

Long form security requirements apply

## **Maximum liability**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are: £50,000

## **Call-off charges**

See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4, 5 and 6 (if used) in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices. The

Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- Specific Change in Law
- Benchmarking using Call-Off Schedule 16 (Benchmarking)

### **Reimbursable expenses**

Recoverable as stated in Framework Schedule 3 (Framework Prices) paragraph 4.

### **Payment method**

Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

ssa.invoice@sharedservicesarvato.co.uk

or via post to:

Accounts Payable,  
Shared Services arvato,  
5 Sandringham Park,  
Swansea Vale,  
Swansea  
SA7 0EA

Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

### **FINANCIAL TRANSPARENCY OBJECTIVES**

The Financial Transparency Objectives do not apply to this Call-Off Contract.

### **Buyer's authorised representative**

[REDACTED]  
Policy Advisor

### **Buyer's security policy**

Appended at Call-Off Schedule 24

### **Supplier's authorised representative**

[REDACTED]  
**Managing Director**

**Supplier's contract manager**

[REDACTED]

**Managing Director**

[REDACTED]

**Progress report frequency**

Not applicable

**Progress meeting frequency**

Not applicable

**Key staff**

[REDACTED] – Managing Director

[REDACTED] – Senior Manager

[REDACTED] – Senior Consultant

[REDACTED] – Senior Consultant

[REDACTED] – Consultant

[REDACTED] – Business Analyst

**Key subcontractor(s)**

Not applicable

**Commercially sensitive information**

Please refer to *TISE3104\_Call Off Schedule 5\_Pricing Details*

**Service credits**

Not applicable

**Additional insurances**

Not applicable

**Guarantee**

Not applicable

**Social value commitment**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

**Formation of call off contract**

By signing and returning this Call-Off Order Form the Supplier agrees to enter a Call-Off Contract with the Buyer to provide the Services in accordance with the Call-Off

## Order Form and the Call-Off Terms.

The Parties hereby acknowledge and agree that they have read the Call-Off Order Form and the Call-Off Terms and by signing below agree to be bound by this Call-Off Contract.

### **For and on behalf of the Supplier:**

Signature: 

Name: 

Role: Managing Director

Date: 6/12/2022

### **For and on behalf of the Buyer:**

Signature: 

Name: 

Role: Commercial Relationship Manager

Date: 06/12/2022

Schedules to this contract have been redacted from publication under the Freedom of Information Act 2000 sections 21, 27, 40, 43