



Ministry  
of Defence



Artillery Systems FC BISA v4 Project Manager

DESLEArty-FCBISAMLU-PM@mod.uk



Defence Equipment & Support  
Elm 3A , #1003  
MOD Abbey Wood  
Bristol BS34 8JH



FAO:

Company Security Controller

CGI IT UK LIMITED  
Space & Defence Division  
759044 Keats House  
The Office Park  
Leatherhead  
KT22 7LP

16 March 2018

Our Reference:

ARTYSYS/00286

Dear Sir,

FC BISA version 4 Design and Development Security Aspects Letter

**CONTRACT NO\_ARTYSYS/00286**

1. On behalf of the Secretary of State for Defence, I hereby give you notice that any sketch, model, article, note or document, or information connected with or arising out of the above-mentioned Invitation to Tender, is subject to the provisions of the Official Secrets Acts 1911-1989. Your attention is particularly drawn to the aspects listed in the table below which must be fully safeguarded.
2. Will you please confirm that:-
  - a. This definition of the classified aspects of the above Invitation to Negotiate has been brought to the attention of the person directly responsible for the security of this tender.
  - b. The definition is fully understood.
  - c. Measures can, and will, be taken to safeguard the protected aspects.
  - d. All employees of the company who will have access to protected information have signed the Official Secrets Acts Declaration Form in duplicate and one copy is retained by the company Security Officer.

[illegible]

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3. If you have any difficulty either in interpreting this definition of the protected aspects or in safeguarding them, will you please let me know immediately.
4. In the event of a contract being placed with you, these aspects would constitute reportable aspects for the purpose of the Security Clause included in the contract.
5. Any access to classified information on MoD premises that may be needed will be subject to MoD security regulations under the direction of the MoD Project Officer.

Yours faithfully

(For Artillery Systems Team Leader) Copy

via MODNet email to:

DES Infra-Security Advice Centre (MULTIUSER) DBR-  
DefSy-STInd  
ISS DSAS-ACC-TM2-TL (MULTIUSER)

Other internal and external distribution – to be advised

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<sup>1</sup> STANAG 4537 edition 3 (or later) is the authoritative document controlling distribution of NATO Subgroup 2 Shareable (Fire Control) Software Suite (S4) information and the S4 Security Classification Guide provides the definitive protective markings for all S4 Products.